

Bratcher, Mike, EMNRD

From: Bratcher, Mike, EMNRD
Sent: Monday, September 12, 2011 8:20 AM
To: 'Amber Cannon'
Cc: Jerry Fanning; Bob Asher; Dade, Randy, EMNRD; Sanchez, Daniel J., EMNRD; VonGonten, Glenn, EMNRD; Bailey, Jami, EMNRD
Subject: RE: Martha AIK Federal #1

Amber,

Chloride levels are too elevated and the extent of contamination has not been defined. OCD will not approve closure for this site at this time.

Mike Bratcher

NMOCD District 2
811 S. First Street
Artesia, NM 88210
575-748-1283 Ext. 108
575-626-0857
mike.bratcher@state.nm.us

From: Amber Cannon [<mailto:ACannon@yatespetroleum.com>]
Sent: Monday, September 12, 2011 7:58 AM
To: Bratcher, Mike, EMNRD
Cc: Jerry Fanning; Bob Asher
Subject: Martha AIK Federal #1

Mike,

The following analytical results are for your review. The impacted soils were excavated and hauled to an NMOCD approved facility. If these results are acceptable, Yates would like to then request closure.

Please call me if you have any questions.

Martha AIK Federal #1

Analytical Report 425342 & 425341	Sample Date	Sample Type	Depth	BTEX	GRO	DRO	TOTAL	©
Comp-01.0	8/24/2011	Comp/Auger	1'	ND	ND	87.0	87.0	
Comp-02.0	8/24/2011	Comp/Auger	2'	ND	ND	46.2	46.2	
Comp-03.0	8/24/2011	Comp/Auger	3'	ND	ND	19.4	19.4	

Site Ranking is Zero (0). Depth to Ground Water >100' (approx. 150', per NMOSE).

All results are ppm. Chlorides results are for documentation.

Thank you.

Amber Cannon

Yates Petroleum Corporation

Office: (575) 748-4111

Cell: (575) 513-8799

acannon@yatespetroleum.com

Analytical Report 426558

for

Yates Petroleum Corporation

Project Manager: Amber Cannon

Martha AIK Federal #1

30-015-26549

08-SEP-11

Collected By: Client



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12600 West I-20 East Odessa, Texas 79765

Xenco-Houston (EPA Lab code: TX00122):

Texas (T104704215-10-6-TX), Arizona (AZ0765), Arkansas (08-039-0), Connecticut (PH-0102), Florida (E871002)
Illinois (002082), Indiana (C-TX-02), Iowa (392), Kansas (E-10380), Kentucky (45), Louisiana (03054)
New Hampshire (297408), New Jersey (TX007), New York (11763), Oklahoma (9218), Pennsylvania (68-03610)
Rhode Island (LAO00312), USDA (S-44102)

Xenco-Atlanta (EPA Lab Code: GA00046):

Florida (E87429), North Carolina (483), South Carolina (98015), Utah (AALI1), West Virginia (362), Kentucky (85)
Louisiana (04176), USDA (P330-07-00105)

Xenco-Miami (EPA Lab code: FL01152): Florida (E86678), Maryland (330)

Xenco-Tampa Mobile (EPA Lab code: FL01212): Florida (E84900)

Xenco-Odessa (EPA Lab code: TX00158): Texas (T104704400-TX)

Xenco-Dallas (EPA Lab code: TX01468): Texas (T104704295-TX)

Xenco Phoenix (EPA Lab Code: AZ00901): Arizona (AZ0757)

Xenco-Phoenix Mobile (EPA Lab code: AZ00901): Arizona (AZM757)

Xenco Tucson (EPA Lab code: AZ000989): Arizona (AZ0758)



08-SEP-11

Project Manager: **Amber Cannon**
Yates Petroleum Corporation
105 South Fourth St.
Artesia, NM 88210

Reference: XENCO Report No: **426558**
Martha AIK Federal #1
Project Address: Eddy County

Amber Cannon:

We are reporting to you the results of the analyses performed on the samples received under the project name referenced above and identified with the XENCO Report Number 426558. All results being reported under this Report Number apply to the samples analyzed and properly identified with a Laboratory ID number. Subcontracted analyses are identified in this report with either the NELAC certification number of the subcontract lab in the analyst ID field, or the complete subcontracted report attached to this report.

