1R-427-282

WORKPLANS

Date: 8-9-10

P.O. Box 5630 Hobbs, NM 88241 Phone 575.393.4411 Fax 575.393.0293

RECEIVED OCD

CERTIFIED MAIL RETURN RECIEPT NO. 7009 1680 0001 6619 6262

August 9th, 2010

Mr. Edward Hansen

New Mexico Energy, Minerals, & Natural Resources Oil Conservation Division, Environmental Bureau 1220 S. St. Francis Drive Santa Fe, New Mexico 87505

RE: INVESTIGATION & CHARACTERIZATION PLAN Rice Operating Company – EME SWD System EME K-9 vent (1R427-282): UL/K sec. 9 T20S R37E

Mr. Hansen:

RICE Operating Company (ROC) has retained Rice Environmental Consulting and Safety (RECS) to address potential environmental concerns at the above-referenced site in the EME Salt Water Disposal (SWD) system. ROC is the service provider (agent) for the EME SWD System and has no ownership of any portion of the pipeline, well, or facility. The system is owned by a consortium of oil producers, System Parties, who provide all operating capital on a percentage/usage basis. Environmental projects of this nature require System Party AFE approval prior to work commencing at the site. In general, project funding is not forthcoming until NMOCD approves the work plan. Therefore, your timely review of this submission is greatly appreciated.

For all such environmental projects, ROC will choose the path forward that:

- Protects public health,
- Provides the greatest net environmental benefit,
- Complies with NMOCD Rules, and
- Is supported by good science.

Each site shall generally have three submissions:

- 1. This <u>Investigation and Characterization Plan</u> (ICP) is proposed for gathering data and site characterization and assessment.
- 2. Upon evaluating the data and results from the ICP, a recommended remedy will be submitted in a <u>Corrective Action Plan</u> (CAP) if warranted.
- 3. Finally, after implementing the remedy, a <u>Termination Request</u> with final documentation will be submitted.

Background and Previous Work

The site is located approximately 2.5 miles south-east of Monument, New Mexico at UL/K sec. 9 T20S R37E as shown on the Site Location Map (Figure 1). NM OSE records indicate that groundwater will likely be encountered at a depth of approximately 18 +/- feet.

In 2004, ROC initiated work on the former EME K-9 vent junction box. The site was delineated using a backhoe and soil samples were screened at regular intervals for both hydrocarbons and chlorides. The excavation reached dimensions of 30 x 30 x 16 feet bgs where composite samples were collected for laboratory verification. Laboratory tests of the site showed negligible gasoline range organics (GRO) for the 4-wall composite, bottom composite, and remediated backfill. Diesel range organics (DRO) showed negligible readings in the 4-wall composite and bottom composite and 337mg/kg in the remediated backfill. Chlorides at the site ranged from 304 mg/kg on the 4-wall composite, 112 mg/kg for the bottom composite at 16 ft bgs, and 48 mg/kg for the remediated backfill. At 6 feet bgs, a clay layer was installed to inhibit further chloride migration and a clay compaction test was administered July 21st, 2004. Clean, imported soil was returned to the excavation to bring it up to ground surface. The area was contoured to the surrounding landscape and an identification plate was placed on the surface of the site to mark its location for future environmental considerations. A new water tight junction box was built at the site.

NMOCD was notified of potential groundwater impact on October 29, 2004 and a junction box disclosure report (Appendix A) was submitted to NMOCD with all the 2008 junction box closures and disclosures.

ROC proposes additional investigative work at the site to determine if there is potential for groundwater degradation from residual chlorides and/or hydrocarbons at the site.

