

District I
1625 N French Dr, Hobbs, NM 88240
District II
1301 W Grand Avenue, Artesia, NM 88210
District III
1000 Rio Brazos Road, Aztec, NM 87410
District IV
1220 S St Francis Dr, Santa Fe, NM 87505

State of New Mexico
Energy Minerals and Natural Resources

Oil Conservation Division
1220 South St. Francis Dr.
Santa Fe, NM 87505

Form C-141
Revised October 10, 2003

Submit 2 Copies to appropriate
District Office in accordance
with Rule 116 on back
side of form

Release Notification and Corrective Action

OPERATOR

☐ Initial Report ☒ Final Report

Name of Company YATES PETROLEUM CORPORATION	OGRID Number 25575	Contact SHERRY BONHAM
Address 105 S 4 TH STREET	Telephone No. 505.748.1471	
Facility Name SANDERS AOU STATE I IRP-1158	API Number 30-025-22239	Facility Type FLOW LINE
Surface Owner FEE	Mineral Owner FEE	Lease No.

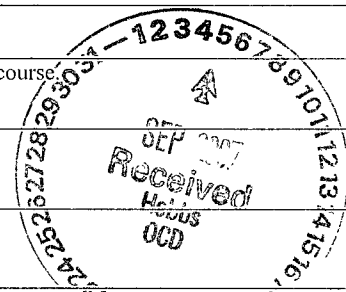
LOCATION OF RELEASE

Unit Letter F	Section 1	Township 14S	Range 33E	Feet from the 1980	North/South Line NORTH	Feet from the 1980	East/West Line EAST	County LEA
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Latitude 33.13523 Longitude 103.5693

NATURE OF RELEASE

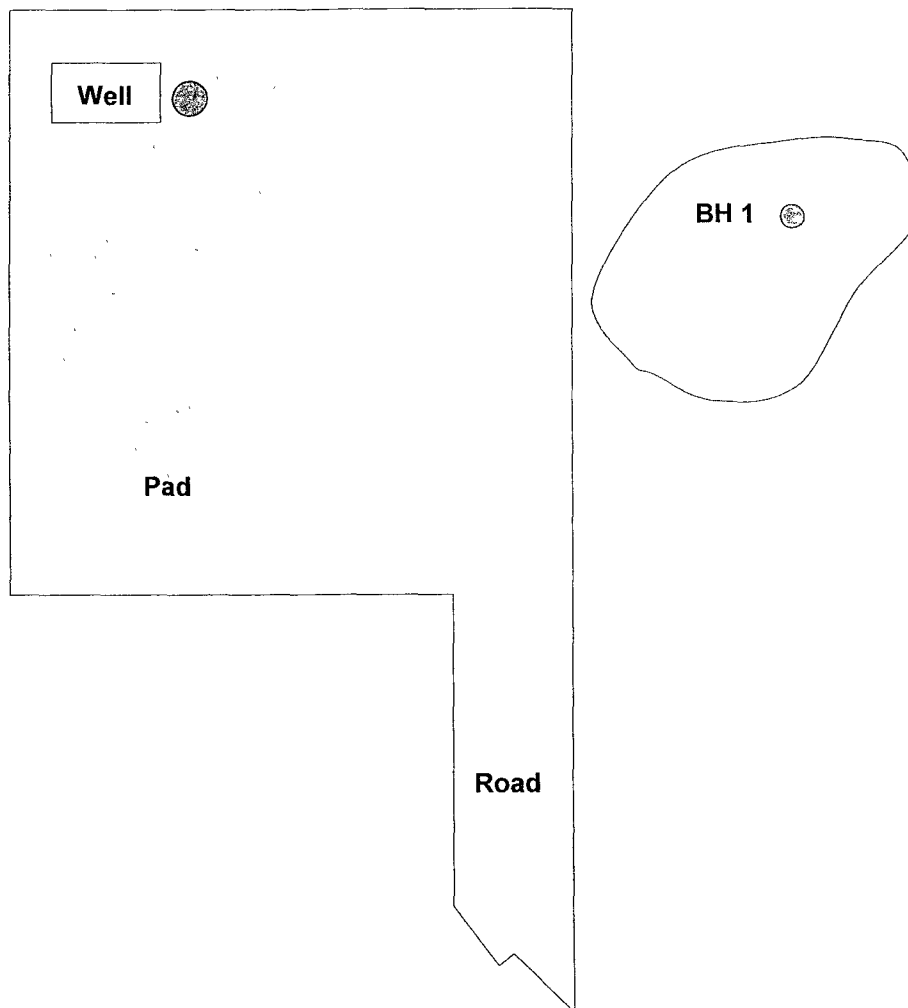
Type of Release CRUDE OIL	Volume of Release 10 B/O	Volume Recovered 6 B/O
Source of Release FLOW LINE	Date and Hour of Occurrence 12/7/06 AM	Date and Hour of Discovery 12/7/06 AM
Was Immediate Notice Given? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Not Required	If YES, To Whom? N/A	
By Whom? N/A	Date and Hour N/A	
Was a Watercourse Reached? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If YES, Volume Impacting the Watercourse N/A	
If a Watercourse was Impacted, Describe Fully.* N/A		
Describe Cause of Problem and Remedial Action Taken.* FLOW LINE BURST DUE TO FREEZING. REPAIRED FLOW LINE.		
Describe Area Affected and Cleanup Action Taken.* APPROXIMATELY 40' X 40' AREA AFFECTED IN PASTURE. VACUUMED FLUIDS. ALL IMPACTED MATERIALS EXCAVATED AND HAULED TO A NMOCD APPROVED DISPOSAL FACILITY. CONFIRMATION SOIL SAMPLES ANALYSES REPORT PRESENTED TO NMOCD DISTRICT I SOIL ANALYSES COMPLIANT WITH NMOCD RRALS. (SEE ATTACHED SAMPLE POINT DIAGRAM AND ANALYTICAL REPORT) AFTER REVIEW OF CONFIRMATION SOIL ANALYSES, NMOCD APPROVED BACKFILLING. BACKFILLING COMPLETE. SITE HAS BEEN SEEDED WITH RANCHER APPROVED SEED. REMEDIATION ACTIVITIES COMPLETE. REQUESTING CLOSURE TO INCIDENT. FINAL REPORT.		
DEPTH TO GROUND WATER: <u>> 50' AND <100'</u> ; WELLHEAD PROTECTION AREA: <u>NO</u> ; DISTANCE TO SURFACE WATER: <u>>1000'</u> . SITE RANKING: <u>10</u>		



