

1R - 206

**GENERAL  
CORRESPONDENCE**

**YEAR(S):**

---

1999-1998

**OCD ENVIRONMENTAL BUREAU**  
**SITE INSPECTION SHEET**

DATE: 6/17/99 Time: 2:5 PM

Type of Facility: Refinery ☐ Gas Plant ☐ Compressor St. ☐ Brine St. ☐ OilField Service Co. ☐  
Surface Waste Mgt. Facility ☐ E&P Site ☐ Crude Oil Pump Station ☒  
Other ☐ \_\_\_\_\_

Discharge Plan: No ☒ Yes ☐ DP# \_\_\_\_\_

FACILITY NAME: JAL STATION NMS DESTINATION 105

PHYSICAL LOCATION: \_\_\_\_\_

Legal: QRT QRT NE Sec 6 TS 24 R 37E County LEA

OWNER/OPERATOR (NAME) PHILLIPS PETROLEUM COMPANY

Contact Person: TONY WALKER Tele: # 918-661-3557

MAILING ADDRESS: \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Owner/Operator Rep's: ONSITE REP. KIRBY SHIP

OCD INSPECTORS: W. PRICE + J. FORD 

1. **Drum Storage:** All drums containing materials other than fresh water must be stored on an impermeable pad with curbing. All empty drums will be stored on their sides with the bungs in and lined up on a horizontal plane. Chemicals in other containers such as sacks or buckets will also be stored on an impermeable pad and curb type containment.

OK

2. **Process Areas:** All process and maintenance areas which show evidence that leaks and spills are reaching the ground surface must be either paved and curbed or have some type of spill collection device incorporated into the design.

OK

3. **Above Ground Tanks:** All above ground tanks which contain fluids other than fresh water must be bermed to contain a volume of one-third more than the total volume of the largest tank or of all interconnected tanks. All new tanks or existing tanks that undergo a major modification, as determined by the Division, must be placed within an impermeable bermed enclosure.

BERMED / NO LINER

4. **Above Ground Saddle Tanks:** Above ground saddle tanks must have impermeable pad and curb type containment unless they contain fresh water or fluids that are gases at atmospheric temperature and pressure.

N.A.

5. **Labeling:** All tanks, drums and containers will be clearly labeled to identify their contents and other emergency notification information.

OK

6. **Below Grade Tanks/Sumps:** All below grade tanks, sumps, and pits must be approved by the OCD prior to installation or upon modification and must incorporate secondary containment and leak-detection into the design. All pre-existing sumps and below-grade tanks must demonstrate integrity on an annual basis. Integrity tests include pressure testing to 3 pounds per square inch above normal operating pressure and/or visual inspection of cleaned out tanks and/or sumps, or other OCD approved methods. The OCD will be notified at least 72 hours prior to all testing.

OK

7. **Underground Process/Wastewater Lines:** All underground process/wastewater pipelines must be tested to demonstrate their mechanical integrity at present and then every 5 years thereafter, or prior to discharge plan renewal. The permittee may propose various methods for testing such as pressure testing to 3 pounds per square inch above normal operating pressure or other means acceptable to the OCD. The OCD will be notified at least 72 hours prior to all testing.

N.A.

8. **Onsite/Offsite Waste Disposal and Storage Practices:** Are all wastes properly characterized and disposed of correctly? Does the facility have an EPA hazardous waste number? Yes ☐ No ☐

ARE ALL WASTE CHARACTERIZED AND DISPOSED OF PROPERLY? YES ☐ NO ☐ IF NO DETAIL BELOW.

NO WASTE AT THIS TIME

9. **Class V Wells:** Leach fields and other wastewater disposal systems at OCD regulated facilities which inject non-hazardous fluid into or above an underground source of drinking water are considered Class V injection wells under the EPA UIC program. All Class V wells that inject non-hazardous industrial wastes or a mixture of industrial wastes and domestic wastes will be closed unless it can be demonstrated that groundwater will not be impacted in the reasonably foreseeable future. Closure of Class V wells must be in accordance with a plan approved by the Division's Santa Fe Office. The OCD allows industry to submit closure plans which are protective of human health, the environment and groundwater as defined by the WQCC, and are cost effective. Class V wells that inject domestic waste only must be permitted by the New Mexico Environment Department.