Proposed Work Elements

- 1. Conduct vertical and lateral delineation of residual soil hydrocarbons and chlorides (see Appendix B for Quality Procedures).
 - a. Vertical sampling will be conducted until either one of the following criteria is met in the field.
 - i. Three samples in which the chloride concentration decreases and the third sample has a chloride concentration of ≤ 250 ppm.
 - ii. Three samples in which PID readings decrease and the third sample has a PID reading of ≤ 100 ppm.
 - iii. The sampling reaches the capillary fringe.
- 2. If warranted, install a monitor well to provide direct measurement of the potential groundwater impact at the site. (All monitor wells will be installed by EPA, NMOCD, and industry standards.)
- 3. Evaluate the risk of groundwater impact based on the information obtained.

If the evaluation of the site shows no threat to groundwater from residual chlorides and/or hydrocarbons, then only a vadose zone remedy will be undertaken. However, if

groundwater shows impact from residual chlorides and/or hydrocarbons, a CAP will be developed to address these concerns.

ROC appreciates the opportunity to work with you on this project. Please call Hack Conder at (575) 393-9174 or me if you have any questions or wish to discuss the site.

Sincerely,

JC.W.

Lara Weinheimer Project Scientist RECS (575) 441-0431

Attachments:

Figures – Site location map Appendix A – Junction Box Disclosure Report Appendix B – Quality Procedures



Figures

RICE Environmental Consulting and Safety (RECS) P.O. Box 5630 Hobbs, NM 88241 Phone 575.393.4411 Fax 575.393.0293

Site Location





EME K-9 vent

Legals: UL/K sec. 9 T20S R37E NMOCD Case #: 1R427-282

FIGURE 1	W E S
0 0.25 0.5	1 Miles
Drawing date: 7-14-10 Drafted by: 1. Weinheimer	

Appendix A Junction Box Disclosure Report

RICE Environmental Consulting and Safety (RECS) P.O. Box 5630 Hobbs, NM 88241 Phone 575.393.4411 Fax 575.393.0293

RICE OPERATING COMPANY JUNCTION BOX DISCLOSURE* REPORT

·				BOX LOCA	TION	ta e a			
SWD SYSTEM	JUNCTION	UNIT	SECTION	TOWNSHIR	RANGE	COUNTY	BOX DI	MENSIONS	- FEET
Eunice Monument	K-9 vent	к	9	20S	37E	Lea	Length 8	Width 8	Depin 4
Емполі (ЕМЕ)	1					·	S	ame locatio	n .
LAND TYPE:	BLM	STATE	FEE LAI	NDOWNER	S&W	Cattle Co.	OTHER	-	
Depth to Grou	indwater	<u>18</u> f	eet	NMOCE	SITE ASS	ESSMENT	RANKING S	CORE:	20
Date Started	16/17/	/2004	Date Col	mpleted	8/16/2004	OCD	Witness	no	y.
Soil Excavated	j <u>533.3</u>	cubic yard	s Exc	avation ter	ngth 30	Width	30	Depth	.16fe
	1 120	cubic yard	s Őf	fsite Facility	South Monur Waste	nent Surface	Location	Monuc	noof NM
Soil Disposed						- usury			HEIR, NINI

sidewalls. TPH and Chloride laboratory test results completed by using an approved lab and testing procedures pursuant to NMOCD guidelines.

Sample Location	PiD (field)	GRO mg/kg	DRO mg/kg	Chlorides mg/kg
4-WALL COMP	8.7	<10.0	₹10.0	304
BOTTOM COMP.	13.1	<10.0	<10.0	112
BACKFILL COMP.	59.6	<10.0	337	48

General Description of Remedial Action: This junction was addressed during the pipeline replacement/upgrade program. After the former junction box was removed, an investigation was conducted using a backhoe to collect soil samples at regular intervals producing a 30x30x16-ft-deep excavation. Chloride field tests performed on each sample yielded generally low concentrations. Organic vapors measured using a RID yielded some elevated concentrations. Representative composite samples were sent to a commercial laboratory for analysis of chloride and TPH, which yielded elevated concentrations of TPH. The excavated soil was returned to the excavation up to 6 ft below ground surface (BGS). At 6-5 ft BGS, a 1-ft-thick clay barrier was installed with a clay density test performed on