I hereby certify that the information given above is true and complete to the best of my knowledge and understand that pursuant to NMOCD rules and regulations all operators are required to report and/or file certain release notifications and perform corrective actions for releases which may endanger public health or the environment. The acceptance of a C-141 report by the NMOCD marked as "Final Report" does not relieve the operator of liability should their operations have failed to adequately investigate and remediate contamination that pose a threat to ground water, surface water, human health or the environment. In addition, NMOCD acceptance of a C-141 report does not relieve the operator of responsibility for compliance with any other federal, state, or local laws and/or regulations

Signature 	OIL CONSERVATION DIVISION	
Printed Name: Sherry Bonham	Approved by District Supervisor	
Title: Environmental Regulatory Agent	Approval Date: <u>9.10.07</u>	Expiration Date: <u> </u>
E-mail Address: sherryb@ypcnm.com	Conditions of Approval:	Attached <input type="checkbox"/>
Date: August 31, 2007	Phone: 505.748.1471	

* Attach Additional Sheets If Necessary



Sample ID	Sample Date	Sample Type	Depth	BTEX	TPH (GRO)	TPH (DRO)	TPH (TOTAL)
BH-1	7/9/2007	Grab	6" Below bottom hole excavation	Non-Detect	Non-Detect	Non-Detect	Non-Detect

Site Ranking is Ten (10). Depth to Ground Water > 50' and < 100'

Analytical testing performed at Environmental Lab of Texas. All results are ppm.



