

District I  
1625 N. French Dr., Hobbs, NM 88240  
District II  
811 S. First St., Artesia, NM 88210  
District III  
1000 Rio Brazos Road, Aztec, NM 87410  
District IV  
1220 S. St. Francis Dr., Santa Fe, NM 87505

State of New Mexico  
Energy Minerals and Natural Resources

Oil Conservation Division  
1220 South St. Francis Dr.  
Santa Fe, NM 87505

**FEB 08 2018** Form C-141  
Revised April 3, 2017  
Submit 1 Copy to appropriate District Office in  
accordance with 19.15.29 NMAC.

### Release Notification and Corrective Action

#### OPERATOR

☐ Initial Report ☒ Final Report

Name of Company	BP America Production Company	Contact	Erin Garifalos
Address	200 Energy Court, Farmington, NM 87401	Telephone No.	(832) 609-7048
Facility Name	SCHWERDTFEGER A LS 001	Facility Type	Natural Gas Well

Surface Owner	Federal	Mineral Owner	Federal	API No.	3004506958
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#### LOCATION OF RELEASE

Unit Letter	Section	Township	Range	Feet from the	North/South Line	Feet from the	East/West Line	County
M	36	28N	09W	990	South	990	West	San Juan

Latitude 36.61384 Longitude -107.74561 NAD83

#### NATURE OF RELEASE

Type of Release: none	Volume of Release: unknown	Volume Recovered: N/A
Source of Release: below grade tank - 95 bbl	Date and Hour of Occurrence: n/a	Date and Hour of Discovery: n/a
Was Immediate Notice Given? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Not Required	If YES, To Whom?	
By Whom?	Date and Hour	
Was a Watercourse Reached? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If YES, Volume Impacting the Watercourse.	
If a Watercourse was Impacted, Describe Fully.*		
Describe Cause of Problem and Remedial Action Taken.* <small>Impacted soils &amp; bedrock were discovered during the confirmation sampling on 12/07/2017. The point of release could not be identified, but appears to be historical based on the discoloration of the soils &amp; bedrock sandstone. The initial release investigation was conducted immediately thereafter on the same day. A test hole was advanced beneath the BGT footprint in an attempt to delineate the vertical extent where TPH levels were non-detect. The NMOCD granted a verbal variance stipulating closure as is. Reasoning for the variance was the threat for the release to impact public health and safety is very low since most of the 137 ppm TPH was DRO (110 ppm) and the depth to groundwater is &gt;100'.</small>		
Describe Area Affected and Cleanup Action Taken.* <b>No further action required. Final laboratory analysis determined no remedial action is required.</b>		

I hereby certify that the information given above is true and complete to the best of my knowledge and understand that pursuant to NMOCD rules and regulations all operators are required to report and/or file certain release notifications and perform corrective actions for releases which may endanger public health or the environment. The acceptance of a C-141 report by the NMOCD marked as "Final Report" does not relieve the operator of liability should their operations have failed to adequately investigate and remediate contamination that pose a threat to ground water, surface water, human health or the environment. In addition, NMOCD acceptance of a C-141 report does not relieve the operator of responsibility for compliance with any other federal, state, or local laws and/or regulations.

Signature: <i>erin garifalos</i>	<u>OIL CONSERVATION DIVISION</u>	
Printed Name: Erin Garifalos	Approved by Environmental Specialist: <i>[Signature]</i>	
Title: Field Environmental Coordinator	Approval Date: <i>2/22/2018</i>	Expiration Date:
E-mail Address: erin.garifalos@bp.com	Conditions of Approval:	Attached <input type="checkbox"/>
Date: February 7, 2018 Phone: (832) 609-7048		

