

**BEFORE THE
OIL CONSERVATION DIVISION**
Case No.13199 Exhibit No. **4**
Submitted By:
Melrose Operating Co.
Hearing Date: January 22, 2004

KELLAHIN & KELLAHIN
Attorney at Law

W. Thomas Kellahin
New Mexico Board of Legal
Specialization Recognized Specialist
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117 North Guadalupe
Santa Fe, New Mexico 87501

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Facsimile 505-982-2047
kellahin@earthlink.net

December 16, 2003

TO: NOTICE OF THE HEARING OF THE FOLLOWING NEW
MEXICO OIL CONSERVATION DIVISION CASE:

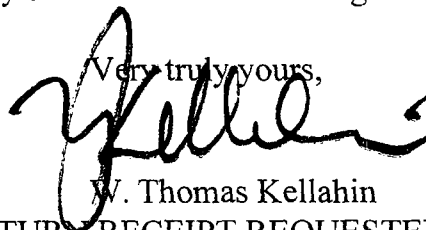
Re: Application of Melrose Operating Company
to re-instate and amend Division Order R-11720
for the Artesia Unit Waterflood Project,
Eddy County, New Mexico

On behalf of Melrose Operating Company, please find enclosed our application to re-instate and amend Division order R-11720 that has been set for hearing on the New Mexico Oil Conservation Division Examiner's docket now scheduled for January 8, 2004. The hearing will be held at the Division hearing room located at 1220 South Saint Francis Drive, Santa Fe, New Mexico, 87505.

As an interest owner who may be affected by this application, we are notifying you of your right to appear at the hearing and participate in this case, including the right to present evidence either in support of or in opposition to the application. Failure to appear at the hearing may preclude you from any involvement in this case at a later date.

Pursuant to the Division's Memorandum 2-90, you are further notified that if you desire to appear in this case, then you are requested to file a Pre-Hearing Statement with the Division not later than 4:00 PM on Friday, January 3, 2004, with a copy delivered to the undersigned.

Very truly yours,



W. Thomas Kellahin

cc: BY CERTIFIED MAIL-RETURN RECEIPT REQUESTED
to all parties listed in application

Melrose Operating
Artesia Unit Waterflood Expansion Application
Eddy County, New Mexico

Offset Operator Notification List

Vastar Resources
15375 Memorial Drive
Houston, TX 77079-4101

Yates Drilling Co.
110 S. 4th ST, Yates Bldg
Artesia, NM 88210

Marbob Energy
PO Box 227
Artesia, NM 88211-0227

Fulton Co.
PO Box 1121
Artesia, NM 88211-1121

Mewbourne Oil
PO Box 7698
Tyler, TX 75711-7698

Mack Energy
PO Box 960
Artesia, NM 88211-0960

Laure, C.E. Muncy
PO Box 1370
Artesia, NM 88211-1370

Yates Energy
PO Box 2323
Roswell, NM 88202

R.B. Operating
5100 E. Skelly, Suite 650
Meridian Tower
Tulsa, OK 74135-6549

Brothers Production Co.
PO Box 7515
Midland, TX 79708

W.E. Jeffers
PO Box 65
Artesia, NM 88210

Sandlot Energy
PO Box 711
Lovington, NM 88260

B & W Oil Co.
R-252 N. Haldeman Rd
Artesia, NM 88210

Vintage Drilling
PO Box 158
Loco Hills, NM 88255

BP Permian Business Unit
501 Westlake Park Blvd.
WL Suite 200
Houston, TX 77070

Louis Dreyfus Natural Gas Corp.
14000 Quail Springs Parkway, Ste 600
Oklahoma City, OK 73134

Devon Energy Corporation
20 North Broadway, Suite 1500
Oklahoma City, OK 73102

Aspen Oil
2625 N. Albertson Dr
Hobbs, NM 88240



Warren Hanson
342 Haldeman Rd
Artesia, NM 88210

Dominion Oklahoma-Texas
1415 Louisiana Ste 2700
Houston, TX 77002

Ricks Exploration
210 Park Avenue
Oklahoma City, OK 73102

Doyle Hartman
500 N. Main
Midland, TX 79701

SDX
PO Box 5061
Midland, TX 79704

Surface Owner:

Bogle LTD
PO Box 441
Artesia, NM 88210

State of New Mexico
Commissioner of Public Lands
PO Box 1148
Santa Fe, NM 87504-1148