7/21/2004. Clean, imported soil was returned to the excavation to ground surface and

CHLORIDE FIELD TESTS

LOCATION	DEPTH	mg/kg
4-wall comp.	n/a	329
bottom comp.	* 16'	89
backfill comp.	n/a	60
background	6"	,115
	8	329
	9'	389
vertical	10	359
delineation	11	269
trench at the	12'	209
junction	13'	90
(source)	14	90
	15 ¹	90
	16'	90

contoured to the surrounding area. An identification plate was placed on the surface at the former junction site to mark the presence of the clay below. NMOCD was notified of potential groundwater impact on 10/29/2004. A new, watertight junction box was built in place of the former.

ADDITIONAL EVALUATION IS HIGH PRIORITY

			enclosures: photos, lab results,	PID field scree	ning, cross-section, clay test
IHERE	BY CERTIFY THAT	THE INFORMATION	ABOVE IS TRUE AND COMI	PLETE TO TH	E BEST OF MY
SITE SUPERVISOR	Rob Elam	SIGNATURE	not available	COMPANY	RICE OPERATING COMPANY
REPORT ASSEMBLED BY	Kalle Jones	INITIAL K	5		
PROJECT LEADER	Larry Bruce Baker Jr.	SIGNATURE Lan	up Brice Baker M.	DATE	1-28-09
*This	site is a "DISCLOSURE."	It will be placed on a pri	Offized list of similar sites for further	consideration.	

7/13/2004 1/15/2008 excavation at former junction site Unit K, Section 9, T20S, R37E new, watertight junction box EME K-9 vent 7/29/2003 7/21/2004 undisturbed junction box clay barrier installed



PHONE (325) 673-7001 . 2111 BEECHWOOD . ABILENE, TX 79603

PHONE (505) 393-2326 . 101 E. MARLAND .. HOBBS, NM 88240

ANALYTICAL RESULTS FOR RICE OPERATING CO. ATTN: ROY RASCON 122 W. TAYLOR HOBBS, NM 88240 FAX TO: (505) 397-1471

Receiving Date: 07/14/04 Reporting Date: 07/15/04 Project Number: NOT GIVEN Project Name: VENT EME K-9. Project Location: EME





Sampling Date: 07/14/04 Sample Type: SOIL Sample Condition: COOL & INTACT Sample Received By: HM Analyzed By: BC/AH

LAB NUMB	ER SAMPLE ID	GRO (C ₆ -C ₁₀) (mg/Kg)	DRO (>C ₁₀ -C ₂₈) (mg/Kg)	Cl* (mg/Kg)
ANALYSIS	DATE	07/14/04	07/14/04	07/15/04
:H8911-1	16' BOTTOM COMPOSITE	<10.0	<10.0	112
H8911-2	WALL COMPOSITE	<1.0.0	<10.0	304
H8911-3	BACKFILL COMPOSITE	<10.0	337	48
				6
Quality Con	trol	787	738	1000*;
True Value	ac	800	800	1000
% Recovery	/	98.4	92.2	100
Relative Pe	rcent Difference	6.6	3.3	2.0'

METHODS: TPH GRO & DRO: EPA SW-846-8015 M; CI: Std. Methods 4500-CI'B *Analyses performed on 1:4 w/v aqueous extracts.