\* Attach Additional Sheets If Necessary

NVF1805333405



CLIENT: <b>BP</b>	<b>BLAGG ENGINEERING, INC.</b> <b>P.O. BOX 87, BLOOMFIELD, NM 87413</b> <b>(505) 632-1199</b>	API #: <b>3004506958</b> TANK ID (if applicable): <b>A</b>
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<b>FIELD REPORT:</b> (circle one): BGT CONFIRMATION / <u>RELEASE INVESTIGATION</u> / OTHER:	PAGE #: <b>1</b> of <b>1</b>
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<b>SITE INFORMATION:</b>	SITE NAME: <b>SCHWERTFEGER A LS # 1</b>	DATE STARTED: <b>12/07/17</b>
QUAD/UNIT: <b>M</b> SEC: <b>36</b> TWP: <b>28N</b> RNG: <b>9W</b> PM: <b>NM</b> CNTY: <b>SJ</b> ST: <b>NM</b>	DATE FINISHED:	ENVIRONMENTAL SPECIALIST(S): <b>NJV</b>
1/4 - 1/4 FOOTAGE: <b>990'S / 990'W</b> <b>SW/SW</b> LEASE TYPE: <u>FEDERAL</u> / STATE / FEE / INDIAN	LEASE #: <b>SF079319</b> PROD. FORMATION: <b>PC/MV</b> CONTRACTOR: <b>BP - J. GONZALES</b>	

<b>REFERENCE POINT:</b>	WELL HEAD (W.H.) GPS COORD.: <b>36.61411 X 107.74551</b> GL ELEV.: <b>5,918'</b>	
1) <b>95 BGT (SW/DB)</b>	GPS COORD.: <b>36.61384 X 107.74561</b>	DISTANCE/BEARING FROM W.H.: <b>93.5', S17W</b>
2)	GPS COORD.:	DISTANCE/BEARING FROM W.H.:
3)	GPS COORD.:	DISTANCE/BEARING FROM W.H.:
4)	GPS COORD.:	DISTANCE/BEARING FROM W.H.:

<b>SAMPLING DATA:</b>	CHAIN OF CUSTODY RECORD(S) # OR LAB USED: <b>HALL</b>	OVM READING (ppm) <b>1,259</b>
1) SAMPLE ID: <b>1 @ 7' (95)</b>	SAMPLE DATE: <b>12/07/17</b> SAMPLE TIME: <b>1310</b> LAB ANALYSIS: <b>NA</b>	
2) SAMPLE ID: <b>1 @ 9' (95)</b>	SAMPLE DATE: <b>12/07/17</b> SAMPLE TIME: <b>1335</b> LAB ANALYSIS: <b>8015B/8021B/300.0 (CI)</b>	<b>46</b>
3) SAMPLE ID:	SAMPLE DATE: SAMPLE TIME: LAB ANALYSIS:	
4) SAMPLE ID:	SAMPLE DATE: SAMPLE TIME: LAB ANALYSIS:	
5) SAMPLE ID:	SAMPLE DATE: SAMPLE TIME: LAB ANALYSIS:	

<b>SOIL DESCRIPTION:</b>	SOIL TYPE: <u>SAND</u> / SILTY SAND / SILT / SILTY CLAY / CLAY / GRAVEL / <u>OTHER</u> <b>BEDROCK (SANDSTONE)</b>
SOIL COLOR: <b>DARK YELLOWISH BROWN</b>	PLASTICITY (CLAYS): NON PLASTIC / SLIGHTLY PLASTIC / COHESIVE / MEDIUM PLASTIC / HIGHLY PLASTIC
COHESION (ALL OTHERS): NON COHESIVE / SLIGHTLY COHESIVE / COHESIVE / <u>HIGHLY COHESIVE</u>	DENSITY (COHESIVE CLAYS & SILTS): SOFT / FIRM / STIFF / VERY STIFF / HARD
CONSISTENCY (NON COHESIVE SOILS): <u>LOOSE</u> / FIRM / DENSE / <u>VERY DENSE</u>	HC ODOR DETECTED: <u>YES</u> / NO EXPLANATION - <b>FROM DISCOLORED SANDSTONE</b>
MOISTURE: <u>DRY</u> / <u>SLIGHTLY MOIST</u> / MOIST / WET / SATURATED / SUPER SATURATED	<b>AT 5 - 8.5 FT. BELOW GRADE</b>
SAMPLE TYPE: GRAB / <u>COMPOSITE</u> # OF PTS. <b>5</b>	ANY AREAS DISPLAYING WETNESS: YES / <u>NO</u> EXPLANATION -
DISCOLORATION/STAINING OBSERVED: <u>YES</u> / NO EXPLANATION - <b>LIGHT MEDIUM GRAY TO LIGHT GRAY BETWEEN 5 - 8.5 FT. BELOW GRADE, OLIVE GRAY BELOW 8.5 FT.</b>	

