

District I  
1625 N. French Dr., Hobbs, NM 88240  
District II  
1301 W. Grand Avenue, Artesia, NM 88210  
District III  
1000 Rio Brazos Road, Aztec, NM 87410  
District IV  
1220 S. St. Francis Dr., Santa Fe, NM 87505

State of New Mexico  
Energy Minerals and Natural Resources

Oil Conservation Division  
1220 South St. Francis Dr.  
Santa Fe, NM 87505

Form C-141  
Revised August 8, 2011

Submit 1 Copy to appropriate District Office to  
accordance with 19.15.29 NMAC.

**Release Notification and Corrective Action**

**OPERATOR**

☐ Initial Report ☒ Final Report

Name of Company <b>ConocoPhillips Company</b>	Contact <b>Lindsay Dumas</b>	
Address <b>3401 East 30<sup>th</sup> St, Farmington, NM</b>	Telephone No. <b>(505) 599-4089</b>	
Facility Name: <b>Lindrith B <del>43</del> 23</b>	Facility Type: <b>Oil Well</b>	
Surface Owner <b>Public</b>	Mineral Owner <b>Santa Fe 078913</b>	API No. <b>30-039-23037</b>

**LOCATION OF RELEASE**

Unit Letter <b>G</b>	Section <b>16</b>	Township <b>24N</b>	Range <b>03W</b>	Feet from the <b>1810'</b>	North/South Line <b>FNL</b>	Feet from the <b>1850'</b>	East/West Line <b>FEL</b>	County <b>Rio Arriba</b>
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Latitude 36.312648 Longitude -107.15878

**NATURE OF RELEASE**

Type of Release <b>Produced Water</b>	Volume of Release <b>N/A</b>	Volume Recovered <b>N/A</b>
Source of Release <b>Pit tank-Historic Contamination</b>	Date and Hour of Occurrence <b>N/A</b>	Date and Hour of Discovery <b>7/30/13 10:00 AM</b>
Was Immediate Notice Given? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Not Required	If YES, To Whom?	
By Whom?	Date and Hour	
Was a Watercourse Reached? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If YES, Volume Impacting the Watercourse.	

If a Watercourse was Impacted, Describe Fully.\*

RCVD DEC 27 '13  
OIL CONS. DIV.  
DIST. 3

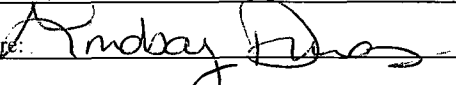
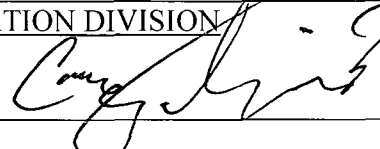
Describe Cause of Problem and Remedial Action Taken.\*

**The historical release was discovered during the cleaning of the below grade tank (BGT) on location.**

Describe Area Affected and Cleanup Action Taken.\*

**Excavation was 20' x 20' x 19' Deep. 396 c/yds of soil was transported to TNT Land Farm and 396 c/yds of clean soil was transported from Candelaria (Landowner) and placed in the excavation site. Analytical results were below the regulatory standards – no further action required. The soil sampling report is attached for review.**

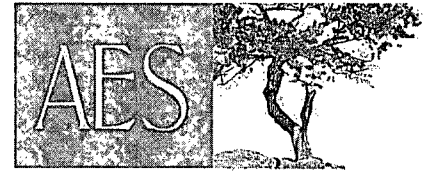
I hereby certify that the information given above is true and complete to the best of my knowledge and understand that pursuant to NMOCD rules and regulations all operators are required to report and/or file certain release notifications and perform corrective actions for releases which may endanger public health or the environment. The acceptance of a C-141 report by the NMOCD marked as "Final Report" does not relieve the operator of liability should their operations have failed to adequately investigate and remediate contamination that pose a threat to ground water, surface water, human health or the environment. In addition, NMOCD acceptance of a C-141 report does not relieve the operator of responsibility for compliance with any other federal, state, or local laws and/or regulations.