ANY CLASS V WELLS NO ☒ YES ☐ IF YES DESCRIBE BELOW !

10. **Housekeeping:** All systems designed for spill collection/prevention will be inspected weekly and after each storm event to ensure proper operation and to prevent overtopping or system failure. A record of inspections will be retained on site for a period of five years.

GOOD TO EXCELLANT

11. **Spill Reporting:** All spills/releases will be reported pursuant to OCD Rule 116 and WQCC 1203 to the proper OCD District Office.

NO SPILLS OBSERVED

12. **Does the facility have any other potential environmental concerns/issues?**

NONE OBSERVED

13. **Does the facility have any other environmental permits - i.e. SPCC, Stormwater Plan, etc.?**

14. ANY WATER WELLS ON SITE ? NO ☒ YES ☐ IF YES, HOW IS IT BEING USED ?

Miscellaneous Comments:

ANY FUTURE AST<sub>2</sub> SHOULD HAVE LINES UNDER TANKS!  
(ABOVE GROUND STORAGE TANK)

Number of Photos taken at this site: 2 - 0\ENVR...\PIC\_CAM 00012 \PIC 00012  
attachments-

# OCD ENVIRONMENTAL BUREAU

## SITE INSPECTION SHEET

DATE: 6/16/99 Time: —

Type of Facility: Refinery ☐ Gas Plant ☐ Compressor St. ☐ Brine St. ☐ OilField Service Co. ☐  
Surface Waste Mgt. Facility ☐ E&P Site ☐ Crude Oil Pump Station ☒  
Other ☐ \_\_\_\_\_

Discharge Plan: No ☒ Yes ☐ DP# \_\_\_\_\_

FACILITY NAME: PHILLIPS P.L. MALJARMAR

PHYSICAL LOCATION: \_\_\_\_\_

Legal: QRT \_\_\_\_\_ QRT \_\_\_\_\_ Sec \_\_\_\_\_ TS \_\_\_\_\_ R \_\_\_\_\_ County STEF

OWNER/OPERATOR (NAME) \_\_\_\_\_

Contact Person: \_\_\_\_\_ Tele:# \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Owner/Operator Rep's: \_\_\_\_\_

OCD INSPECTORS: \_\_\_\_\_

1. **Drum Storage:** All drums containing materials other than fresh water must be stored on an impermeable pad with curbing. All empty drums will be stored on their sides with the bungs in and lined up on a horizontal plane. Chemicals in other containers such as sacks or buckets will also be stored on an impermeable pad and curb type containment.

2. **Process Areas:** All process and maintenance areas which show evidence that leaks and spills are reaching the ground surface must be either paved and curbed or have some type of spill collection device incorporated into the design.

3. **Above Ground Tanks:** All above ground tanks which contain fluids other than fresh water must be bermed to contain a volume of one-third more than the total volume of the largest tank or of all interconnected tanks. All new tanks or existing tanks that undergo a major modification, as determined by the Division, must be placed within an impermeable bermed enclosure.

4. **Above Ground Saddle Tanks:** Above ground saddle tanks must have impermeable pad and curb type containment unless they contain fresh water or fluids that are gases at atmospheric temperature and pressure.

5. **Labeling:** All tanks, drums and containers will be clearly labeled to identify their contents and other emergency notification information.

6. **Below Grade Tanks/Sumps:** All below grade tanks, sumps, and pits must be approved by the OCD prior to installation or upon modification and must incorporate secondary containment and leak-detection into the design. All pre-existing sumps and below-grade tanks must demonstrate integrity on an annual basis. Integrity tests include pressure testing to 3 pounds per square inch above normal operating pressure and/or visual inspection of cleaned out tanks and/or sumps, or other OCD approved methods. The OCD will be notified at least 72 hours prior to all testing.