<b>SITE OBSERVATIONS:</b>	LOST INTEGRITY OF EQUIPMENT: YES / <u>NO</u> EXPLANATION -
APPARENT EVIDENCE OF A RELEASE OBSERVED AND/OR OCCURRED: <u>YES</u> / NO EXPLANATION: <b>PHYSICALLY; DISCOLORATION &amp; APPARENT HYDROCARBON ODOR</b>	
EQUIPMENT SET OVER RECLAIMED AREA: <u>YES</u> / NO EXPLANATION - <b>105 BBL SHALLOW LOW PROFILE ABOVE-GRADE TANK TO BE SET ATOP BGT LOCATION.</b>	
OTHER: <b>NMOCD OR BLM REPS. NOT PRESENT TO WITNESS SAMPLING. BEDROCK - SOFT TO HARD WITHIN IMPACTED INTERVAL.</b>	

EXCAVATION DIMENSION ESTIMATION: <u>NA</u> ft. X <u>NA</u> ft. X <u>NA</u> ft.	EXCAVATION ESTIMATION (Cubic Yards): <u>NA</u>
DEPTH TO GROUNDWATER: <b>&gt;100'</b>	NEAREST WATER SOURCE: <b>&gt;1,000'</b> NEAREST SURFACE WATER: <b>&lt;1,000'</b> NMOCD TPH CLOSURE STD: <b>1,000</b> ppm

<b>SITE SKETCH</b>	BGT Located: off / <u>on</u> site PLOT PLAN circle: <u>attached</u>
	OVM CALIB. READ. = <b>100.0</b> ppm RF=1.00 OVM CALIB. GAS = <b>100</b> ppm TIME: <b>11:30</b> am/pm DATE: <b>12/07/18</b>

<b>MISCELL. NOTES</b> WO: REF #: <b>P-854</b> VID: <b>VHIXONEVB2</b> PJ #: Permit date(s): <b>06/14/10</b> OCD Appr. date(s): <b>10/19/17</b> Tank ID: <b>A</b> OVM = Organic Vapor Meter ppm = parts per million BGT Sidewalls Visible: Y / <u>N</u> BGT Sidewalls Visible: Y / N BGT Sidewalls Visible: Y / N Magnetic declination: <b>10° E</b>	<b>X - S.P.D.</b>
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NOTES: BGT = BELOW-GRADE TANK; E.D. = EXCAVATION DEPRESSION; B.G. = BELOW GRADE; B = BELOW; T.H. = TEST HOLE; ~ = APPROX.; W.H. = WELL HEAD; T.B. = TANK BOTTOM; PBGTL = PREVIOUS BELOW-GRADE TANK LOCATION; SPD = SAMPLE POINT DESIGNATION; R.W. = RETAINING WALL; NA - NOT APPLICABLE OR NOT AVAILABLE; SW - SINGLE WALL; DW - DOUBLE WALL; SB - SINGLE BOTTOM; DB - DOUBLE BOTTOM.	NOTES: <b>GOOGLE EARTH IMAGERY DATE: 10/5/2016.</b> ONSITE: <b>12/07/17</b>
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## Analytical Report