2/15/04

Date

H8911.XLS

PLEASE NOTE: Liability and Damagos. Cardinal's liability and client's exclusive remedy for any claim any claim and big client for any claim any claim and client's exclusive remedy and client any claim any claim any claim and client's exclusive remedy and client any claim any

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To:	Rice Operating Attn: Carolyn Haynes		Material:	Red Clay
	Hobbs, NM 88240		Test Method:	ASTM: D 2922
Project:	K - 9 - EME	COPY		
Date of Test:	July 21, 2004		Depth:	Finished Subgrade

1		Dry Density		
Test No.	Location	% Maximum	% Moisture	Depth
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Control Density	/: 101.0 ASTM: D 698	Optimum Moisture: 23.0
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Appendix B Quality Procedures

RICE Environmental Consulting and Safety (RECS) P.O. Box 5630 Hobbs, NM 88241 Phone 575.393.4411 Fax 575.393.0293

Quality Procedures

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- QP-1 Soil Samples for Transportation to a Laboratory
- QP-2 Chloride Titration Using 0.282 Normal Silver Nitrate Solution
- QP-3 Development of Cased Water-Monitoring Wells
- QP-4 Sampling of Cased Water-Monitoring Well
- QP-5 Composite Sampling of Excavation Sidewalls and Bottoms for TPH and Chloride Analysis
- QP-6 Sampling and Testing Protocol for VOC in soil
- QP-7 Composite Sampling of Excavation Sidewalls and Bottoms for BTEX
- QP-8 Procedure for Plugging and Abandonment of Cased Water-Monitoring wells

Quality Procedure Soil Samples for Transportation to a Laboratory

1.0 Purpose

This procedure outlines the methods to be employed when obtaining soil samples to be taken to a laboratory for analysis.

2.0 Scope

This procedure is to be used when collecting soil samples intended for ultimate transfer to a testing laboratory.

3.0 Preliminary

- 3.1 Obtain sterile sampling containers from the testing laboratory designated to conduct analyses of the soil.
- 3.2 If collecting TPH, BTEX, RCRA 8 metals, cation /anions or O&G, the sample jar may be a clear 4 oz. container with Teflon lid. If collecting PAH's, use an amber 4 oz. container.

4.0 Chain of Custody

- 4.1 Prepare a Sample Plan. The plan will list the number, location and designation of each planned sample and the individual tests to be performed on the sample. The sampler will check the list against the available inventory of appropriate sample collection bottles to insure against shortage.
- 4.2 Transfer the data to the Laboratory Chain of Custody Form. Complete all sections of the form except those that relate to the time of delivery of the samples to the laboratory.
- 4.3 Pre-label the sample collection jars. Include all requested information except time of collection. (Use a fine point Sharpie to insure that the ink remains on the label.) Affix the labels to the jars.

5.0 Sampling Procedure

- 5.1 Do not touch the soil with your bare hands. Use new nitrile gloves to help minimize any contamination.
- 5.2 Go to the sampling point with the sample container. If not analyzing for ions or metals, use a trowel to obtain the soil.

- 5.3 Pack the soil tightly into the container leaving the top slightly domed. Screw the lid down tightly. Enter the time of collection onto the sample collection jar label.
- 5.4 Place the sample directly on ice for transport to the laboratory if required.
- 5.5 Complete the Chain of Custody form to include the collection times for each sample. Deliver all samples to the laboratory.

6.0 Documentation

- 6.1 The testing laboratory shall provide the following minimum information:
 - a. Project and sample name.
 - b. Signed copy of the original Chain of Custody Form including the time the sample was received by the lab.
 - c. Results of the requested analyses
 - d. Test Methods employed
 - e. Quality Control methods and results

QUALITY PROCEDURE Chloride Titration Using 0.282 Normal Silver Nitrate Solution

1.0 Purpose

This procedure is to be used to determine the concentration of chloride in soil.

2.0 Scope

This procedure is to be used as the standard field measurement for soil chloride concentrations.

3.0 Sample Collection and Preparation

- 3.1 Collect at least 80 grams of soil from the sample collection point. Take care to insure that the sample is representative of the general background to include visible concentrations of hydrocarbons and soil types. If necessary, prepare a composite sample for soils obtained at several points in the sample area. Take care to insure that no loose vegetation, rocks or liquids are included in the sample(s).
- 3.2 The soil sample(s) shall be immediately inserted into a one-quart or larger polyethylene freezer bag. Care should be taken to insure that no cross-contamination occurs between the soil sample and the collection tools or sample processing equipment.
- 3.3 The sealed sample bag should be massaged to break up any clods.