Signature: 	<b>OIL CONSERVATION DIVISION</b>	
Printed Name: <b>Lindsay Dumas</b>	Approved by Environmental Specialist: 	
Title: <b>Field Environmental Specialist</b>	Approval Date: <b>9/4/14</b>	Expiration Date:
E-mail Address: <b>Lindsay.Dumas@conocophillips.com</b>	Conditions of Approval:	Attached <input type="checkbox"/>
Date: <b>12/23/13</b>	Phone: <b>(505) 599-4089</b>	

\* Attach Additional Sheets If Necessary

#NCS 1424731279

(29)



Animas Environmental Services, LLC

[www.animasenvironmental.com](http://www.animasenvironmental.com)

624 E. Comanche  
Farmington, NM 87401  
505-564-2281

Durango, Colorado  
970-403-3084

November 25, 2013

Lindsay Dumas  
ConocoPhillips  
San Juan Business Unit  
Office 214-07  
5525 Hwy 64  
Farmington, New Mexico 87401

Via electronic mail to: [SJBUE-Team@ConocoPhillips.com](mailto:SJBUE-Team@ConocoPhillips.com)

**RE: Initial Release Assessment and Final Excavation Report  
Lindrith B #23  
Rio Arriba County, New Mexico**

Dear Ms. Dumas:

On July 31, August 5, and August 16, 2013, Animas Environmental Services, LLC (AES) completed an initial release assessment and environmental clearance of the final excavation limits at the ConocoPhillips (CoP) Lindrith B #23, located in Rio Arriba County, New Mexico. The historical release was discovered during cleaning of the below grade tank (BGT) at the location. An initial release assessment was completed by AES on August 5, 2013, and the final excavation was completed by CoP contractors prior to AES' arrival on location on August 16, 2013.

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## 1.0 Site Information

### 1.1 Location

Location – SW¼ NE¼, Section 16, T24N, R3W, Rio Arriba County, New Mexico  
Well Head Latitude/Longitude – N36.31274 and W107.15936, respectively  
Release Location Latitude/Longitude – N36.31291 and W107.15942, respectively  
Land Jurisdiction – Private  
Figure 1. Topographic Site Location Map  
Figure 2. Aerial Site Map, July 2013

### 1.2 NMOCD Ranking

In accordance with New Mexico Oil Conservation Division (NMOCD) release protocols, action levels were established per NMOCD *Guidelines for Remediation of Leaks, Spills, and Releases* (August 1993) prior to site work. The release was given a ranking score of 30 based on the following factors:

### **2.1.2 Total Petroleum Hydrocarbons**

Field TPH samples were analyzed per USEPA Method 418.1 using a Buck Scientific Model HC-404 Total Hydrocarbon Analyzer Infrared Spectrometer (Buck). A 3-point calibration was completed prior to conducting soil analyses. Field analytical protocol followed AES's *Standard Operating Procedure: Field Analysis Total Petroleum Hydrocarbons per EPA Method 418.1*.

## **2.2 Laboratory Analyses**

The soil samples collected for laboratory analysis were placed into new, clean, laboratory-supplied containers, which were then labeled, placed on ice, and logged onto a sample chain of custody record. Samples were maintained on ice until delivery to the analytical laboratory, Hall Environmental Analysis Laboratory (Hall) in Albuquerque, New Mexico. Soil sample TH-1/SB-1 was laboratory analyzed for:

- Benzene, toluene, ethylbenzene, and xylene (BTEX) per U.S. Environmental Protection Agency (USEPA) Method 8021B; and
- Chlorides per USEPA Method 300.0.

Soil samples SC-1, SC-4, and SC-5 were laboratory analyzed for:

- TPH for gasoline range organics (GRO) and diesel range organics (DRO) per USEPA Method 8015B.

## **2.3 Field Screening and Laboratory Analytical Results**

On July 31 and August 5, 2013, initial assessment field screening results for VOCs via OVM showed concentrations ranging from 0.0 ppm in SB-2 through SB-6 up to 1,110 ppm in TH-1/SB-1. Field TPH concentrations ranged from 65.4 mg/kg in SB-5 up to 4,230 mg/kg in TH-1/SB-1.

On August 16, 2013, final excavation field screening results for VOCs via OVM showed concentrations ranging from 0.0 ppm in SC-1 through SC-4 up to 0.3 ppm in SC-5. Field TPH concentrations ranged from 81.7 mg/kg in SC-3 up to 274 mg/kg in SC-1. Results are included below in Table 1 and on Figures 3 and 4. The AES Field Screening Reports are attached.