Unless otherwise noted in a Case Narrative, all data reported in this Analytical Report are in compliance with NELAC standards. Estimation of data uncertainty for this report is found in the quality control section of this report unless otherwise noted. Should insufficient sample be provided to the laboratory to meet the method and NELAC Matrix Duplicate and Matrix Spike requirements, then the data will be analyzed, evaluated and reported using all other available quality control measures.

The validity and integrity of this report will remain intact as long as it is accompanied by this letter and reproduced in full, unless written approval is granted by XENCO Laboratories. This report will be filed for at least 5 years in our archives after which time it will be destroyed without further notice, unless otherwise arranged with you. The samples received, and described as recorded in Report No. 426558 will be filed for 60 days, and after that time they will be properly disposed without further notice, unless otherwise arranged with you. We reserve the right to return to you any unused samples, extracts or solutions related to them if we consider so necessary (e.g., samples identified as hazardous waste, sample sizes exceeding analytical standard practices, controlled substances under regulated protocols, etc).

We thank you for selecting XENCO Laboratories to serve your analytical needs. If you have any questions concerning this report, please feel free to contact us at any time.

Respectfully,

Brent Barron II

Odessa Laboratory Manager

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Sample Cross Reference 426558



Yates Petroleum Corporation, Artesia, NM
Martha AIK Federal #1

Sample Id	Matrix	Date Collected	Sample Depth	Lab Sample Id
Comp-01.0	S	08-24-11 10:56	1 - 1 ft	426558-001
Comp-02.0	S	08-24-11 11:38	2 - 2 ft	426558-002
Comp-03.0	S	08-24-11 12:20	3 - 3 ft	426558-003



CASE NARRATIVE

Client Name: Yates Petroleum Corporation
Project Name: Martha AIK Federal #1



Project ID: 30-015-26549
Work Order Number: 426558

Report Date: 08-SEP-11
Date Received: 08/26/2011

Sample receipt non conformances and comments:

None

Sample receipt non conformances and comments per sample:

None

Analytical non nonformances and comments:

Batch: LBA-868829 BTEX by EPA 8021B
SW8021BM

Batch 868829, o-Xylene recovered below QC limits in the Matrix Spike.

Samples affected are: 426558-003, -001, -002.

The Laboratory Control Sample for o-Xylene is within laboratory Control Limits

Batch: LBA-869315 TPH By SW8015B Mod
SW8015B_NM

Batch 869315, C6-C10 Gasoline Range Hydrocarbons recovered below QC limits in the Matrix Spike Duplicate.

Samples affected are: 426558-003, -001, -002.

The Laboratory Control Sample for C6-C10 Gasoline Range Hydrocarbons is within laboratory Control Limits