Sanders AOU State 1

Sec. 1 T14S R33E

Lea County, NM

SAMPLE POINT DIAGRAM
JULY 9, 2007

(Not to Scale)

MARTIN YATES, III
1912-1985

FRANK W. YATES
1936-1986



105 SOUTH FOURTH STREET
ARTESIA, NEW MEXICO 88210-2118
TELEPHONE (505) 748-1471

S.P. YATES
CHAIRMAN EMERITUS
JOHN A. YATES
CHAIRMAN OF THE BOARD
PEYTON YATES
PRESIDENT
FRANK YATES, JR.
EXECUTIVE VICE PRESIDENT
JOHN A. YATES, JR.
SENIOR VICE PRESIDENT

May 16, 2007

Mr. Clyde Fort
PO Box 998
Lovington, NM 88260

RP1158

Dear Mr. Fort,

Thank you for the time you spent discussing the clean up operations at the Sanders AOU #1 with Noel Gomez, lease foreman of Yates Petroleum Corporation (Yates). Below is an overview of the discussion and the processes planned. Yates appreciates the opportunity to work with you regarding these operations.

An overview of work to be performed is as follows:

Inside fenced area on stained vegetation:

- Excavate impacted soils.
- Obtain confirmation soil samples and submit to a laboratory for analyses.
- Upon review that soil samples are at or below NMOCD's Recommended Remediation Action Levels per Guidelines for Remediation of Leaks, Spills and Releases, Yates will request approval to backfill excavated area with clean top soil.
- Re-seed site with approved seed mixture of blue gramma and/or side oats gramma (per discussion with Noel Gomez).

At the conclusion of activities, Yates will suggest a meeting date with you to finalize activities.

Additionally, in order to proceed, Yates requests a consent letter (attached) be signed, dated, and returned in the provided self addressed stamped envelope.

Should you have any questions or concerns at any time during or regarding the remediation processes, please don't hesitate to call Sherry Bonham at

505.748.4162 or Noel Gomez at 505.513.1694. Again, Yates appreciates the opportunity to work with you on this matter. Thank you.

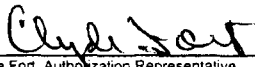
Sincerely,

A handwritten signature in black ink, appearing to read "Sherry Bonham", with a stylized, cursive script.

Sherry Bonham
Environmental Regulatory Agent
Yates Petroleum Corporation

Troy C. Fort Family Trust is the record owner to all surface rights at the Sanders AOU #1 located in Section 1, Township 14 South, Range 33 East, Unit Letter F in Lea County, New Mexico.

I hereby consent and authorize Yates Petroleum Corporation (Yates) and its representatives to conduct the project as described in the Yates' letter dated May 16, 2007.



Clyde Fort, Authorization Representative
Troy C. Fort Family Trust

Date: 5/20/07



Sherry Borman, Environmental Regulatory Agent
Yates Petroleum Corporation

Date: 5-17-07

Analytical Report 285830

for

Talon LPE

Project Manager: Eb Taylor

Saunders

YatesP035SPL

18-JUL-07



12600 West I-20 East Odessa, Texas 79765

A Xenco Laboratories Company

NELAC certification numbers:

Houston, TX E871002 - Miami, FL E86678 - Tampa, FL E86675

Houston - Dallas - San Antonio - Austin - Tampa - Miami - Latin America



18-JUL-07

Project Manager: **Eb Taylor**

Talon LPE

318 E. Taylor

Hobbs, NM 88240

Reference: XENCO Report No: **285830**

Saunders

Project Address: Lea County New Mexico

Eb Taylor:

We are reporting to you the results of the analyses performed on the samples received under the project name referenced above and identified with the XENCO Report Number 285830. All results being reported under this Report Number apply to the samples analyzed and properly identified with a Laboratory ID number. Subcontracted analyses are identified in this report with either the NELAC certification number of the subcontract lab in the analyst ID field, or the complete subcontracted report attached to this report.

Unless otherwise noted in a Case Narrative, all data reported in this Analytical Report are in compliance with NELAC standards. Estimation of data uncertainty for this report is found in the quality control section of this report unless otherwise noted. Should insufficient sample be provided to the laboratory to meet the method and NELAC Matrix Duplicate and Matrix Spike requirements, then the data will be analyzed, evaluated and reported using all other available quality control measures.