<i>Sample ID</i>	<i>Date Sampled</i>	<i>Sample Depth (ft bgs)</i>	<i>VOCs via OVM (ppm)</i>	<i>Field TPH (mg/kg)</i>
<b>NMOCD Action Level*</b>			<b>100</b>	<b>100</b>
SC-1	8/16/13	1 to 18	0.0	<b>274</b>
SC-2	8/16/13	1 to 18	0.0	89.9
SC-3	8/16/13	1 to 18	0.0	81.7
SC-4	8/16/13	1 to 18	0.0	<b>179</b>
SC-5	8/16/13	18	0.3	<b>248</b>

NA – not analyzed

\*Action level determined by the NMOCD ranking score per *NMOCD Guidelines for Leaks, Spills, and Releases* (August 1993).

Laboratory analytical results for TH-1/SB-1 showed that the benzene concentration was reported as less than 0.48 mg/kg, and the total BTEX concentration was 0.32 mg/kg. The chloride concentration was reported at 110 mg/kg.

Laboratory analyses for SC-1, SC-4, and SC-5 were used to confirm field screening results during excavation activities. TPH concentrations as GRO/DRO were reported between 43 mg/kg in SC-4 and 61 mg/kg in SC-5. Results are presented in Table 2 and on Figure 4. The laboratory analytical reports are attached.

Table 2. Laboratory Analytical Results – Benzene, Total BTEX, TPH, and Chlorides  
Lindrith B #23 Initial Release Assessment and Final Excavation  
July and August 2013

<i>Sample ID</i>	<i>Date</i>	<i>Depth (ft bgs)</i>	<i>Benzene (mg/kg)</i>	<i>Total BTEX (mg/kg)</i>	<i>TPH-GRO (mg/kg)</i>	<i>TPH-DRO (mg/kg)</i>	<i>Chlorides (mg/kg)</i>
<b>NMOCD Action Level*</b>			<b>10</b>	<b>50</b>	<b>100</b>		<b>NE</b>
TH-1/SB-1	7/31/13	4.5	<0.048	0.32	NA	NA	110
SC-1	8/16/13	1 to 18	NA	NA	<5.0	51	NA
SC-4	8/16/13	1 to 18	NA	NA	<5.0	43	NA
SC-5	8/16/13	18	NA	NA	<5.0	61	NA

