

<p>1. Introduction</p> <p>This document outlines the procedures and standards for the management of the company's information system, ensuring data integrity, security, and availability.</p>	<p>2. Scope</p> <p>The scope of this document includes all information systems and data managed by the company, regardless of the technology used or the location of the data.</p>	<p>3. References</p> <p>References include relevant industry standards, regulatory requirements, and internal company policies that inform the development and implementation of the information system management procedures.</p>
<p>4. Definitions</p> <p>Key terms and definitions used throughout the document include:</p> <ul style="list-style-type: none"> Information System: A set of components that collect, process, store, and disseminate information. Data: Raw facts and figures that are processed into information. System Administrator: The individual responsible for the overall management and maintenance of the information system. 	<p>5. Objectives</p> <p>The primary objectives of the information system management are to:</p> <ul style="list-style-type: none"> Ensure the confidentiality, integrity, and availability of company data. Minimize the risk of data loss or unauthorized access. Optimize the performance and efficiency of the information system. 	<p>6. Responsibilities</p> <p>Responsibilities are assigned to various roles within the organization:</p> <ul style="list-style-type: none"> Senior Management: Approves the information system management strategy and provides necessary resources. System Administrator: Implements and maintains the information system, ensuring compliance with the established procedures. Users: Follow the established procedures and report any issues or incidents.
<p>7. Procedures</p> <p>The following procedures outline the steps for managing the information system:</p> <ol style="list-style-type: none"> System Access: Define and enforce strict access controls to ensure only authorized personnel can access the system. Data Backup: Implement a regular backup schedule to protect against data loss. Incident Response: Establish a clear process for identifying, reporting, and resolving system incidents. 	<p>8. Standards</p> <p>Standards for the information system management include:</p> <ul style="list-style-type: none"> Security Standards: Adherence to industry best practices for data security, including encryption and secure communication protocols. Performance Standards: Monitoring and maintaining the system's performance to meet user requirements. Compliance Standards: Ensuring the system management practices comply with applicable laws and regulations. 	<p>9. Appendices</p> <p>Appendices provide additional information and resources:</p> <ul style="list-style-type: none"> Appendix A: List of approved vendors and service providers. Appendix B: Detailed backup and recovery procedures. Appendix C: Incident response contact list.
<p>10. Change Management</p> <p>Any changes to the information system must be managed through a formal process to ensure stability and security.</p> <p>11. Documentation</p> <p>All system management activities must be documented, including configuration changes, incident reports, and backup logs.</p> <p>12. Training</p> <p>Regular training sessions should be conducted for system administrators and users to ensure they are up-to-date on the latest procedures and standards.</p>	<p>13. Monitoring and Reporting</p> <p>The system's performance and security must be continuously monitored, and regular reports should be generated for management review.</p> <p>14. Review and Updates</p> <p>The information system management procedures and standards should be reviewed and updated periodically to reflect changes in technology and business requirements.</p>	<p>15. Conclusion</p> <p>Effective management of the information system is essential for the success of the company. By adhering to the procedures and standards outlined in this document, the company can ensure the reliability and security of its information assets.</p>
<p>16. Appendix A: Glossary</p> <p>A list of terms and their definitions used in the document.</p> <p>17. Appendix B: Acronyms</p> <p>A list of abbreviations and their full names used in the document.</p> <p>18. Appendix C: Revision History</p> <p>A table detailing the changes made to the document over time.</p>	<p>19. Appendix D: Contact Information</p> <p>Contact details for key personnel involved in system management.</p> <p>20. Appendix E: External Links</p> <p>Links to relevant external resources, such as industry standards and regulatory bodies.</p>	<p>21. Appendix F: Index</p> <p>An index of the document's sections and sub-sections for easy navigation.</p>
<p>22. Appendix G: Legal Notices</p> <p>Legal disclaimers and notices regarding the use of the information system.</p> <p>23. Appendix H: Privacy Policy</p> <p>A statement explaining how the company collects, uses, and protects user data.</p> <p>24. Appendix I: Terms of Service</p> <p>Conditions and terms governing the use of the company's information system.</p>	<p>25. Appendix J: Security Policy</p> <p>A detailed policy outlining the company's approach to information security.</p> <p>26. Appendix K: Incident Response Plan</p> <p>A comprehensive plan detailing the steps to be taken in the event of a security incident.</p> <p>27. Appendix L: Business Continuity Plan</p> <p>A plan to ensure the company can continue to operate in the event of a major disaster or disruption.</p>	<p>28. Appendix M: Disaster Recovery Plan</p> <p>A plan detailing the steps to be taken to restore the company's information system after a disaster.</p> <p>29. Appendix N: Risk Assessment</p> <p>A document detailing the results of a risk assessment conducted on the company's information system.</p>