4.0 Sample Preparation

- 4.1 Tare a clean glass vial having a minimum 40 ml capacity. Add at least 10 grams of the soil sample and record the weight.
- 4.2 Add at least 20 grams of reverse osmosis water to the soil sample and shake well.
- 4.3 Allow the sample to set for a period of 5 minutes or until the separation of soil and water.

5.0 Titration Procedure

- 5.1 Using a graduated pipette, remove 10 ml extract and dispense into a clean plastic cup.
- 5.2 Add 2-3 drops potassium chromate (K_2CrO_4) to mixture if necessary.

- 5.3 Using a 1 ml pipette, carefully add .282 normal silver nitrate (one drop at a time) to the sample while constantly agitating it. Stop adding silver nitrate when the solution begins to change from yellow to red. Be consistent with endpoint recognition.
- 5.4 Record the ml of silver nitrate used.

6.0 Calculation

To obtain the chloride concentration, insert measured data into the following formula:

<u>.282 X 35,450 X ml AgNO₃</u>	Х	grams of water in mixture
ml water extract		grams of soil in mixture

Using Step 5.0, determine the chloride concentration of the RO water used to mix with the soil sample. Record this concentration and subtract it from the formula results to find the net chloride in the soil sample.

Record all results on the delineation form.

Quality Procedure Development of Cased Water-Monitoring Wells

1.0 Purpose

This procedure outlines the methods to be employed to develop cased monitoring wells.

2.0 Scope

This procedure shall be used for developed, cased water monitoring wells. It is not to be used for standing water samples such as ponds or streams.

3.0 Sample Collection and Preparation

- 3.1 Prior to development, the static water level and height of the water column within the well casing will be measured with the use of an electric D.C. probe.
- 3.2 All measurements will be recorded within a field log notebook.
- 3.3 All equipment used to measure the static water level will be decontaminated after each use by means of Liquinox, a phosphate free laboratory detergent, and water to reduce the possibility of crosscontamination. The volume of water in each well casing will be calculated.

4.0 Purging

- 4.1 Wells will be purged by using a 2" decontaminated submersible pump or dedicated one liter Teflon bailer. Wells should be purged until the pH and conductivity are stabilized and the turbidity has been reduced to the greatest extent possible.
- 4.2 If a submersible is used the pump will be decontaminated prior to use by scrubbing the outside surface of tubing and wiring with a Liquinox water mixture, pumping a Liquinox-water mixture through the pump, and a final flush with fresh water.

5.0 Water Disposal

5.1 All purge and decontamination water will be temporarily stored within a portable tank to be later disposed of in an appropriate manner.

6.0 Records

6.1 Rice Environmental Consulting and Safety will record the amount of water removed from the well during development procedures. The purge volume will be reported to the appropriate regulatory authority when filing the closure report.

Quality Procedure Sampling of Cased Water-Monitoring Well

1.0 Purpose

This procedure outlines the methods to be employed in obtaining water samples from cased monitoring wells.

2.0 Scope

This procedure shall be used for developed, cased water monitoring wells. It is not to be used for standing water samples such as ponds or streams.

3.0 Preliminary

- 3.1 Obtain sterile sampling containers from the testing laboratory designated to conduct analyses of the water.
- 3.2 The following table shall be used to select the appropriate sampling container, preservative method and holding times for the various elements and compounds to be analyzed.