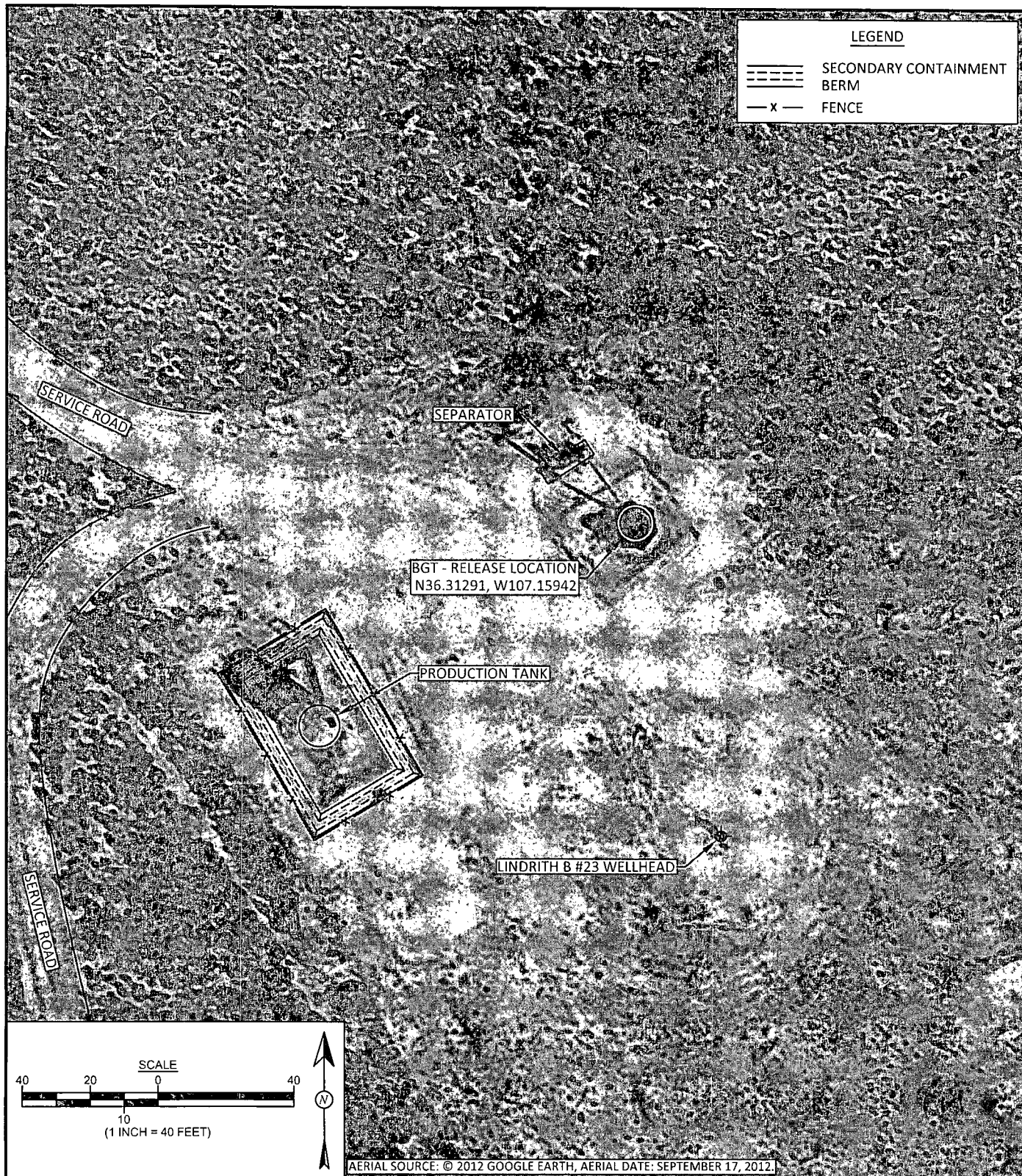
NE – not established; NA – not analyzed

\*Action level determined by the NMOCD ranking score per *NMOCD Guidelines for Leaks, Spills, and Releases* (August 1993)

Attachments:

- Figure 1. Topographic Site Location Map
- Figure 2. Aerial Site Map, July 2013
- Figure 3. Initial Assessment Sample Locations and Results, July and August 2013
- Figure 4. Final Excavation Sample Locations and Results, August 2013
- AES Field Screening Report 073113 and 080513
- AES Field Screening Report 081613
- Hall Laboratory Analytical Report 1308003
- Hall Laboratory Analytical Report 1308739

R:\Animas 2000\Dropbox\2013 Projects\ConocoPhillips\Lindrith B #23\CoP Lindrith B #23 Initial Release Assessment and Excavation Clearance Report 112513.docx



## FIGURE 2

### AERIAL SITE MAP JULY 2013

ConocoPhillips  
LINDRITH B #23  
SW¼ NE¼, SECTION 16, T24N, R3W  
RIO ARriba COUNTY, NEW MEXICO  
N36.31274, W107.15936