NEW MEXICO OIL CONSERVATION COMMISSION
REQUEST FOR ALLOWABLE
AND
AUTHORIZATION TO TRANSPORT OIL AND NATURAL GAS

Form C-104
Supersedes Old C-104 and C-11
Effective 1-1-85

NO. OF COPIES RECEIVED	
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TRANSPORTER	OIL
	GAS
OPERATOR	
PRORATION OFFICE	

Operator
Tenneco Oil Company

Address
P.O. Box 3249 Englewood, CO 80155

Reason(s) for filing (Check proper box)

New Well ☐

Recompletion ☐

Change in Ownership ☐

Change in Transporter of:

Oil ☐

Casinghead Gas ☐

Dry Gas ☐

Condensate ☒

Other (Please explain)

If change of ownership give name
and address of previous owner

II. DESCRIPTION OF WELL AND LEASE

Lease Name Linda Nye	Well No. 1A	Pool Name, including Formation Blanco Mesaverde	Kind of Lease State, Federal or Fee Federal	Lease No. 07511A
Location Unit Letter <u>D</u> : <u>1005</u> Feet From The <u>North</u> Line and <u>820</u> Feet From The <u>West</u> Line of Section <u>20</u> Township <u>30N</u> Range <u>8W</u> , NMPM, <u>San Juan</u> County				

III. DESIGNATION OF TRANSPORTER OF OIL AND NATURAL GAS

Name of Authorized Transporter of Oil <input type="checkbox"/> or Condensate <input checked="" type="checkbox"/> Gary Energy Corporation	Address (Give address to which approved copy of this form is to be sent) 4 Inverness Ct. East Englewood, CO 80112-5591	
Name of Authorized Transporter of Casinghead Gas <input type="checkbox"/> or Dry Gas <input checked="" type="checkbox"/> Southern Union Gathering Co.	Address (Give address to which approved copy of this form is to be sent) P. O. Box 3981, Bloomfield, N. M. 87413	
If well produces oil or liquids, give location of tanks.	Unit <u>D</u>	Sec. <u>20</u>
	Twp. <u>30N</u>	Rge. <u>8W</u>
	Is gas actually connected? <input type="checkbox"/> When	

If this production is commingled with that from any other lease or pool, give commingling order number:

IV. COMPLETION DATA

Designate Type of Completion - (X)	Oil Well	Gas Well	New Well	Workover	Deepen	Plug Back	Same Res'v.	Diff. Res'v.
Date Spudded	Date Compl. Ready to Prod.		Total Depth		P.B.T.D.			
Elevations (DF, RKB, RT, CR, etc.)	Name of Producing Formation		Top Oil/Gas Pay		Tubing Depth			
Perforations					Depth Casing Shoe			

TUBING, CASING, AND CEMENTING RECORD

HOLE SIZE	CASING & TUBING SIZE	DEPTH SET	SACKS CEMENT

V. TEST DATA AND REQUEST FOR ALLOWABLE OIL WELL

(Test must be after recovery of total volume of load oil and must be equal to or exceed top allowable for this depth or be for full 24 hours)

Date First New Oil Run To Tanks	Date of Test	Producing Method (Flow, pump, gas lift, etc.)	
Length of Test	Tubing Pressure	Casing Pressure	Choke Size
Actual Prod. During Test	Oil - Bbls.	Water - Bbls.	Gas - MCF

OIL CON. DIV.
DIST. 3

GAS WELL

Actual Prod. Test - MCF/D	Length of Test	Bbls. Condensate/MCF	Gravity of Condensate
Testing Method (pilot, back pr.)	Tubing Pressure (Shut-in)	Casing Pressure (Shut-in)	Choke Size

VI. CERTIFICATE OF COMPLIANCE

I hereby certify that the rules and regulations of the Oil Conservation Commission have been complied with and that the information given above is true and complete to the best of my knowledge and belief.


(Signature)

Administrative Supervisor

(Title)

10/10/84

(Date)

OIL CONSERVATION COMMISSION

APPROVED

BY

TITLE

SUPERVISOR DISTRICT # 3

This form is to be filed in compliance with RULE 1104.

If this is a request for allowable for a newly drilled or deepened well, this form must be accompanied by a tabulation of the deviation tests taken on the well in accordance with RULE 111.

All sections of this form must be filled out completely for allowable on new and recompleted wells.

Fill out only Sections I, II, III, and VI for changes of owner, well name or number, or transporter, or other such change of condition.

Separate Forms C-104 must be filed for each pool in multiply completed wells.