The validity and integrity of this report will remain intact as long as it is accompanied by this letter and reproduced in full, unless written approval is granted by XENCO Laboratories. This report will be filed for at least 5 years in our archives after which time it will be destroyed without further notice, unless otherwise arranged with you. The samples received, and described as recorded in Report No. 285830 will be filed for 60 days, and after that time they will be properly disposed without further notice, unless otherwise arranged with you. We reserve the right to return to you any unused samples, extracts or solutions related to them if we consider so necessary (e.g., samples identified as hazardous waste, sample sizes exceeding analytical standard practices, controlled substances under regulated protocols, etc).

We thank you for selecting XENCO Laboratories to serve your analytical needs. If you have any questions concerning this report, please feel free to contact us at any time.

Respectfully,

Brent Barron

Odessa Laboratory Director

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Sample Cross Reference 285830



Talon LPE, Hobbs, NM

Saunders

Sample Id	Matrix	Date Collected	Sample Depth	Lab Sample Id
BH-1	S	Jul-09-07 14:30		285830-001



Certificate of Analysis Summary 285830

Talon LPE, Hobbs, NM
Project Name: Saunders



Project Id: YatesP035SPL

Contact: Eb Taylor

Project Location: Lea County New Mexico

Date Received in Lab: Thu Jul-12-07 11:05 am


Report Date: 18-JUL-07

Project Manager: Brent Barron, II

Analysis Requested		Lab Id:	285830-001				
		Field Id:	BH-1				
		Depth:					
		Matrix:	SOIL				
		Sampled:	Jul-09-07 14:30				
BTEX by EPA 8021B		Extracted:	Jul-13-07 14:56				
		Analyzed:	Jul-14-07 06:53				
		Units/RL:	mg/kg RL				
		Benzene	ND 0.0023				
		Toluene	ND 0.0023				
Percent Moisture		Ethylbenzene	ND 0.0023				
		m,p-Xylene	ND 0.0046				
		o-Xylene	ND 0.0023				
		Total Xylenes	ND				
		Total BTEX	ND				
TPH by SW 8015B		Extracted:	Jul-12-07 17:30				
		Analyzed:	%				
		Units/RL:	13.4				
		Percent Moisture					
		Extracted:	Jul-12-07 12:24				
C6-C10 Gasoline Range Hydrocarbons		Analyzed:	Jul-13-07 06:26				
		Units/RL:	mg/kg RL				
		C6-C10 Gasoline Range Hydrocarbons	ND 11.5				
		C10-C28 Diesel Range Hydrocarbons	ND 11.5				
		C10-C28 Diesel Range Hydrocarbons					

This analytical report, and the data and sample description, has been made for your exclusive and confidential use. The interpretation and results are based on the analytical data provided. No other data or information is included. XENCO Laboratories assumes no responsibility and no warranty for the use of the data hereby provided. Our liability is limited to the amount invested for this work, unless otherwise agreed to in writing.

Since 1990 Houston - Dallas - San Antonio - Austin - Tampa - Miami - Latin America


Brent Barron
Odessa Laboratory Director



Flagging Criteria

- X** In our quality control review of the data a QC deficiency was observed and flagged as noted. MS/MSD recoveries were found to be outside of the laboratory control limits due to possible matrix /chemical interference, or a concentration of target analyte high enough to effect the recovery of the spike concentration. This condition could also effect the relative percent difference in the MS/MSD.
- B** A target analyte or common laboratory contaminant was identified in the method blank. Its presence indicates possible field or laboratory contamination.
- D** The sample(s) were diluted due to targets detected over the highest point of the calibration curve, or due to matrix interference. Dilution factors are included in the final results. The result is from a diluted sample.
- E** The data exceeds the upper calibration limit; therefore, the concentration is reported as estimated.
- F** RPD exceeded lab control limits.
- J** The target analyte was positively identified below the MQL and above the SQL.
- U** Analyte was not detected.
- L** The LCS data for this analytical batch was reported below the laboratory control limits for this analyte. The department supervisor and QA Director reviewed data. The samples were either reanalyzed or flagged as estimated concentrations.
- H** The LCS data for this analytical batch was reported above the laboratory control limits. Supporting QC Data were reviewed by the Department Supervisor and QA Director. Data were determined to be valid for reporting.
- K** Sample analyzed outside of recommended hold time.