7002 2030 0007 1225 9118

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OFFICIAL USE

Melrose Energy
Water Flood
January 8, 2003
12/11/03

Return
(Endorsement)

Restricted
(Endorsement)

Total f

Sent To
Fulton Co.
PO Box 1121
Artesia, NM 88211-1121

Street,
or PO Box

City, State, ZIP+4

PS Form 3800, June 2002 See Reverse for Instructions

4646
9564
0002
1140
0001

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OFFICIAL USE

Melrose Energy
Water Flood
January 8, 2003
12/11/03

Return
(Endorsement)

Restricted
(Endorsement)

Total f

Sent To
Brothers Production Co.
PO Box 7515
Midland, TX 79708

Street,
or PO Box

City, State, ZIP+4

PS Form 3800, January 2001 See Reverse for Instructions

7003 1010 0003 6983 0751

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Melrose Energy
Water Flood
January 8, 2003
12/11/03

Return
(Endorsement)

Restricted Delivery Fee
(Endorsement)

Total f

Sent To
BP Permian Business Unit
501 Westlake Park Blvd.
WL Suite 200
Houston, TX 77070

Street,
or PO Box

City, State, ZIP+4

PS Form 3800, June 2002 See Reverse for Instructions

SENDER: COMPLETE THIS SECTION

Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired.

Print Aspen Oil

2625 N. Albertson Drive

Hobbs, NM 88240

Article

A. Signature ☒ Agent

Received by (Printed Name) Wichie Barnett

C. Date of Delivery 12-18

Is delivery address different from item 1? ☐ Yes

If YES, enter delivery address below: ☐ No

Melrose Energy

Water Flood

January 8, 2003

12/11/03

Article Number

(Transfer from service label) 7003 1010 0003 6983 0539

Domestic Return Receipt

PS Form 3811, August 2001

102595-01-M-0381

SENDER: COMPLETE THIS SECTION

Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired.

Print Bogel LTD

PO Box 441

Artesia, NM 88210

Article

A. Signature ☒ Agent

Received by (Printed Name) Lewis Demule

C. Date of Delivery 12-19-03

Is delivery address different from item 1? ☐ Yes

If YES, enter delivery address below: ☐ No

Melrose Energy

Water Flood

January 8, 2003

12/11/03

Article Number

(Transfer from service label) 7002 2030 0007 1225 9156

Domestic Return Receipt

PS Form 3811, August 2001

102595-01-M-0381

SENDER: COMPLETE THIS SECTION

Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired.

Print B & W Oil Co.

R-252 N. Haldeman Rd

Artesia, NM 88210

Article

A. Signature ☒ Agent

Received by (Printed Name) Lyndal Smith

C. Date of Delivery 12-18-03

Is delivery address different from item 1? ☐ Yes

If YES, enter delivery address below: ☐ No

Melrose Energy

Water Flood

January 8, 2003

12/11/03

Article Number

(Transfer from service label) 7003 1010 0003 6983 0768

Domestic Return Receipt

PS Form 3811, August 2001

102595-01-M-0381

SENDER: COMPLETE THIS SECTION

Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired.

Print State of New Mexico

Commissioner of Public Lands

PO Box 1148

Santa Fe, NM 87504-1148

Article

A. Signature ☒ Agent

Received by (Printed Name) [Signature]

C. Date of Delivery [Signature]

Is delivery address different from item 1? ☐ Yes

If YES, enter delivery address below: ☐ No

Melrose Energy

Water Flood

January 8, 2003

12/11/03

Article Number

(Transfer from service label) 7002 2030 0007 1225 9163

Domestic Return Receipt

PS Form 3811, August 2001

102595-01-M-0381

SENDER: COMPLETE THIS SECTION

Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired. Print your name and address on the reverse so that we can return the card to you.

1. **Devon Energy Corp.**
20 North Broadway Suite

A 1500

Oklahoma City, OK 73102

COMPLETE THIS SECTION ON DELIVERY

A. Signature **X** *Haldeman*
B. Received by (Printed Name) **C. Date of Delivery**
12/11/03

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

11 Melrose Energy
Water Flood
January 8, 2003
12/11/03

Article Number

(Transfer from service label)

7003 1010 0003 6983 0744

Form 3811, August 2001

Domestic Return Receipt

102595-01-M-0381

SENDER: COMPLETE THIS SECTION

Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired. Print your name and address on the reverse so that we can return the card to you.