Animas Environmental Services, LLC

**DRAWN BY:**  
C. Lameman

**DATE DRAWN:**  
August 6, 2013

**REVISIONS BY:**  
C. Lameman

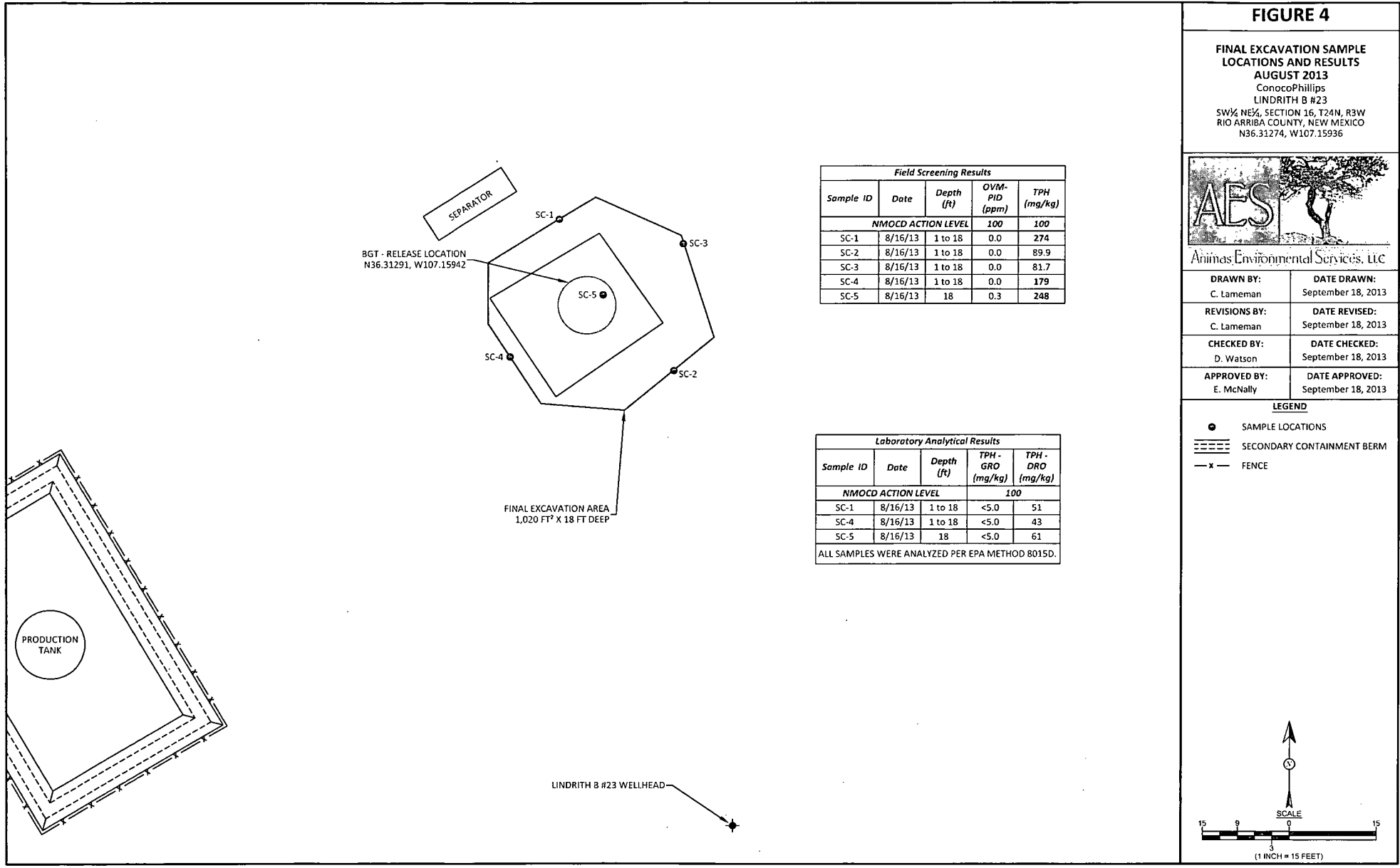
**DATE REVISED:**  
August 6, 2013

**CHECKED BY:**  
D. Watson

**DATE CHECKED:**  
August 6, 2013

**APPROVED BY:**  
E. McNally

**DATE APPROVED:**  
August 6, 2013



Sample ID	Collection Date	Collection Time	OVN (ppm)	Time of Sample Analysis	Field TPH* (mg/kg)	TPH PQL (mg/kg)	DF	TPH Analysts Initials
SB-6 @ 1'	8/5/2013	14:50	0.0	Not Analyzed for TPH				
SB-6 @ 4'	8/5/2013	14:55	0.0	Not Analyzed for TPH				
SB-6 @ 8'	8/5/2013	15:05	0.0	Not Analyzed for TPH				
SB-6 @ 12'	8/5/2013	15:20	0.0	15:34	86.9	20.0	1	DAW

Total Petroleum Hydrocarbons - USEPA 418.1

PQL Practical Quantitation Limit  
ND Not Detected at the Reporting Limit  
DF Dilution Factor  
NA Not Analyzed

Analyst:

*Debrah Wata*





Hall Environmental Analysis Laboratory  
4901 Hawkins NE  
Albuquerque, NM 87109  
TEL: 505-345-3975 FAX: 505-345-4107  
Website: [www.hallenvironmental.com](http://www.hallenvironmental.com)

August 08, 2013

Debbie Watson

Animas Environmental  
624 East Comanche  
Farmington, NM 87401  
TEL: (505) 486-4071  
FAX

RE: CoP Lindrith B #23

OrderNo.: 1308003

Dear Debbie Watson:

Hall Environmental Analysis Laboratory received 1 sample(s) on 8/1/2013 for the analyses presented in the following report.

These were analyzed according to EPA procedures or equivalent. To access our accredited tests please go to [www.hallenvironmental.com](http://www.hallenvironmental.com) or the state specific web sites. In order to properly interpret your results it is imperative that you review this report in its entirety. See the sample checklist and/or the Chain of Custody for information regarding the sample receipt temperature and preservation. Data qualifiers or a narrative will be provided if the sample analysis or analytical quality control parameters require a flag. When necessary, data qualifiers are provided on both the sample analysis report and the QC summary report, both sections should be reviewed. All samples are reported, as received, unless otherwise indicated. Lab measurement of analytes considered field parameters that require analysis within 15 minutes of sampling such as pH and residual chlorine are qualified as being analyzed outside of the recommended holding time.