Compound	Sample	Sample	Cap	Preservative	Maximum Hold Time	
to be	Container	Container	Requirements			
Analyzed	Size	Description				
BTEX	40 ml	VOA Container	Teflon Lined	HCL	14 days	
TPH (8015	40 ounces	(2) 40ml VOA	Teflon Lined	HCL and Ico	14 days	
Extended)	40 ounces	vials	I enon Lineu	ITCL and ice	14 uays	
PAH	l liter	amber glass	Teflon Lined	Ice	7 days	
Cation/Anion	1 liter	HD polyethylene	Any Plastic	None	48 Hrs	
Metals	1 liter	HD polyethylene	Any Plastic	Ice/HNO ₃	28 Days	
TDS	300 ml	clear glass or 250	Any Plastic	Ice	7 Days	
		ml HD				
		polyethylene		[
Cl-	500 ml	HD polyethylene	Any Plastic	None	28 Days	

4.0 Chain of Custody

- 4.1 Prepare a Sample Plan. The plan will list the well identification and the individual tests to be performed at that location. The sampler will check the list against the available inventory of appropriate sample collection bottles to insure against shortage.
- 4.2 Transfer the data to the Laboratory Chain of Custody Form. Complete all sections of the form except those that relate to the time of delivery of the samples to the laboratory.
- 4.3 Pre-label the sample collection jars. Include all requested information except time of collection. (Use a fine point Sharpie to insure that the ink remains on the label). Affix the labels to the jars.

5.0 Bailing Procedure

- 5.1 Identify the well from the sites schematics. Place pre-labeled jar(s) next to the well. Remove the plastic cap from the well bore by first lifting the metal lever and then unscrewing the entire assembly.
- 5.2 Using a dedicated one liter Teflon bailer or submersible pump, purge a minimum of three well volumes. Place the water in storage container for transport to a ROC disposal facility.
- 5.3 If using a bailer, take care to insure that the bailing device and string does not become cross-contaminated. A clean pair of nitrile gloves should be used when handling either the retrieval string or bailer. The retrieval string should not be allowed to come into contact with the ground.

6.0 Sampling Procedure

- 6.1 Once the well has been bailed in accordance with 5.2 of this procedure, a sample may be decanted into the appropriate sample collection jar directly from the bailer or submersible pump.
- 6.2 Note the time of collection on the sample jar with a fine Sharpie.
- 6.3 Place the sample directly on ice for transport to the laboratory. The preceding table shows the maximum hold times between collection and testing for the various analyses.

6.4 Complete the Chain of Custody form to include the collection times for each sample. Deliver all samples to the laboratory.

7.0 Documentation

- 7.1 The testing laboratory shall provide the following minimum information:
 - A. Project and sample name.
 - B. Signed copy of the original Chain of Custody Form including the time the sample was received by the lab.
 - C. Results of the requested analyses
 - D. Test Methods employed
 - E. Quality Control methods and results

Calculation for Determining the Minimum Bailing Volume for Monitor Wells Formula V= (πr²h) 2" well [V/231=gal] X 3 = Purge Volume

V=Volume
π=pi
r=inside radius of the well bore
h=maximum height of well bore in water table

Example:

π	r ²	h(in)	V(cu.in)	V(gal)	X 3 Volumes	Actual
3.1416	1	180	565.488	2.448	7.34 gal	>10 gal

Quality Procedure Composite Sampling of Excavation Sidewalls and Bottoms For TPH and Chloride Analysis

1.0 Purpose

This procedure outlines the methods to be employed when obtaining final composite soil samples for TPH and Chloride analysis.

2.0 Scope

This procedure is to be used in conjunction with *Quality Procedure – 02:* Soil Samples for Transportation to a Laboratory and will be inserted at subparagraph 5.2 of Section 5.0: Sampling Procedure.