1. **Dominion Oklahoma-Texas**
1415 Louisiana Ste. 2700
Houston, TX 79701

COMPLETE THIS SECTION ON DELIVERY

A. Signature **X** *Paul Deter*
B. Received by (Printed Name) **C. Date of Delivery**
Paul Deter 12/19/03

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

11 Melrose Energy
Water Flood
January 8, 2003
12/11/03

Article Number

(Transfer from service label)

7002 2030 0007 1225 9170

Form 3811, August 2001

Domestic Return Receipt

102595-01-M-0381

SENDER: COMPLETE THIS SECTION

Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired. Print your name and address on the reverse so that we can return the card to you.

1. **Louis Dreyfus Natural Gas Corp.**
14000 Quail Springs Parkway
Ste. 600
Oklahoma City, OK 73134

COMPLETE THIS SECTION ON DELIVERY

A. Signature **X** *James L. Pearson*
B. Received by (Printed Name) **C. Date of Delivery**
James L. Pearson 12/22/03

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

11 Melrose Energy
Water Flood
January 8, 2003
12/11/03

2. Article Number

(Transfer from service label)

7003 1010 0003 6983 0546

PS Form 3811, August 2001

Domestic Return Receipt

102595-01-M-0381

SENDER: COMPLETE THIS SECTION

Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired. Print your name and address on the reverse so that we can return the card to you.

1. **Warren Hanson**
342 Haldeman Road
Artesia, NM 88210

COMPLETE THIS SECTION ON DELIVERY

A. Signature **X** *Warren Hanson*
B. Received by (Printed Name) **C. Date of Delivery**
Warren Hanson 12/16/03

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

11 Melrose Energy
Water Flood
January 8, 2003
12/11/03

2. Article Number

(Transfer from service label)

7002 2030 0007 1225 9125

PS Form 3811, August 2001

Domestic Return Receipt

102595-01-M-0381

SENDER: COMPLETE THIS SECTION

Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired.
Print your name and address on the reverse so that we can return the package to you.
Attache
500 N. Main
Midland, TX 79701

COMPLETE THIS SECTION ON DELIVERY

A. Signature
X *Doyle Hartman*
Received by (Printed Name)
CVA ALLISON
Date of Delivery
12-11-03
Is delivery address different from item 1? ☐ Yes ☒ No
If YES, enter delivery address below:

Melrose Energy
Water Flood
January 8, 2003
12/11/03

2. Article Number
(Transfer from service label)

7002 2030 0007 1225 9187

PS Form 3811, August 2001

Domestic Return Receipt

102595-01-M-0381

SENDER: COMPLETE THIS SECTION

Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired.
Print your name and address on the reverse so that we can return the package to you.
Attach
PO Box 65
Artesia, NM 88210

COMPLETE THIS SECTION ON DELIVERY

A. Signature
X *W.E. Jeffers*
Received by (Printed Name)
C. Date of Delivery
12-11-03
Is delivery address different from item 1? ☐ Yes ☒ No
If YES, enter delivery address below:

Melrose Energy
Water Flood
January 8, 2003
12/11/03

2. Article Number
(Transfer from service label)

7003 1010 0003 6983 0775

PS Form 3811, August 2001

Domestic Return Receipt

102595-01-M-0381

SENDER: COMPLETE THIS SECTION

Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired.
Print your name and address on the reverse so that we can return the package to you.
Attach
Mack Energy
PO Box 960
Artesia, NM 88211-0960

COMPLETE THIS SECTION ON DELIVERY

A. Signature
X *Dana Pennington*
Received by (Printed Name)
D Pennington
Date of Delivery
12-11-03
Is delivery address different from item 1? ☐ Yes ☒ No
If YES, enter delivery address below:

Melrose Energy
Water Flood
January 8, 2003
12/11/03

2. Article Number
(Transfer from service label)

7002 2030 0007 1225 9101

PS Form 3811, August 2001

Domestic Return Receipt

102595-01-M-0381

SENDER: COMPLETE THIS SECTION

Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired.
Print your name and address on the reverse so that we can return the package to you.
Attach
Mack Energy
PO Box 227
Artesia, NM 88211-0227

COMPLETE THIS SECTION ON DELIVERY

A. Signature
X *Misti McQuig*
Received by (Printed Name)
Misti McQuig
Date of Delivery
12-11-03
Is delivery address different from item 1? ☐ Yes ☒ No
If YES, enter delivery address below:

Melrose Energy
Water Flood
January 8, 2003
12/11/03

2. Article Number
(Transfer from service label)

7003 1010 0003 6983 0515

PS Form 3811, August 2001

Domestic Return Receipt

102595-01-M-0381

SENDER: COMPLETE THIS SECTION
Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired.
Print your name and address on the reverse
PO Box 2323
Roswell, NM 88202
Melrose Energy
Water Flood
January 8, 2003
12/11/03
A. Signature
B. Received by (Printed Name)
C. Date of Delivery
D. Is delivery address different from item 1?
If YES, enter delivery address below:

COMPLETE THIS SECTION ON DELIVERY
A. Signature
B. Received by (Printed Name)
C. Date of Delivery
D. Is delivery address different from item 1?
If YES, enter delivery address below:

2. Article Number
(Transfer from service label)
7002 2030 0007 1225 9095
PS Form 3811, August 2001
Domestic Return Receipt
102595-01-M-C

SENDER: COMPLETE THIS SECTION
Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired.
Print your name and address on the reverse
PO Box 158
Loco Hills, NM 88255
Melrose Energy
Water Flood
January 8, 2003
12/11/03
A. Signature
B. Received by (Printed Name)
C. Date of Delivery
D. Is delivery address different from item 1?
If YES, enter delivery address below:

COMPLETE THIS SECTION ON DELIVERY
A. Signature
B. Received by (Printed Name)
C. Date of Delivery
D. Is delivery address different from item 1?
If YES, enter delivery address below:

2. Article Number
(Transfer from service label)
7003 1010 0003 6983 0553
PS Form 3811, August 2001
Domestic Return Receipt
102595-01-M-C

SENDER: COMPLETE THIS SECTION
Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired.
Print your name and address on the reverse
PO Box 2323
Roswell, NM 88202
Melrose Energy
Water Flood
January 8, 2003
12/11/03
A. Signature
B. Received by (Printed Name)
C. Date of Delivery
D. Is delivery address different from item 1?
If YES, enter delivery address below:

COMPLETE THIS SECTION ON DELIVERY
A. Signature
B. Received by (Printed Name)
C. Date of Delivery
D. Is delivery address different from item 1?
If YES, enter delivery address below:

2. Article Number
(Transfer from service label)
7002 2030 0007 1225 9095
PS Form 3811, August 2001
Domestic Return Receipt
102595-01-M-C

SENDER: COMPLETE THIS SECTION
Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired.
Print your name and address on the reverse
PO Box 158
Loco Hills, NM 88255
Melrose Energy
Water Flood
January 8, 2003
12/11/03
A. Signature
B. Received by (Printed Name)
C. Date of Delivery
D. Is delivery address different from item 1?
If YES, enter delivery address below:

COMPLETE THIS SECTION ON DELIVERY
A. Signature
B. Received by (Printed Name)
C. Date of Delivery
D. Is delivery address different from item 1?
If YES, enter delivery address below:

2. Article Number
(Transfer from service label)
7003 1010 0003 6983 0553
PS Form 3811, August 2001
Domestic Return Receipt
102595-01-M-C

SENDER: COMPLETE THIS SECTION

■ Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired.

■ Print your name and address on the reverse so that we can return the card to you.

■ At SDX or PO Box 5061

1. At Midland, TX 79704

COMPLETE THIS SECTION ON DELIVERY

A. Signature Bonnie Attwater ☐ Agent ☒ Addressee

Received by (Printed Name) Bonnie Attwater C. Date of Delivery 12/11/03

Is delivery different from item 1? ☐ Yes ☒ No

If YES, enter delivery address below:



11 Melrose Energy
Water Flood
January 8, 2003
12/11/03

2. Article Number
(Transfer from service label)

7002 2030 0007 1225 9149

3. Form 3811 August 2001

Domestic Return Receipt
102595-01-M-0381

SENDER: COMPLETE THIS SECTION	COMPLETE THIS SECTION ON DELIVERY
1 Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired. 2 Print your name and address on the reverse so f 3 Att: Sandlot Energy 4 PO Box 711 Lovington, NM 88260 Article _____ or c _____	A. Signature  ☒ Agent ☐ Addressee B. Received by (Printed Name) _____ C. Date of Delivery _____ D. Is delivery address different from item 1? ☐ Yes ☐ No E. If YES, enter delivery address below: Melrose Energy Water Flood January 8, 2003 12/11/03 Indise _____
Article Number _____ (Transfer from service label)	7003 1010 0003 6983 0560