Please don't hesitate to contact HEAL for any additional information or clarifications.

ADHS Cert #AZ0682 -- NMED-DWB Cert #NM9425 -- NMED-Micro Cert #NM0190

Sincerely,

A handwritten signature in black ink, appearing to read 'Andy Freeman'.

Andy Freeman  
Laboratory Manager  
4901 Hawkins NE  
Albuquerque, NM 87109

# QC SUMMARY REPORT

Hall Environmental Analysis Laboratory, Inc.

WO#: 1308003

08-Aug-13

Client: Animas Environmental

Project: CoP Lindrith B #23

Sample ID	MB-8731	SampType:	MBLK	TestCode:	EPA Method 300.0: Anions					
Client ID:	PBS	Batch ID:	8731	RunNo:	12430					
Prep Date:	8/5/2013	Analysis Date:	8/5/2013	SeqNo:	353758	Units:	mg/Kg			
Analyte	Result	PQL	SPK value	SPK Ref Val	%REC	LowLimit	HighLimit	%RPD	RPDLimit	Qual
Chloride	ND	1.5								

Sample ID	LCS-8731	SampType:	LCS	TestCode:	EPA Method 300.0: Anions					
Client ID:	LCSS	Batch ID:	8731	RunNo:	12430					
Prep Date:	8/5/2013	Analysis Date:	8/5/2013	SeqNo:	353759	Units:	mg/Kg			
Analyte	Result	PQL	SPK value	SPK Ref Val	%REC	LowLimit	HighLimit	%RPD	RPDLimit	Qual
Chloride	14	1.5	15.00	0	96.6	90	110			

## Qualifiers:

- \* Value exceeds Maximum Contaminant Level.
- E Value above quantitation range
- J Analyte detected below quantitation limits
- O RSD is greater than RSDlimit
- R RPD outside accepted recovery limits

- B Analyte detected in the associated Method Blank
- H Holding times for preparation or analysis exceeded
- ND Not Detected at the Reporting Limit
- P Sample pH greater than 2 for VOA and TOC only.
- RL Reporting Detection Limit



Hall Environmental Analysis Laboratory  
4901 Hawkins NE  
Albuquerque, NM 87105  
TEL: 505-345-3975 FAX: 505-345-4107  
Website: www.hallenvironmental.com

## Sample Log-In Check List

Client Name: Animas Environmental

Work Order Number: 1308003

RcptNo: 1

Received by/date:	AT	08/01/13
Logged By:	Lindsay Mangin	8/1/2013 7:30:00 AM
Completed By:	Lindsay Mangin	8/1/2013 8:38:25 AM
Reviewed By:	Ng	08/01/13

### Chain of Custody

1. Custody seals intact on sample bottles? Yes ☐ No ☐ Not Present ☒
2. Is Chain of Custody complete? Yes ☒ No ☐ Not Present ☐
3. How was the sample delivered? Courier

### Log In

4. Was an attempt made to cool the samples? Yes ☒ No ☐ NA ☐
5. Were all samples received at a temperature of  $>0^{\circ}\text{C}$  to  $6.0^{\circ}\text{C}$ ? Yes ☒ No ☐ NA ☐
6. Sample(s) in proper container(s)? Yes ☒ No ☐
7. Sufficient sample volume for indicated test(s)? Yes ☒ No ☐
8. Are samples (except VOA and ONG) properly preserved? Yes ☒ No ☐
9. Was preservative added to bottles? Yes ☐ No ☒ NA ☐
10. VOA vials have zero headspace? Yes ☐ No ☐ No VOA Vials ☒
11. Were any sample containers received broken? Yes ☐ No ☒
12. Does paperwork match bottle labels?  
(Note discrepancies on chain of custody) Yes ☒ No ☐
13. Are matrices correctly identified on Chain of Custody? Yes ☒ No ☐
14. Is it clear what analyses were requested? Yes ☒ No ☐
15. Were all holding times able to be met?  
(If no, notify customer for authorization.) Yes ☒ No ☐

# of preserved bottles checked for pH: \_\_\_\_\_  
( $<2$  or  $>12$  unless noted)  
Adjusted? \_\_\_\_\_  
Checked by: \_\_\_\_\_