3.0 Sampling Procedure

Follow *Quality Procedure – 02: Soil Samples for Transportation to a Laboratory* for all Sections and subparagraphs until subparagraph 5.2 of Section 5.0: Sampling Procedure. Instead of 5.2 instructions, perform the composite sample collection procedure as follows:

- 3.1 Go to the excavation with a new plastic baggie. If not analyzing for ions or metals, use a trowel to obtain the soil. If the excavation is deeper than 6' BGS, do not enter the pit, but use a backhoe to assist in procurement of the sample. (If a backhoe is used, the backhoe will obtain an amount of soil from each composite point; bring the purchase to the surface staging area where a sample-portion of soil will be extracted from the backhoe purchase. The remainder of the backhoe purchase will be staged on the surface with other staged soils.)
- 3.2 Sidewall samples
 - 3.2.1 On each sidewall, procure a 5oz sample from each of five distinct points on the sidewall with distinct points resembling the "W" pattern:



- 3.2.2 Thoroughly blend these five samples in a labeled baggie.
- 3.2.3 Repeat steps 3.2.1 through 3.2.4 for each remaining sidewall.
- 3.2.4 From each labeled baggie, procure a 5 oz portion and pour into a baggie labeled "Sidewall Composite". Blend this soil mixture completely.
- 3.2.5 Obtain proper laboratory sample container for "Sidewall Composite" and continue with subparagraph 5.3 of QP 01.
- 3.3 Bottom Sample
 - 3.3.1 From bottom of excavation, procure a 5oz sample from each of five distinct points with distinct points resembling the "W" pattern as illustrated above.
 - 3.3.2 Thoroughly blend these five samples in a clean baggie.
 - 3.2.3 Obtain proper laboratory sample container for "Bottom Composite" and continue with subparagraph 5.3 of QP – 01.

QUALITY PROCEDURE Sampling and Testing Protocol for VOC in Soil

1.0 Purpose

This procedure is to be used to determine the concentrations of Volatile Organic Compounds in soils.

2.0 Scope

This procedure is to be used as the standard field measurement for soil VOC concentrations. It is not to be used as a substitute for full spectrographic speciation of organic compounds.

3.0 Procedure

- 3.1 Sample Collection and Preparation
 - 3.1.1 Collect at least 500 g. of soil from the sample collection point. Take care to insure that the sample is representative of the general background to include visible concentrations of hydrocarbons and soil types. If necessary, prepare a composite sample of soils obtained at several points in the sample area. Take care to insure that no loose vegetation, rocks or liquids are included in the sample(s).
 - 3.1.2 The soil sample(s) shall be immediately inserted into a one-quart or larger polyethylene freezer bag and sealed. When sealed, the bag should contain a nearly equal space between the soil sample and trapped air. Record the sample name and the time that the sample was collected on the Field Analytical Report Form.
 - 3.1.3 The sealed samples shall be allowed to set for a minimum of five minutes at a temperature of between 10-15 Celsius, (59-77^oF). The sample temperatures may be adjusted by cooling the sample in ice, or by heating the sample within a generally controlled environment such as the inside of a vehicle. The samples should not be placed directly on heated surfaces or placed in direct heat sources such as lamps or heater vents.
 - 3.1.4 The sealed sample bag should be massaged to break up any clods, and to provide the soil sample with as much exposed surface area as practically possible.

- 3.2 Sampling Procedure
 - 3.2.1 The instrument to be used in conducting VOC concentration testing shall be a RAE Systems Photoionization device. (Device will be identified on VOC Field Test Report Form.) Prior to use, the instrument shall be zeroed-out in accordance with the appropriate maintenance and calibration procedure outlined in the instrument operation manual. The PID device will be calibrated each day it's used.
 - 3.2.2 Carefully open one end of the collection bag and insert the probe tip into the bag taking care that the probe tip not touch the soil sample or the sidewalls of the bag.
 - 3.2.3 Set the instrument to retain the highest result reading value. Record the reading onto the Field Test Report Form.
 - 3.2.4 If the instrument provides a reading exceeding 100 ppm, proceed to QP-7. If the reading is 100 ppm or less, NMOCD BTEX guideline has been met and no further testing for BTEX is necessary. File the Field Test Report Form in the project file.

4.0 Clean-up

After testing, the soil samples shall be returned to the sampling location, and the bags collected for off-site disposal. IN NO CASE SHALL THE SAME BAG BE USED TWICE. EACH SAMPLE CONTAINER MUST BE DISCARDED AFTER EACH USE.