7. **Underground Process/Wastewater Lines:** All underground process/wastewater pipelines must be tested to demonstrate their mechanical integrity at present and then every 5 years thereafter, or prior to discharge plan renewal. The permittee may propose various methods for testing such as pressure testing to 3 pounds per square inch above normal operating pressure or other means acceptable to the OCD. The OCD will be notified at least 72 hours prior to all testing.

8. **Onsite/Offsite Waste Disposal and Storage Practices:** Are all wastes properly characterized and disposed of correctly? Does the facility have an EPA hazardous waste number? \_\_\_\_\_ Yes \_\_\_\_\_ No

ARE ALL WASTE CHARACTERIZED AND DISPOSED OF PROPERLY? YES ☐ NO ☐ IF NO DETAIL BELOW.

9. **Class V Wells:** Leach fields and other wastewater disposal systems at OCD regulated facilities which inject non-hazardous fluid into or above an underground source of drinking water are considered Class V injection wells under the EPA UIC program. All Class V wells that inject non-hazardous industrial wastes or a mixture of industrial wastes and domestic wastes will be closed unless it can be demonstrated that groundwater will not be impacted in the reasonably foreseeable future. Closure of Class V wells must be in accordance with a plan approved by the Division's Santa Fe Office. The OCD allows industry to submit closure plans which are protective of human health, the environment and groundwater as defined by the WQCC, and are cost effective. Class V wells that inject domestic waste only must be permitted by the New Mexico Environment Department.

ANY CLASS V WELLS    NO ☐    YES ☐    IF YES DESCRIBE BELOW !

\_\_\_\_\_

\_\_\_\_\_

10. **Housekeeping:** All systems designed for spill collection/prevention will be inspected weekly and after each storm event to ensure proper operation and to prevent overtopping or system failure. A record of inspections will be retained on site for a period of five years.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

11. **Spill Reporting:** All spills/releases will be reported pursuant to OCD Rule 116 and WQCC 1203 to the proper OCD District Office.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

12. **Does the facility have any other potential environmental concerns/issues?**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

13. **Does the facility have any other environmental permits - i.e. SPCC, Stormwater Plan, etc.?**

\_\_\_\_\_

\_\_\_\_\_

14. **ANY WATER WELLS ON SITE ?    NO ☐    YES ☐    IF YES, HOW IS IT BEING USED ?**

\_\_\_\_\_

\_\_\_\_\_

**Miscellaneous Comments:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Number of Photos taken at this site: \_\_\_\_\_

attachments-



June 18, 1999

NE/4 6-24-37

**Jal Unloading Station  
NMOCD Inspection  
New Mexico Crude Oil Trucking  
Phillips Pipe Line Company**

Wayne Price  
State of New Mexico  
Energy Minerals and Natural Resources Department  
Oil Conservation Division  
2040 South Pacheco St.  
Santa Fe, New Mexico 87505

JUN 24

Dear Mr. Price:

Phillips Pipe Line Company appreciated the opportunity to show you around our Jal Unloading Facility on June 17, 1999. Per your request, we are providing a copy of the Report of Contact completed by PPL regarding the inspection. Please direct any requests, questions or reports for this inspection to my attention or contact me at 918-661-3557.

Sincerely,

A handwritten signature in cursive script that reads 'Anthony C. Walker'.

Anthony "Tony" C. Walker  
Phillips Pipe Line Company  
Staff Environmental Representative  
3 B11 Adams Building

ACW: JalInspection.doc

cc: W. J. Ford  
State of New Mexico  
Energy Minerals and Natural Resources Department  
Oil Conservation Division  
2040 South Pacheco St.  
Santa Fe, New Mexico 87505