### Special Handling (if applicable)

16. Was client notified of all discrepancies with this order? Yes ☐ No ☐ NA ☒

Person Notified:	_____	Date:	_____
By Whom:	_____	Via:	<input type="checkbox"/> eMail <input type="checkbox"/> Phone <input type="checkbox"/> Fax <input type="checkbox"/> In Person
Regarding:	_____		
Client Instructions:	_____		

17. Additional remarks:

### 18. Cooler Information

Cooler No	Temp $^{\circ}\text{C}$	Condition	Seal Intact	Seal No	Seal Date	Signed By
1	3.4	Good	Yes			



Hall Environmental Analysis Laboratory  
4901 Hawkins NE  
Albuquerque, NM 87109  
TEL: 505-345-3975 FAX: 505-345-4107  
Website: [www.hallenvironmental.com](http://www.hallenvironmental.com)

August 20, 2013

Debbie Watson  
Animas Environmental  
624 East Comanche  
Farmington, NM 87401  
TEL: (505) 486-4071  
FAX

RE: COP Lindrith B #23

OrderNo.: 1308739

Dear Debbie Watson:

Hall Environmental Analysis Laboratory received 3 sample(s) on 8/17/2013 for the analyses presented in the following report.

These were analyzed according to EPA procedures or equivalent. To access our accredited tests please go to [www.hallenvironmental.com](http://www.hallenvironmental.com) or the state specific web sites. In order to properly interpret your results it is imperative that you review this report in its entirety. See the sample checklist and/or the Chain of Custody for information regarding the sample receipt temperature and preservation. Data qualifiers or a narrative will be provided if the sample analysis or analytical quality control parameters require a flag. When necessary, data qualifiers are provided on both the sample analysis report and the QC summary report, both sections should be reviewed. All samples are reported, as received, unless otherwise indicated. Lab measurement of analytes considered field parameters that require analysis within 15 minutes of sampling such as pH and residual chlorine are qualified as being analyzed outside of the recommended holding time.

Please don't hesitate to contact HEAL for any additional information or clarifications.

ADHS Cert #AZ0682 -- NMED-DWB Cert #NM9425 -- NMED-Micro Cert #NM0190

Sincerely,

A handwritten signature in black ink, appearing to read 'Andy Freeman'.

Andy Freeman  
Laboratory Manager  
4901 Hawkins NE  
Albuquerque, NM 87109

**Analytical Report**

Lab Order 1308739

Date Reported: 8/20/2013

**Hall Environmental Analysis Laboratory, Inc.****CLIENT:** Animas Environmental**Client Sample ID:** SC-4**Project:** COP Lindrith B #23**Collection Date:** 8/16/2013 9:50:00 AM**Lab ID:** 1308739-002**Matrix:** SOIL**Received Date:** 8/17/2013 10:00:00 AM

Analyses	Result	RL	Qual	Units	DF	Date Analyzed	Batch
<b>EPA METHOD 8015D: DIESEL RANGE ORGANICS</b>							Analyst: <b>JME</b>
Diesel Range Organics (DRO)	43	10		mg/Kg	1	8/19/2013 2:13:18 PM	8918
Surr: DNOP	76.7	63-147		%REC	1	8/19/2013 2:13:18 PM	8918
<b>EPA METHOD 8015D: GASOLINE RANGE</b>							Analyst: <b>NSB</b>
Gasoline Range Organics (GRO)	ND	5.0		mg/Kg	1	8/19/2013 11:32:44 AM	R12721
Surr: BFB	91.3	80-120		%REC	1	8/19/2013 11:32:44 AM	R12721

Refer to the QC Summary report and sample login checklist for flagged QC data and preservation information.

<b>Qualifiers:</b>	*	Value exceeds Maximum Contaminant Level.	B	Analyte detected in the associated Method Blank
	E	Value above quantitation range	H	Holding times for preparation or analysis exceeded
	J	Analyte detected below quantitation limits	ND	Not Detected at the Reporting Limit
	O	RSD is greater than RSDlimit	P	Sample pH greater than 2 for VOA and TOC only.
	R	RPD outside accepted recovery limits	RL	Reporting Detection Limit
	S	Spike Recovery outside accepted recovery limits		