Quality Procedure Composite Sampling of Excavation Sidewalls and Bottoms For BTEX

1.0 Purpose

This procedure outlines the methods to be employed when obtaining final composite soil samples for BTEX analysis.

2.0 Scope

This procedure is to be used when collecting soil samples intended for ultimate transfer to a testing laboratory for BTEX analysis. This procedure is to be used only when the PID field-test results for OVM exceeds 100 ppm.

3.0 Preliminary

3.1 Obtain sterile, clear, 2 oz. glass containers with Teflon lid from a laboratory supply company or the testing laboratory designated to conduct analyses of the soil.

4.0 Chain of Custody

- 4.1 Prepare a Sample Plan. The plan will list the number, location and designation of each planned sample and the individual tests to be performed on the sample. The sampler will check the list against the available inventory of appropriate sample collection bottles to insure against shortage.
- 4.2 Transfer the data to the Laboratory Chain of Custody Form. Complete all sections of the form except those that relate to the time of delivery of the samples to the laboratory.
- 4.3 Pre-label the sample collection jars. Include all requested information except time of collection. (Use a fine point Sharpie to insure that the ink remains on the label.) Affix the labels to the jars.

5.0 Sampling Procedure

- 5.1.Do not touch the soil with your bare hands. Use new nitrile gloves to help minimize any cross-contamination.
- 5.2.If safe and within OSHA regulations, go to the sampling point with the sample container. If not analyzing for ions or metals, use a trowel to

obtain the soil. If the excavation is deeper than 6' BGS, do not enter the pit, but use a backhoe to assist in procurement of the sample. (If a backhoe is used, the backhoe will obtain an amount of soil from each composite point; bring the purchase to the surface staging area where a sample-portion of soil will be extracted from the backhoe purchase. The remainder of the backhoe purchase will be staged on the surface with other staged soils.)

- 5.3.Sidewall Samples
 - 5.3.1.On each sidewall, procure a 2oz sample from each of five distinct points on the sidewall with distinct points resembling the "W" pattern:



- 5.4.Pack the soil tightly into the container leaving the top slightly domed. Screw the lid down tightly. Enter the time of collection onto the sample collection jar label. Repeat for each sampling point.
- 5.5.Place the samples directly on ice for transport to the laboratory if required.
- 5.6.Complete the Chain of Custody form to include the collection times for each sample. Deliver all samples to the laboratory.

6.0 Documentation

- 6.1 The testing laboratory shall provide the following minimum information:
 - a. Project and sample name.
 - b. Signed copy of the original Chain of Custody Form including the time the sample was received by the lab.
 - c. Results of the requested analyses
 - d. Test Methods employed
 - e. Quality Control methods and results

Procedure for Plugging & Abandonment of Cased Water Monitoring Wells

1.0 Purpose

This procedure outlines the methods to be employed to plug and abandon cased monitoring wells.

2.0 Scope

This procedure shall be used for developed, cased water monitoring wells located in the State of New Mexico

3.0 Preliminary

3.1 No well may be drilled, modified or plugged without NMOCD approval. Additional approvals may be required if the well is situated in a sensitive area, within municipal jurisdictions or on federal or tribal lands.

4.0 Plugging

4.1 Each bore will be filled with a 1% - 3% bentonite/concrete slurry to three feet bgs. The remaining three feet will be capped with concrete only.

4.2 All wellheads will be removed to below ground surface.

6.0 Records

6.1 The company plugging the well shall prepare a report on their company letter head listing the site name and describing general well construction including total depth of the well, the diameter of casing, material used to plug the well (e.g. bentonite/cement slurry), and date of the plugging operation.

6.2 It is recommended but not required that photographs of the final surface restoration be taken and included within the records.

6.3 Copies of the plugging report shall be submitted to all appropriate agencies and retained by the well operator for a minimum period of ten years.