## REPORT OF CONTACT

FILE S11-001 (115.01) Aaw	LETTER NO.	DATE 06-17-99
CC A.C. Walker @ to File	CONTACTED BY WAYNE PRICE OCD	BY: PERSONAL <input checked="" type="checkbox"/> PHONE <input type="checkbox"/>
CC	SUBJECT SITE INSPECTION	
CC		
COMPANY Phillips Pipe Line Company (COT)	DATE OF CONTACT 06-17-99	
ADDRESS 1515 W. HALLAND HOBBS, NM 88240	PHONE 505/397-5571	
PERSONNEL CONTACTED KIRBY M. SHIPP		

DISCUSSION

BACKGROUND

STATE OF  
NEW MEXICODIL  
CONSERVATION  
DIVISIONWAYNE PRICE  
ENVIRONMENTAL BUREAU2040 S. PACHECO  
SANTA FE, NEW MEXICO 87505  
PHONE: (505) 827-7133  
E-MAIL: WPRICE@state.nm.us  
INTERNET:  
<http://www.emnrd.state.nm.us/ocd/>

DISCUSSION

6/17/99 ~ 5 PM

NMOC D INSPECTED PHILLIPS TANK ST. WILL SEND ~~AND~~  
PHILLIPS COPY OF REPORT - OCD & PRICE / J FORD  
PHILLIPS & SHIPP

PLEASE SEND AND A COPY OF THIS REPORT!

PPL - RECOMMENDED INSTALLING 30 MIL. PLASTIC INSIDE  
TANK DIKE AREA.

SIGNED



NEW MEXICO ENERGY, MINERALS  
& NATURAL RESOURCES DEPARTMENT

OIL CONSERVATION DIVISION  
2040 South Pacheco Street  
Santa Fe, New Mexico 87505  
(505) 827-7131

April 10, 1999

**CERTIFIED MAIL**

**RETURN RECEIPT NO. P 288 259 117**

Mr. Tony Walker  
Phillips Pipe Line Company  
# 3 B11 Adams Building  
Bartlesville, Oklahoma 74004

Re: Jal Unloading St. & Maljamar Pump St.

The New Mexico Oil Conservation Division (NMOCD) is in receipt of your letters dated August 31 & December 1, 1998 concerning Discharge Plans for the above facilities. In order to assist you in the future we have enclosed a set of conditions that NMOCD normally requires under our Discharge Plan Permits. Please note we have not officially adopted these conditions as "Best Management Practices" but could certainly be a factor for determining if a Discharge Plan is required. We encourage you to incorporate these type of conditions in your new designs.

NMOCD will file your letters in our Environmental files and will be performing routine site inspections in the future for these type of facilities. You may be required to submit a Discharge Plan application if NMOCD determines these operations pose a threat to public health, fresh waters and/or the environment.

If you require any further information or assistance please do not hesitate to write or call me at (505-827-7155).

Sincerely Yours,

Wayne Price-Pet. Engr. Spec.  
Environmental Bureau

cc: OCD Hobbs office

attachments-1

## **TYPICAL DISCHARGE PLAN APPROVAL CONDITIONS**

1. **Payment of Discharge Plan Fees:** NONE IF NO DP IS REQUIRED.
2. **Commitments:** (COMPANY) will abide by all commitments submitted in the discharge plan application dated January 15, 1999.
3. **Waste Disposal:** All wastes will be disposed of at an OCD approved facility. Only oilfield exempt wastes shall be disposed of down Class II injection wells. Non-exempt oilfield wastes that are non-hazardous may be disposed of at an OCD approved facility upon proper waste characterization per 40 CFR Part 261.
4. **Drum Storage:** All drums containing materials other than fresh water must be stored on an impermeable pad with curbing. All empty drums will be stored on their sides with the bungs in and lined up on a horizontal plane. Chemicals in other containers such as sacks or buckets will also be stored on an impermeable pad and curb type containment.
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12. **Housekeeping:** All systems designed for spill collection/prevention will be inspected weekly and after each storm event to ensure proper operation and to prevent overtopping or system failure. A record of inspections will be retained on site for a period of five years.
13. **Spill Reporting:** All spills/releases will be reported pursuant to OCD Rule 116 and WQCC 1203 to the OCD District Office.
14. **Transfer of Discharge Plan:**
- The OCD will be notified prior to any transfer of ownership, control, or possession of a facility with an approved discharge plan. A written commitment to comply with the terms and conditions of the previously approved discharge plan must be submitted by the purchaser and approved by the OCD prior to transfer.
15. **Closure:** The OCD will be notified when operations of the facility are discontinued for a period in excess of six months. Prior to closure of the facility a closure plan will be submitted for approval by the Director. Closure and waste disposal will be in accordance with the statutes, rules and regulations in effect at the time of closure.
16. **Certification:** (COMPANY) by the officer whose signature appears below, accepts this permit and agrees to comply with all terms and conditions contained herein and further acknowledges that these conditions and requirements of this permit may be changed administratively by the Division for good cause shown as necessary to protect fresh water, human health and the environment.