# QC SUMMARY REPORT

## Hall Environmental Analysis Laboratory, Inc.

WO#: 1308739

20-Aug-13

Client: Animas Environmental

Project: COP Lindrith B #23

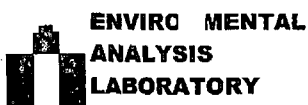
Sample ID	MB-8918	SampType:	MBLK	TestCode:	EPA Method 8015D: Diesel Range Organics					
Client ID:	PBS	Batch ID:	8918	RunNo:	12710					
Prep Date:	8/19/2013	Analysis Date:	8/19/2013	SeqNo:	361940	Units:	mg/Kg			
Analyte	Result	PQL	SPK value	SPK Ref Val	%REC	LowLimit	HighLimit	%RPD	RPDLimit	Qual
Diesel Range Organics (DRO)	ND	10								
Surr: DNOP	11		10.00		106	63	147			

Sample ID	LCS-8918	SampType:	LCS	TestCode:	EPA Method 8015D: Diesel Range Organics					
Client ID:	LCSS	Batch ID:	8918	RunNo:	12710					
Prep Date:	8/19/2013	Analysis Date:	8/19/2013	SeqNo:	362140	Units:	mg/Kg			
Analyte	Result	PQL	SPK value	SPK Ref Val	%REC	LowLimit	HighLimit	%RPD	RPDLimit	Qual
Diesel Range Organics (DRO)	39	10	50.00	0	77.1	77.1	128			
Surr: DNOP	4.9		5.000		98.3	63	147			

### Qualifiers:

\* Value exceeds Maximum Contaminant Level.  
E Value above quantitation range  
J Analyte detected below quantitation limits  
O RSD is greater than RSDlimit  
R RPD outside accepted recovery limits  
S Spike Recovery outside accepted recovery limits

B Analyte detected in the associated Method Blank  
H Holding times for preparation or analysis exceeded  
ND Not Detected at the Reporting Limit  
P Sample pH greater than 2 for VOA and TOC only.  
RL Reporting Detection Limit



**ENVIRO MENTAL  
ANALYSIS  
LABORATORY**

4901 Hawkins NE  
Albuquerque, NM 87109  
TEL: 505-345-3975 FAX: 505-345-4107  
Website: www.hallenvironmental.com

## Sample Log-In Check List

Client Name: Animas Environmental

Work Order Number: 1308739

RcptNo: 1

Received by/date: AE 08/17/13

Logged By: Anne Thorne 8/17/2013 10:00:00 AM

*Anne Thorne*

Completed By: Anne Thorne 8/19/2013

*Anne Thorne*

Reviewed By: AE 08/19/13

### Chain of Custody

1. Custody seals intact on sample bottles? Yes ☐ No ☐ Not Present ☒
2. Is Chain of Custody complete? Yes ☒ No ☐ Not Present ☐
3. How was the sample delivered? Courier

### Log In

4. Was an attempt made to cool the samples? Yes ☒ No ☐ NA ☐
5. Were all samples received at a temperature of  $>0^{\circ}\text{C}$  to  $6.0^{\circ}\text{C}$ ? Yes ☒ No ☐ NA ☐
6. Sample(s) in proper container(s)? Yes ☒ No ☐
7. Sufficient sample volume for indicated test(s)? Yes ☒ No ☐
8. Are samples (except VOA and ONG) properly preserved? Yes ☒ No ☐
9. Was preservative added to bottles? Yes ☐ No ☒ NA ☐
10. VOA vials have zero headspace? Yes ☐ No ☐ No VOA Vials ☒
11. Were any sample containers received broken? Yes ☐ No ☒
12. Does paperwork match bottle labels?  
(Note discrepancies on chain of custody) Yes ☒ No ☐
13. Are matrices correctly identified on Chain of Custody? Yes ☒ No ☐
14. Is it clear what analyses were requested? Yes ☒ No ☐
15. Were all holding times able to be met?  
(If no, notify customer for authorization.) Yes ☒ No ☐

# of preserved  
bottles checked  
for pH: \_\_\_\_\_  
( $<2$  or  $>12$  unless noted)  
Adjusted? \_\_\_\_\_  
Checked by: \_\_\_\_\_

### Special Handling (if applicable)

16. Was client notified of all discrepancies with this order? Yes ☐ No ☐ NA ☒

Person Notified:	_____	Date:	_____
By Whom:	_____	Via:	<input type="checkbox"/> eMail <input type="checkbox"/> Phone <input type="checkbox"/> Fax <input type="checkbox"/> In Person
Regarding:	_____		
Client Instructions:	_____		

17. Additional remarks:

### 18. Cooler Information

Cooler No	Temp °C	Condition	Seal Intact	Seal No	Seal Date	Signed By
1	4.0	Good	Yes			