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2505 N. Falkenburg Rd., Tampa, FL 33619
5757 NW 158th St, Miami Lakes, FL 33014

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(214) 902 0300	(214) 351-9139
(210) 509-3334	(201) 509-3335
(813) 620-2000	(813) 620-2033
(305) 823-8500	(305) 823-8555



Form 2 - Surrogate Recoveries

Project Name: Saunders



Work Order #: 285830

Project ID: YatesP035SPL

Lab Batch #: 700420

Sample: 285830-001 / SMP

Batch: 1 Matrix: Soil

Units: mg/kg

SURROGATE RECOVERY STUDY					
BTEX by EPA 8021B	Amount Found [A]	True Amount [B]	Recovery %R [D]	Control Limits %R	Flags
Analytes					
4-Bromofluorobenzene	0.0350	0.0500	70	75-125	**

Lab Batch #: 700420

Sample: 285839-001 S / MS

Batch: 1 Matrix: Soil

Units: mg/kg

SURROGATE RECOVERY STUDY					
BTEX by EPA 8021B	Amount Found [A]	True Amount [B]	Recovery %R [D]	Control Limits %R	Flags
Analytes					
4-Bromofluorobenzene	0.0286	0.0500	57	75-125	*

Lab Batch #: 700420

Sample: 285839-001 SD / MSD

Batch: 1 Matrix: Soil

Units: mg/kg

SURROGATE RECOVERY STUDY					
BTEX by EPA 8021B	Amount Found [A]	True Amount [B]	Recovery %R [D]	Control Limits %R	Flags
Analytes					
4-Bromofluorobenzene	0.0256	0.0500	51	75-125	*

Lab Batch #: 700420

Sample: 497192-1-BKS / BKS

Batch: 1 Matrix: Solid

Units: mg/kg

SURROGATE RECOVERY STUDY					
BTEX by EPA 8021B	Amount Found [A]	True Amount [B]	Recovery %R [D]	Control Limits %R	Flags
Analytes					
4-Bromofluorobenzene	0.0753	0.1000	75	80-120	

Lab Batch #: 700420

Sample: 497192-1-BLK / BLK

Batch: 1 Matrix: Solid

Units: mg/kg

SURROGATE RECOVERY STUDY					
BTEX by EPA 8021B	Amount Found [A]	True Amount [B]	Recovery %R [D]	Control Limits %R	Flags
Analytes					
4-Bromofluorobenzene	0.0415	0.0500	83	80-120	

** Surrogates outside limits; data and surrogates confirmed by reanalysis

*** Poor recoveries due to dilution

Surrogate Recovery [D] = $100 * A / B$

All results are based on MDL and validated for QC purposes.



Form 2 - Surrogate Recoveries



Project Name: Saunders

Work Order #: 285830

Project ID: YatesP035SPL

Lab Batch #: 700263

Sample: 285803-001 S / MS

Batch: 1 Matrix: Soil

Units: mg/kg

SURROGATE RECOVERY STUDY					
TPH by SW 8015B	Amount Found [A]	True Amount [B]	Recovery %R [D]	Control Limits %R	Flags
Analytes					
1-Chlorooctadecane	42.4	50.0	85	70-135	
1-Chlorooctane	70.0	50.0	140	70-135	*

Lab Batch #: 700263

Sample: 285803-001 SD / MSD

Batch: 1 Matrix: Soil

Units: mg/kg

SURROGATE RECOVERY STUDY					
TPH by SW 8015B	Amount Found [A]	True Amount [B]	Recovery %R [D]	Control Limits %R	Flags
Analytes					
1-Chlorooctadecane	48.0	50.0	96	70-135	
1-Chlorooctane	76.5	50.0	153	70-135	*

Lab Batch #: 700263

Sample: 285830-001 / SMP

Batch: 1 Matrix: Soil

Units: mg/kg

SURROGATE RECOVERY STUDY					
TPH by SW 8015B	Amount Found [A]	True Amount [B]	Recovery %R [D]	Control Limits %R	Flags
Analytes					
1-Chlorooctadecane	45.8	50.0	92	70-135	
1-Chlorooctane	41.7	50.0	83	70-135	

Lab Batch #: 700263

Sample: 497005-1-BKS / BKS

Batch: 1 Matrix: Solid

Units: mg/kg

SURROGATE RECOVERY STUDY					
TPH by SW 8015B	Amount Found [A]	True Amount [B]	Recovery %R [D]	Control Limits %R	Flags
Analytes					
1-Chlorooctadecane	34.0	50.0	68	70-135	*
1-Chlorooctane	37.4	50.0	75	70-135	