Lab Order 1712470

Date Reported: 12/12/2017

## Hall Environmental Analysis Laboratory, Inc.

CLIENT: Blagg Engineering

Client Sample ID: 1 @ 9' (95)

Project: SCHWERTFEGER A LS 1

Collection Date: 12/7/2017 1:55:00 PM

Lab ID: 1712470-001

Matrix: SOIL

Received Date: 12/8/2017 7:55:00 AM

Analyses	Result	PQL	Qual	Units	DF	Date Analyzed	Batch
<b>EPA METHOD 300.0: ANIONS</b>							Analyst: <b>CJS</b>
Chloride	ND	30		mg/Kg	20	12/8/2017 12:15:32 PM	35404
<b>EPA METHOD 8015M/D: DIESEL RANGE ORGANICS</b>							Analyst: <b>MAB</b>
Diesel Range Organics (DRO)	ND	9.5		mg/Kg	1	12/8/2017 10:13:27 AM	35399
Motor Oil Range Organics (MRO)	ND	47		mg/Kg	1	12/8/2017 10:13:27 AM	35399
Surr: DNOP	86.4	70-130		%Rec	1	12/8/2017 10:13:27 AM	35399
<b>EPA METHOD 8015D: GASOLINE RANGE</b>							Analyst: <b>NSB</b>
Gasoline Range Organics (GRO)	ND	32		mg/Kg	5	12/8/2017 10:14:38 AM	35387
Surr: BFB	94.4	15-316		%Rec	5	12/8/2017 10:14:38 AM	35387
<b>EPA METHOD 8021B: VOLATILES</b>							Analyst: <b>NSB</b>
Benzene	ND	0.16		mg/Kg	5	12/8/2017 10:14:38 AM	35387
Toluene	ND	0.32		mg/Kg	5	12/8/2017 10:14:38 AM	35387
Ethylbenzene	ND	0.32		mg/Kg	5	12/8/2017 10:14:38 AM	35387
Xylenes, Total	ND	0.64		mg/Kg	5	12/8/2017 10:14:38 AM	35387
Surr: 4-Bromofluorobenzene	90.9	80-120		%Rec	5	12/8/2017 10:14:38 AM	35387

Refer to the QC Summary report and sample login checklist for flagged QC data and preservation information.

Qualifiers:	*	Value exceeds Maximum Contaminant Level.	B	Analyte detected in the associated Method Blank
	D	Sample Diluted Due to Matrix	E	Value above quantitation range
	H	Holding times for preparation or analysis exceeded	J	Analyte detected below quantitation limits
	ND	Not Detected at the Reporting Limit	P	Sample pH Not In Range
	PQL	Practical Quantitative Limit	RL	Reporting Detection Limit
	S	% Recovery outside of range due to dilution or matrix	W	Sample container temperature is out of limit as specified



# Chain-of-Custody Record

Client: **BLAGG ENGR. / BP AMERICA**

Mailing Address: **P.O. BOX 87**  
**BLOOMFIELD, NM 87413**

Phone #: **(505) 632-1199**  
email or Fax#:

QA/QC Package:  
☒ Standard ☐ Level 4 (Full Validation)

Accreditation:  
☐ NELAP ☐ Other \_\_\_\_\_

☐ EDD (Type) \_\_\_\_\_

Project Name: **SCHWERDTFEGER A LS # 1**

Project #:

Project Manager:

NELSON VELEZ

**Sampler: NELSON VELEZ**

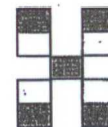
On Ice ☐ Yes ☒ No ☐ 22 Y

Sample Temperature: 111.1 °C

[illegible]

Date:	Time:	Relinquished by:	Received by:	Date	Time
12/7/17	1930	Melvin Vay	Rick Wal	12/7/17	1930