Certificate of Analysis Summary 426558

Yates Petroleum Corporation, Artesia, NM

Project Name: Martha AIK Federal #1



Project Id: 30-015-26549

Contact: Amber Cannon

Project Location: Eddy County

Date Received in Lab: Fri Aug-26-11 09:30 am

Report Date: 08-SEP-11

Project Manager: Brent Barron II

<i>Analysis Requested</i>	<i>Lab Id:</i>	426558-001	426558-002	426558-003			
	<i>Field Id:</i>	Comp-01.0	Comp-02.0	Comp-03.0			
	<i>Depth:</i>	1-1 ft	2-2 ft	3-3 ft			
	<i>Matrix:</i>	SOIL	SOIL	SOIL			
	<i>Sampled:</i>	Aug-24-11 10:56	Aug-24-11 11:38	Aug-24-11 12:20			
BTEX by EPA 8021B	<i>Extracted:</i>	Aug-29-11 14:00	Aug-29-11 14:00	Aug-29-11 14:00			
	<i>Analyzed:</i>	Aug-30-11 00:40	Aug-30-11 01:03	Aug-30-11 01:26			
	<i>Units/RL:</i>	mg/kg RL	mg/kg RL	mg/kg RL			
Benzene		ND 0.00103	ND 0.00103	ND 0.00103			
Toluene		ND 0.00205	ND 0.00205	ND 0.00205			
Ethylbenzene		ND 0.00103	ND 0.00103	ND 0.00103			
m_p-Xylenes		ND 0.00205	ND 0.00205	ND 0.00205			
o-Xylene		ND 0.00103	ND 0.00103	ND 0.00103			
Total Xylenes		ND 0.00103	ND 0.00103	ND 0.00103			
Total BTEX		ND 0.00103	ND 0.00103	ND 0.00103			
Percent Moisture	<i>Extracted:</i>						
	<i>Analyzed:</i>	Aug-26-11 12:25	Aug-26-11 12:25	Aug-26-11 12:30			
	<i>Units/RL:</i>	% RL	% RL	% RL			
Percent Moisture		2.75 1.00	2.97 1.00	2.99 1.00			
TPH By SW8015B Mod	<i>Extracted:</i>	Aug-26-11 12:25	Aug-26-11 12:25	Aug-26-11 12:25			
	<i>Analyzed:</i>	Sep-04-11 00:57	Sep-04-11 01:27	Sep-04-11 01:59			
	<i>Units/RL:</i>	mg/kg RL	mg/kg RL	mg/kg RL			
C6-C10 Gasoline Range Hydrocarbons		ND 15.4	ND 15.4	ND 15.4			
C10-C28 Diesel Range Hydrocarbons		87.0 15.4	46.2 15.4	19.4 15.4			
Total TPH		87.0 15.4	46.2 15.4	19.4 15.4			

This analytical report, and the entire data package it represents, has been made for your exclusive and confidential use. The interpretations and results expressed throughout this analytical report represent the best judgment of XENCO Laboratories. XENCO Laboratories assumes no responsibility and makes no warranty to the end user of the data hereby presented. Our liability is limited to the amount invoiced for this work order unless otherwise agreed to in writing.

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Version: 1.3%

Brent Barron II
 Odessa Laboratory Manager



Flagging Criteria

- X** In our quality control review of the data a QC deficiency was observed and flagged as noted. MS/MSD recoveries were found to be outside of the laboratory control limits due to possible matrix /chemical interference, or a concentration of target analyte high enough to affect the recovery of the spike concentration. This condition could also affect the relative percent difference in the MS/MSD.
- B** A target analyte or common laboratory contaminant was identified in the method blank. Its presence indicates possible field or laboratory contamination.
- D** The sample(s) were diluted due to targets detected over the highest point of the calibration curve, or due to matrix interference. Dilution factors are included in the final results. The result is from a diluted sample.
- E** The data exceeds the upper calibration limit; therefore, the concentration is reported as estimated.
- F** RPD exceeded lab control limits.
- J** The target analyte was positively identified below the quantitation limit and above the detection limit.
- U** Analyte was not detected.
- L** The LCS data for this analytical batch was reported below the laboratory control limits for this analyte. The department supervisor and QA Director reviewed data. The samples were either reanalyzed or flagged as estimated concentrations.
- H** The LCS data for this analytical batch was reported above the laboratory control limits. Supporting QC Data were reviewed by the Department Supervisor and QA Director. Data were determined to be valid for reporting.
- K** Sample analyzed outside of recommended hold time.
- JN** A combination of the "N" and the "J" qualifier. The analysis indicates that the analyte is "tentatively identified" and the associated numerical value may not be consistent with the amount actually present in the environmental sample.

BRL Below Reporting Limit.

RL Reporting Limit

MDL Method Detection Limit **SDL** Sample Detection Limit **LOD** Limit of Detection

PQL Practical Quantitation Limit **MQL** Method Quantitation Limit **LOQ** Limit of Quantitation

DL Method Detection Limit

NC Non-Calculable

+ Outside XENCO's scope of NELAC Accreditation.