Lab Batch #: 700263

Sample: 497005-1-BLK / BLK

Batch: 1 Matrix: Solid

Units: mg/kg

SURROGATE RECOVERY STUDY					
TPH by SW 8015B	Amount Found [A]	True Amount [B]	Recovery %R [D]	Control Limits %R	Flags
Analytes					
1-Chlorooctadecane	39.9	50.0	80	70-135	
1-Chlorooctane	36.6	50.0	73	70-135	

** Surrogates outside limits; data and surrogates confirmed by reanalysis

*** Poor recoveries due to dilution

Surrogate Recovery [D] = $100 * A / B$

All results are based on MDL and validated for QC purposes.



Blank Spike Recovery



Project Name: Saunders

Work Order #: 285830

Project ID:

YatesP035SPL

Lab Batch #: 700420

Sample: 497192-1-HKS

Matrix: Solid

Date Analyzed: 07/14/2007

Date Prepared: 07/13/2007

Analyst: CELKEE

Reporting Units: mg/kg

Batch #: 1

BTEX by EPA 8021B		BLANK/BLANK SPIKE RECOVERY STUDY				
Analytes	Blank Result [A]	Spike Added [B]	Blank Spike Result [C]	Blank Spike %R [D]	Control Limits %R	Flags
Benzene	ND	0.1000	0.0846	85	70-130	
Toluene	ND	0.1000	0.0853	85	70-130	
Ethylbenzene	ND	0.1000	0.0893	89	71-129	
m,p-Xylene	ND	0.2000	0.1580	79	70-135	
o-Xylene	ND	0.1000	0.0864	86	71-133	

Lab Batch #: 700263

Sample: 497005-1-BKS

Matrix: Solid

Date Analyzed: 07/12/2007

Date Prepared: 07/12/2007

Analyst: SHE

Reporting Units: mg/kg

Batch #: 1

TPH by SW 8015B		BLANK/BLANK SPIKE RECOVERY STUDY				
Analytes	Blank Result [A]	Spike Added [B]	Blank Spike Result [C]	Blank Spike %R [D]	Control Limits %R	Flags
C6-C10 Gasoline Range Hydrocarbons	ND	500	481	96	70-135	
C10-C28 Diesel Range Hydrocarbons	ND	500	387	77	70-135	

Blank Spike Recovery [D] = $100 \times [C] / [B]$

All results are based on MDL and validated for QC purposes.



Form 3 - MS / MSD Recoveries



Project Name: Saunders

Work Order #: 285830

Lab Batch ID: 700420

Date Analyzed: 07/16/2007

Reporting Units: mg/kg

Project ID: YatesP035SPL

QC- Sample ID: 285839-001 S

Date Prepared: 07/13/2007

Batch #: 1

Matrix: Soil

Analyst: CELKEE

MATRIX SPIKE / MATRIX SPIKE DUPLICATE RECOVERY STUDY												
Reporting Units: mg/kg	BTEX by EPA 8021B Analytes	Parent Sample Result [A]	Spike Added [B]	Spiked Sample Result [C]	Spiked Sample %R [D]	Spike Added [E]	Duplicate Spiked Sample Result [F]	Spiked Dup. %R [G]	RPD %	Control Limits %R	Control Limits %RPD	Flag
		ND	0.1120	0.0896	80	0.1120	0.0860	77	4	70-130	35	
		ND	0.1120	0.0792	71	0.1120	0.0755	67	6	70-130	35	X
		ND	0.1120	0.0734	66	0.1120	0.0683	61	8	71-129	35	X
		ND	0.2241	0.1265	56	0.2241	0.1179	53	6	70-135	35	X
		ND	0.1120	0.0678	61	0.1120	0.0624	56	9	71-133	35	X
		ND	0.1120	0.0678	61	0.1120	0.0624	56	9	71-133	35	X