Accepted:

Company Representative

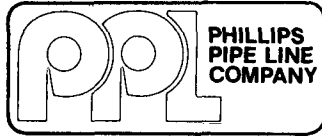
Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**This Document is for Training & Demonstration purposes only.**



August 31, 1998

SEP - 4 1998

**Discharge Plan  
Maljamar Pump Station  
Phillips Pipe Line Company**

Mr. Roger Anderson  
New Mexico Oil Conservation Division  
2040 S. Pacheco St.  
Santa Fe, NM 87505

Dear Mr. Anderson:

The purpose of this letter is to notify the New Mexico Oil Conservation Division of the construction of Phillips Pipe Line Company's (PPL) Maljamar Pump Station. As we discussed in our telephone conversation during the week of August 24, 1998, PPL intends to construct a new facility located in Eddy County near Maljamar, New Mexico.

PPL filed a Notice of Intent (for air permitting purposes) with the NMED - Air Quality Bureau on August 31, 1998. The facility will consist of one 470 bbl cone roof crude oil storage tank, one pump, one sump, and various fugitive components, such as valves and connectors. The facility will serve as temporary storage for crude oil prior to shipment via pipeline.

According to our conversation, it is PPL's understanding that a Discharge Plan *will not* be required for this facility at this time.

If you have any questions regarding this notification, please contact me at 918-661-3557.

Sincerely,

A handwritten signature in cursive script that reads 'Anthony C. Walker'.

Anthony "Tony" C. Walker  
Phillips Pipe Line Company  
Environmental Representative  
3 B11 Adams Building

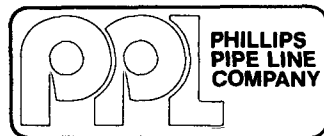
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Wayne:  
Need to inspect  
location to see if  
DP is needed

A handwritten signature in cursive script, likely 'Wayne', with a large initial 'W'.

ACW: MalPSDisPlan.doc

possible  
BAP sites



December 1, 1998

DEC - 3

**Discharge Plan  
Jal Unloading Station  
Phillips Pipe Line Company**

Mr. Roger Anderson  
New Mexico Oil Conservation Division  
2040 S. Pacheco St.  
Santa Fe, NM 87505

Dear Mr. Anderson:

The purpose of this letter is to notify the New Mexico Oil Conservation Division of the construction of Phillips Pipe Line Company's (PPL) Jal Truck Unloading Station. From our telephone conversation during the week of August 24, 1998, PPL understands that no discharge plan is required for facilities such as these at this time.

PPL filed a Notice of Intent (for air permitting purposes) with the NMED - Air Quality Bureau on December 1, 1998. The facility will consist of one 467 bbl cone roof crude oil storage tank, one sump, and various fugitive components, such as valves pump seals, and connectors. The facility will serve as temporary storage for crude oil prior to shipment via pipeline.

If you have any questions regarding this notification, please contact me at 918-661-3557.

Sincerely,

*Anthony C. Walker*

Anthony "Tony" C. Walker  
Phillips Pipe Line Company  
Environmental Representative  
3 B11 Adams Building

ACW: JalUSDisPlan.doc