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 12600 West I-20 East, Odessa, TX 79765
 6017 Financial Drive, Norcross, GA 30071
 3725 E. Atlanta Ave, Phoenix, AZ 85040

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(210) 509-3334	(210) 509-3335
(813) 620-2000	(813) 620-2033
(305) 823-8500	(305) 823-8555
(432) 563-1800	(432) 563-1713
(770) 449-8800	(770) 449-5477
(602) 437-0330	



XENCO Laboratories
 Atlanta, Boca Raton, Corpus Christi, Dallas
 Houston, Miami, Odessa, Philadelphia
 Phoenix, San Antonio, Tampa

Document Title: Sample Receipt Checklist
 Document No.: SYS-SRC
 Revision/Date: No. 01, 5/27/2010
 Effective Date: 6/1/2010 Page 1 of 1

Prelogin / Nonconformance Report - Sample Log-In

Client: Yates
 Date/Time: 8-26-11 9:30
 Lab ID #: 426558/426559-C1
 Initials: RM

Sample Receipt Checklist

1. Samples on ice?	Blue	<u>Water</u>	No	
2. Shipping container in good condition?	<u>Yes</u>	No	None	
3. Custody seals intact on shipping container (cooler) and bottles?	<u>Yes</u>	No	N/A	
4. Chain of Custody present?	<u>Yes</u>	No		
5. Sample instructions complete on chain of custody?	<u>Yes</u>	No		
6. Any missing / extra samples?	Yes	<u>No</u>		
7. Chain of custody signed when relinquished / received?	<u>Yes</u>	No		
8. Chain of custody agrees with sample label(s)?	<u>Yes</u>	No		
9. Container labels legible and intact?	<u>Yes</u>	No		
10. Sample matrix / properties agree with chain of custody?	<u>Yes</u>	No		
11. Samples in proper container / bottle?	<u>Yes</u>	No		
12. Samples properly preserved?	<u>Yes</u>	No	N/A	
13. Sample container intact?	<u>Yes</u>	No		
14. Sufficient sample amount for indicated test(s)?	<u>Yes</u>	No		
15. All samples received within sufficient hold time?	<u>Yes</u>	No		
16. Subcontract of sample(s)?	Yes	<u>No</u>	N/A	
17. VOC sample have zero head space?	Yes	No	<u>N/A</u>	
18. Cooler 1 No.	Cooler 2 No.	Cooler 3 No.	Cooler 4 No.	Cooler 5 No.
lbs 2.1 °C	lbs °C	lbs °C	lbs °C	lbs °C

Nonconformance Documentation

Contact: _____ Contacted by: _____ Date/Time: _____

Regarding: _____

Corrective Action Taken: _____

- Check all that apply:
- Cooling process has begun shortly after sampling event and out of temperature condition acceptable by NELAC 5.5.8.3.1.a.1.
 - Initial and Backup Temperature confirm out of temperature conditions
 - Client understands and would like to proceed with analysis

Analytical Report 426559

for

Yates Petroleum Corporation

Project Manager: Amber Cannon

Martha AIK Federal #1

30-015-26549

07-SEP-11

Collected By: Client



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Illinois (002082), Indiana (C-TX-02), Iowa (392), Kansas (E-10380), Kentucky (45), Louisiana (03054)
New Hampshire (297408), New Jersey (TX007), New York (11763), Oklahoma (9218), Pennsylvania (68-03610)
Rhode Island (LAO00312), USDA (S-44102)

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Florida (E87429), North Carolina (483), South Carolina (98015), Utah (AALI1), West Virginia (362), Kentucky (85)
Louisiana (04176), USDA (P330-07-00105)

Xenco-Miami (EPA Lab code: FL01152): Florida (E86678), Maryland (330)

Xenco-Tampa Mobile (EPA Lab code: FL01212): Florida (E84900)

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Xenco Phoenix (EPA Lab Code: AZ00901): Arizona (AZ0757)

Xenco-Phoenix Mobile (EPA Lab code: AZ00901): Arizona (AZM757)

Xenco Tucson (EPA Lab code: AZ000989): Arizona (AZ0758)



07-SEP-11

Project Manager: **Amber Cannon**
Yates Petroleum Corporation
105 South Fourth St.
Artesia, NM 88210

Reference: XENCO Report No: **426559**
Martha AIK Federal #1
Project Address: Eddy County

Amber Cannon:

We are reporting to you the results of the analyses performed on the samples received under the project name referenced above and identified with the XENCO Report Number 426559. All results being reported under this Report Number apply to the samples analyzed and properly identified with a Laboratory ID number. Subcontracted analyses are identified in this report with either the NELAC certification number of the subcontract lab in the analyst ID field, or the complete subcontracted report attached to this report.