Lab Batch ID: 700263

Date Analyzed: 07/13/2007

Reporting Units: mg/kg

QC- Sample ID: 285803-001 S

Date Prepared: 07/12/2007

Batch #: 1

Matrix: Soil

Analyst: SHE

MATRIX SPIKE / MATRIX SPIKE DUPLICATE RECOVERY STUDY											
	Parent Sample Result [A]	Spike Added [B]	Spiked Sample Result [C]	Spiked Sample %R [D]	Spike Added [E]	Duplicate Spiked Sample Result [F]	Spiked Dup. %R [G]	RPD %	Control Limits %R	Control Limits %RPD	Flag
TPH by SW 8015B											
Analytes											
C6-C10 Gasoline Range Hydrocarbons	776	552	1450	122	552	1470	126	3	70-135	35	
C10-C28 Diesel Range Hydrocarbons	766	552	1350	106	552	1470	128	19	70-135	35	

Matrix Spike Percent Recovery [D] = 100*(C-A)/B

Relative Percent Difference RPD = 100*(D-G)/(D+G)

ND = Not Detected, I = Present Below Reporting Limit, B = Present in Blank, NR = Not Requested, I = Interference, NA = Not

Applicable N = See Narrative, EQ1 = Estimated Quantitation Limit

Matrix Spike Duplicate Percent Recovery [G] = 100*(F-A)/E



Sample Duplicate Recovery



Project Name: Saunders

Work Order #: 285830

Lab Batch #: 700244

Date Analyzed: 07/12/2007

QC- Sample ID: 285822-010 D

Reporting Units: %

Date Prepared: 07/12/2007

Batch #: 1

Project ID: YatesP035SPL

Analyst: JLG

Matrix: Soil

SAMPLE / SAMPLE DUPLICATE RECOVERY					
Percent Moisture	Parent Sample Result [A]	Sample Duplicate Result [B]	RPD	Control Limits %RPD	Flag
Analyte					
Percent Moisture	9.91	10.2	3	20	

Spike Relative Difference RPD $200 * |(B-A)/(B+A)|$
All Results are based on MDL and validated for QC purposes.

Environmental Lab of Texas
Variance/ Corrective Action Report- Sample Log-In

Client: Talco
Date/ Time: 7-12-07 11:05
Lab ID #: 295830
Initials: TL

Sample Receipt Checklist

			Client Initials	
#1	Temperature of container/ cooler?	<u>Yes</u> No	<u>TL</u>	<u>GC</u>
#2	Shipping container in good condition?	<u>Yes</u> No		
#3	Custody Seals intact on shipping container/ cooler?	<u>Yes</u> No	<u>Not Present</u>	
#4	Custody Seals intact on sample bottles/ container?	<u>Yes</u> No	<u>Not Present</u>	
#5	Chain of Custody present?	<u>Yes</u> No		
#6	Sample instructions complete of Chain of Custody?	<u>Yes</u> No		
#7	Chain of Custody signed when relinquished/ received?	<u>Yes</u> No		
#8	Chain of Custody agrees with sample label(s)?	<u>Yes</u> No	ID written on Cont./ Lid	
#9	Container label(s) legible and intact?	<u>Yes</u> No	Not Applicable	
#10	Sample matrix/ properties agree with Chain of Custody?	<u>Yes</u> No		
#11	Containers supplied by ELOT?	<u>Yes</u> No		
#12	Samples in proper container/ bottle?	<u>Yes</u> No	See Below	
#13	Samples properly preserved?	<u>Yes</u> No	See Below	
#14	Sample bottles intact?	<u>Yes</u> No		
#15	Preservations documented on Chain of Custody?	<u>Yes</u> No		
#16	Containers documented on Chain of Custody?	<u>Yes</u> No		
#17	Sufficient sample amount for indicated test(s)?	<u>Yes</u> No	See Below	
#18	All samples received within sufficient hold time?	<u>Yes</u> No	See Below	
#19	Subcontract of sample(s)?	<u>Yes</u> No	Not Applicable	
#20	VOC samples have zero headspace?	<u>Yes</u> No	Not Applicable	

Variance Documentation

Contact: _____ Contacted by: _____ Date/ Time: _____

Regarding: _____

Corrective Action Taken: _____

- Check all that Apply:
- ☐ See attached e-mail/ fax
 - ☐ Client understands and would like to proceed with analysis
 - ☐ Cooling process had begun shortly after sampling event