Date:	Time:	Relinquished by:	Received by:	Date	Time
12/7/17	2003	Ant Wall	[Signature]	12/08/17	0355



[www.hallenvironmental.com](http://www.hallenvironmental.com)

4901 Hawkins NE - Albuquerque, NM 87109

Tel. 505-345-3975      Fax 505-345-4107

## Analysis Request

[illegible]

Remarks: BILL DIRECTLY TO BP USING THE CONTACT WITH CORRESPONDING V  
& REFERENCE # WHEN APPLICABLE:

**CONTACT: ERIN GARIFALOS / VANCE HIXON**

VID: VHIXONEVRM

Reference # P - 854

If necessary, samples submitted to Hall Environmental may be subcontracted to other accredited laboratories. This serves as notice of this possibility. Any sub-contracted data will be clearly notated on the analytical report.

# QC SUMMARY REPORT

Hall Environmental Analysis Laboratory, Inc.

WO#: 1712470

12-Dec-17

Client: Blagg Engineering  
Project: SCHWERDTFEGER A LS 1

Sample ID	MB-35404	SampType:	mblk	TestCode:	EPA Method 300.0: Anions					
Client ID:	PBS	Batch ID:	35404	RunNo:	47637					
Prep Date:	12/8/2017	Analysis Date:	12/8/2017	SeqNo:	1523421	Units:	mg/Kg			
Analyte	Result	PQL	SPK value	SPK Ref Val	%REC	LowLimit	HighLimit	%RPD	RPDLimit	Qual
Chloride	ND	1.5								

Sample ID	LCS-35404	SampType:	lcs	TestCode:	EPA Method 300.0: Anions					
Client ID:	LCSS	Batch ID:	35404	RunNo:	47637					
Prep Date:	12/8/2017	Analysis Date:	12/8/2017	SeqNo:	1523422	Units:	mg/Kg			
Analyte	Result	PQL	SPK value	SPK Ref Val	%REC	LowLimit	HighLimit	%RPD	RPDLimit	Qual
Chloride	14	1.5	15.00	0	93.1	90	110			

## Qualifiers:

* Value exceeds Maximum Contaminant Level.	B Analyte detected in the associated Method Blank
D Sample Diluted Due to Matrix	E Value above quantitation range
H Holding times for preparation or analysis exceeded	J Analyte detected below quantitation limits
ND Not Detected at the Reporting Limit	P Sample pH Not In Range
PQL Practical Quantitative Limit	RL Reporting Detection Limit
S % Recovery outside of range due to dilution or matrix	W Sample container temperature is out of limit as specified

# QC SUMMARY REPORT

Hall Environmental Analysis Laboratory, Inc.

WO#: 1712470

12-Dec-17

Client: Blagg Engineering  
Project: SCHWERTFEGER A LS 1

Sample ID	MB-35399	SampType:	MBLK	TestCode:	EPA Method 8015M/D: Diesel Range Organics					
Client ID:	PBS	Batch ID:	35399	RunNo:	47624					
Prep Date:	12/8/2017	Analysis Date:	12/8/2017	SeqNo:	1521657	Units:	mg/Kg			
Analyte	Result	PQL	SPK value	SPK Ref Val	%REC	LowLimit	HighLimit	%RPD	RPDLimit	Qual

Diesel Range Organics (DRO)	ND	10								
Motor Oil Range Organics (MRO)	ND	50								
Surr: DNOP	8.8		10.00		87.5	70	130			

Sample ID	LCS-35399	SampType:	LCS	TestCode:	EPA Method 8015M/D: Diesel Range Organics					
Client ID:	LCSS	Batch ID:	35399	RunNo:	47624					
Prep Date:	12/8/2017	Analysis Date:	12/8/2017	SeqNo:	1521778	Units:	mg/Kg			
Analyte	Result	PQL	SPK value	SPK Ref Val	%REC	LowLimit	HighLimit	%RPD	RPDLimit	Qual