SENDER: COMPLETE THIS SECTION		COMPLETE THIS SECTION ON DELIVERY	
☒ Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired. ☒ Print your name and address on the reverse so to Ricks Exploration ☒ Atte 210 Park Avenue or o Oklahoma City, OK 73102		A. Signature <u>[Signature]</u> ☒ Agent ☐ Address C. Date of Delivery <u>8-22-03</u> ☐ Yes ☐ No s delivery address different from item 1? ☐ YES, enter delivery address below:	
1. Article		B. Melrose Energy Water Flood January 8, 2003 12/11/03	
2. Article Number (Transfer from service label)		7002 2030 0007 1225 9132	
PS Form 3811, August 2001		Domestic Return Receipt	

SENDER: COMPLETE THIS SECTION	COMPLETE THIS SECTION ON DELIVERY
■ Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired. ■ Print name and address on the reverse ■ Attachments 1. Article	A. Signature <u>[Signature]</u> ☒ Agent ☒ Address Received by (Printed Name) _____ C. Date of Delivery <u>12/11/03</u> Is delivery address different from item 1? ☒ Yes If YES, enter delivery address below: _____
Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired. ■ Print name and address on the reverse ■ Attachments 1. Article	A. Signature _____ ☐ Agent ☐ Address Received by (Printed Name) _____ C. Date of Delivery _____ Is delivery address different from item 1? ☐ Yes If YES, enter delivery address below: _____

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired.
- Print your name and address on the reverse so that we can return it to you.
- Attach or on **Viewbourne Oil**
PO Box 7698
Tyler, TX 75711-7698

COMPLETE THIS SECTION ON DELIVERY

A. Signature **X Henry Granville** ☒ Agent ☐ Addressee
 Received by (Printed Name) **Henry Granville** C. Date of Delivery **12-22-03**
 Is delivery address different from item 1? ☐ Yes ☐ No
 If YES, enter delivery address below:

Melrose Energy
 Water Flood
 January 8, 2003
 12/11/03

Article Number
 (Transfer from service label)

7003 1010 0003 6983 0508

S Form 3811, August 2001

Domestic Return Receipt

102595-01-M-0381

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired.
- Print your name and address on the reverse so that we can return it to you.
- Laure C. E. Muncy
PO Box 1370
Artesia, NM 88211-1370

COMPLETE THIS SECTION ON DELIVERY

A. Signature **X [Signature]** ☐ Agent ☐ Addressee
 Received by (Printed Name) **C E Muncy** C. Date of Delivery **12-11-03**
 Is delivery address different from item 1? ☐ Yes ☐ No
 If YES, enter delivery address below:

Melrose Energy
 Water Flood
 January 8, 2003
 12/11/03

Article Number

(Transfer from service label)

7003 1010 0003 6983 0492

PS Form 3811, August 2001

Domestic Return Receipt

102595-01-M

7510 6969 0003 6963 0751

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Melrose Energy
 Water Flood
 January 8, 2003
 12/11/03

Return
 (Endorsement)

Restricted Delivery Fee
 (Endorsement)

Total 501 Westlake Park Blvd.
 WL Suite 200
 Houston, TX 77070

Sent To

Street, or PO Box

City, State, ZIP+4®

PS Form 3800, June 2002 See Reverse for Instructions

9446 4956 2002 0002 1140 0001

U.S. Postal Service
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(Domestic Mail Only; No Insurance Coverage Provided)

OFFICIAL USE

Melrose Energy
 Water Flood
 January 8, 2003
 12/11/03

Return
 (Endorsement)

Restricted
 (Endorsement)

Total Brothers Production Co.
 PO Box 7515
 Midland, TX 79708

Sent To

Street, or PO Box

City, State, ZIP+4®

PS Form 3800, January 2001 See Reverse for Instructions

9116 5225 0000 0000 2030 2002

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OFFICIAL USE

Melrose Energy
 Water Flood
 January 8, 2003
 12/11/03

Return
 (Endorsement)

Restricted
 (Endorsement)

Total Fulton Co.
 PO Box 1121
 Artesia, NM 88211-1121

Sent To

Street, or PO Box

City, State, ZIP+4®

PS Form 3800, June 2002 See Reverse for Instructions