



New Mexico Commission of Public Records

STATE RECORDS CENTER and ARCHIVES

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GARY JOHNSON
Governor

MEMORANDUM

June 2, 1995

TO: Cabinet Secretaries, Agency Directors
Agency General Counsel

FROM: L. Elaine Olah, State Records Administrator

SUBJECT: **New Agency Requirements**
New Mexico Administrative Code

L. ELAINE OLAH
State Records Administrator

JOHN MUCHMORE
Deputy Director

Senate Bill 515 was passed and signed by Governor Johnson. With the passage of SB 515 the creation and publication of the New Mexico Administrative Code (NMAC) has become law. The first edition of the NMAC will be published by January 1, 1996. As stated in SB 515, "All rule making agencies shall revise, restate and repromulgate their existing rules as needed to expedite the publication of the New Mexico Administrative Code."

The purpose of this memo is to address new agency requirements necessary to produce the first edition of the Code (NMAC). Below is a brief outline of the procedure that will be used in this process.

1. Attached is a list of proposed NMAC Chapter names by NMAC Title that apply to your agency. Please review the Chapters that will apply to your rules and submit any comments or suggestions you may have for changes by June 29, 1995 to the State Records Center & Archives (SRCA). (Note: The Sections in Title 1 are for general government. If your agency has administrative rules that apply only to your agency then these rules belong in Chapter 1 or Part 1 of the Title(s) or Chapter(s) that apply to your agency along with the other administrative regulations of your agency.) If you do not respond by June 29, 1995, the Chapter names, as proposed, will be used to structure your rules.

BEFORE THE	
OIL CONSERVATION COMMISSION	
Santa Fe, New Mexico	
Case No. <u>11451</u>	Exhibit No. <u>C1</u>
Submitted by <u>OCD</u>	
Hearing Date <u>1/18/96</u>	

2.

If you have any questions about this memo, or the information in #1 above, please attend an **Agency information briefing to be held on June 12, 1995 at 9:00 a.m. in Apodaca Hall, second floor, PERA Building.** An afternoon session is also scheduled at 1:30 for those unable to attend the morning session. **All questions regarding this information will be addressed at this briefing. Agencies are strongly encouraged to attend.**

3. Individual agencies will be notified in advance when their rules are prepared for publication. At that time, the SRCA will work with the agency to place existing rule material into the Code. Agencies are encouraged to proceed on their own and prepare their rules for publication. However, agencies are not required to do so until contacted by the SRCA. If an agency chooses to proceed on their own, they should immediately contact the SRCA for additional information.
4. The deadline for submission of rules to be included in the first edition of the NMAC is October 31, 1995.
5. The first edition of the NMAC will be published by January 1, 1996.
6. Agencies will be required to place the rule filings in NMAC style and format beginning January 1, 1996. There will be additional instructions and training announced in advance of this date.