Diesel Range Organics (DRO)	46	10	50.00	0	91.9	73.2	114			
Surr: DNOP	4.1		5.000		81.2	70	130			

## Qualifiers:

- |   |   |
|---|---|
| * Value exceeds Maximum Contaminant Level.              | B Analyte detected in the associated Method Blank           |
| D Sample Diluted Due to Matrix                          | E Value above quantitation range                            |
| H Holding times for preparation or analysis exceeded    | J Analyte detected below quantitation limits                |
| ND Not Detected at the Reporting Limit                  | P Sample pH Not In Range                                    |
| PQL Practical Quantitative Limit                        | RL Reporting Detection Limit                                |
| S % Recovery outside of range due to dilution or matrix | W Sample container temperature is out of limit as specified |



# QC SUMMARY REPORT

Hall Environmental Analysis Laboratory, Inc.

WO#: 1712470

12-Dec-17

Client: Blagg Engineering  
Project: SCHWERDTFEGER A LS 1

Sample ID	MB-35387	SampType:	MBLK	TestCode:	EPA Method 8015D: Gasoline Range					
Client ID:	PBS	Batch ID:	35387	RunNo:	47630					
Prep Date:	12/7/2017	Analysis Date:	12/8/2017	SeqNo:	1522746	Units:	mg/Kg			
Analyte	Result	PQL	SPK value	SPK Ref Val	%REC	LowLimit	HighLimit	%RPD	RPDLimit	Qual
Gasoline Range Organics (GRO)	ND	5.0								
Surr: BFB	1000		1000		102	15	316			

Sample ID	LCS-35387	SampType:	LCS	TestCode:	EPA Method 8015D: Gasoline Range					
Client ID:	LCSS	Batch ID:	35387	RunNo:	47630					
Prep Date:	12/7/2017	Analysis Date:	12/8/2017	SeqNo:	1522747	Units:	mg/Kg			
Analyte	Result	PQL	SPK value	SPK Ref Val	%REC	LowLimit	HighLimit	%RPD	RPDLimit	Qual
Gasoline Range Organics (GRO)	28	5.0	25.00	0	113	75.9	131			
Surr: BFB	1200		1000		116	15	316			

## Qualifiers:

- |   |   |
|---|---|
| * Value exceeds Maximum Contaminant Level.              | B Analyte detected in the associated Method Blank           |
| D Sample Diluted Due to Matrix                          | E Value above quantitation range                            |
| H Holding times for preparation or analysis exceeded    | J Analyte detected below quantitation limits                |
| ND Not Detected at the Reporting Limit                  | P Sample pH Not In Range                                    |
| PQL Practical Quantitative Limit                        | RL Reporting Detection Limit                                |
| S % Recovery outside of range due to dilution or matrix | W Sample container temperature is out of limit as specified |

# QC SUMMARY REPORT

Hall Environmental Analysis Laboratory, Inc.

WO#: 1712470

12-Dec-17

Client: Blagg Engineering  
Project: SCHWERDTFEGER A LS 1

Sample ID	MB-35387		SampType:	MBLK		TestCode:	EPA Method 8021B: Volatiles			
Client ID:	PBS		Batch ID:	35387		RunNo:	47630			
Prep Date:	12/7/2017		Analysis Date:	12/8/2017		SeqNo:	1522757		Units: mg/Kg	
Analyte	Result	PQL	SPK value	SPK Ref Val	%REC	LowLimit	HighLimit	%RPD	RPDLimit	Qual
Benzene	ND	0.025								
Toluene	ND	0.050								
Ethylbenzene	ND	0.050								
Xylenes, Total	ND	0.10								
Surr: 4-Bromofluorobenzene	0.99		1.000		99.3	80	120			

Sample ID	LCS-35387		SampType:	LCS		TestCode:	EPA Method 8021B: Volatiles			
Client ID:	LCSS		Batch ID:	35387		RunNo:	47630			
Prep Date:	12/7/2017		Analysis Date:	12/8/2017		SeqNo:	1522758		Units: mg/Kg	
Analyte	Result	PQL	SPK value	SPK Ref Val	%REC	LowLimit	HighLimit	%RPD	RPDLimit	Qual
Benzene	0.95	0.025	1.000	0	94.7	77.3	128			
Toluene	0.94	0.050	1.000	0	94.2	79.2	125			
Ethylbenzene	0.93	0.050	1.000	0	93.4	80.7	127			
Xylenes, Total	2.8	0.10	3.000	0	94.8	81.6	129			
Surr: 4-Bromofluorobenzene	0.95		1.000		94.9	80	120			

## Qualifiers:

* Value exceeds Maximum Contaminant Level.	B Analyte detected in the associated Method Blank
D Sample Diluted Due to Matrix	E Value above quantitation range
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ND Not Detected at the Reporting Limit	P Sample pH Not In Range
PQL Practical Quantitative Limit	RL Reporting Detection Limit
S % Recovery outside of range due to dilution or matrix	W Sample container temperature is out of limit as specified





Hall Environmental Analysis Laboratory  
4901 Hawkins NE  
Albuquerque, NM 87109  
TEL: 505-345-3975 FAX: 505-345-4107  
Website: www.hallenvironmental.com

## Sample Log-In Check List

Client Name: BLAGG

Work Order Number: 1712470

RcptNo: 1

Received By: Anne Thorne

12/8/2017 7:55:00 AM

*Anne Thorne*

Completed By: Anne Thorne

12/8/2017 8:05:52 AM

*Anne Thorne*

Reviewed By: DDS

12/8/17

### Chain of Custody

1. Custody seals intact on sample bottles? Yes ☐ No ☐ Not Present ☒
2. Is Chain of Custody complete? Yes ☒ No ☐ Not Present ☐
3. How was the sample delivered? Courier

### Log In

4. Was an attempt made to cool the samples? Yes ☒ No ☐ NA ☐
5. Were all samples received at a temperature of  $>0^{\circ}\text{C}$  to  $6.0^{\circ}\text{C}$ ? Yes ☒ No ☐ NA ☐
6. Sample(s) in proper container(s)? Yes ☒ No ☐
7. Sufficient sample volume for indicated test(s)? Yes ☒ No ☐
8. Are samples (except VOA and ONG) properly preserved? Yes ☒ No ☐
9. Was preservative added to bottles? Yes ☐ No ☒ NA ☐
10. VOA vials have zero headspace? Yes ☐ No ☐ No VOA Vials ☒
11. Were any sample containers received broken? Yes ☐ No ☒
12. Does paperwork match bottle labels?  
(Note discrepancies on chain of custody) Yes ☒ No ☐
13. Are matrices correctly identified on Chain of Custody? Yes ☒ No ☐
14. Is it clear what analyses were requested? Yes ☒ No ☐
15. Were all holding times able to be met?  
(If no, notify customer for authorization.) Yes ☒ No ☐

# of preserved  
bottles checked  
for pH: \_\_\_\_\_  
( $<2$  or  $>12$  unless noted)  
Adjusted? \_\_\_\_\_  
Checked by: \_\_\_\_\_

### Special Handling (if applicable)

16. Was client notified of all discrepancies with this order? Yes ☐ No ☐ NA ☒

Person Notified:	_____	Date:	_____
By Whom:	_____	Via:	<input type="checkbox"/> eMail <input type="checkbox"/> Phone <input type="checkbox"/> Fax <input type="checkbox"/> In Person
Regarding:	_____		
Client Instructions:	_____		

17. Additional remarks:

### 18. Cooler Information

Cooler No	Temp $^{\circ}\text{C}$	Condition	Seal Intact	Seal No	Seal Date	Signed By
1	1.0	Good	Yes			