Unless otherwise noted in a Case Narrative, all data reported in this Analytical Report are in compliance with NELAC standards. Estimation of data uncertainty for this report is found in the quality control section of this report unless otherwise noted. Should insufficient sample be provided to the laboratory to meet the method and NELAC Matrix Duplicate and Matrix Spike requirements, then the data will be analyzed, evaluated and reported using all other available quality control measures.

The validity and integrity of this report will remain intact as long as it is accompanied by this letter and reproduced in full, unless written approval is granted by XENCO Laboratories. This report will be filed for at least 5 years in our archives after which time it will be destroyed without further notice, unless otherwise arranged with you. The samples received, and described as recorded in Report No. 426559 will be filed for 60 days, and after that time they will be properly disposed without further notice, unless otherwise arranged with you. We reserve the right to return to you any unused samples, extracts or solutions related to them if we consider so necessary (e.g., samples identified as hazardous waste, sample sizes exceeding analytical standard practices, controlled substances under regulated protocols, etc).

We thank you for selecting XENCO Laboratories to serve your analytical needs. If you have any questions concerning this report, please feel free to contact us at any time.

Respectfully,

Brent Barron II

Odessa Laboratory Manager

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Sample Cross Reference 426559



Yates Petroleum Corporation, Artesia, NM
Martha AIK Federal #1

Sample Id	Matrix	Date Collected	Sample Depth	Lab Sample Id
Comp-01.0	S	08-24-11 10:56	1 - 1 ft	426559-001
Comp-02.0	S	08-24-11 11:38	2 - 2 ft	426559-002
Comp-03.0	S	08-24-11 12:20	3 - 3 ft	426559-003



CASE NARRATIVE

Client Name: Yates Petroleum Corporation
Project Name: Martha AIK Federal #1



Project ID: 30-015-26549
Work Order Number: 426559

Report Date: 07-SEP-11
Date Received: 08/26/2011

Sample receipt non conformances and comments:

None

Sample receipt non conformances and comments per sample:

None



Certificate of Analysis Summary 426559

Yates Petroleum Corporation, Artesia, NM

Project Name: Martha AIK Federal #1



Project Id: 30-015-26549

Contact: Amber Cannon

Project Location: Eddy County

Date Received in Lab: Fri Aug-26-11 09:30 am

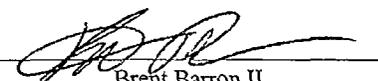
Report Date: 07-SEP-11

Project Manager: Brent Barron II

<i>Analysis Requested</i>	<i>Lab Id:</i>	426559-001	426559-002	426559-003			
	<i>Field Id:</i>	Comp-01.0	Comp-02.0	Comp-03.0			
	<i>Depth:</i>	1-1 ft	2-2 ft	3-3 ft			
	<i>Matrix:</i>	SOIL	SOIL	SOIL			
	<i>Sampled:</i>	Aug-24-11 10:56	Aug-24-11 11:38	Aug-24-11 12:20			
Anions by E300	<i>Extracted:</i>						
	<i>Analyzed:</i>	Aug-27-11 17:31	Aug-27-11 17:31	Aug-27-11 17:31			
	<i>Units/RL:</i>	mg/kg RL	mg/kg RL	mg/kg RL			
Chloride		2590 43.2	3460 43.3	2920 43.3			
Percent Moisture	<i>Extracted:</i>						
	<i>Analyzed:</i>	Aug-26-11 12:30	Aug-26-11 12:30	Aug-26-11 12:30			
	<i>Units/RL:</i>	% RL	% RL	% RL			
Percent Moisture		2.75 1.00	2.97 1.00	2.99 1.00			

This analytical report, and the entire data package it represents, has been made for your exclusive and confidential use. The interpretations and results expressed throughout this analytical report represent the best judgment of XENCO Laboratories. XENCO Laboratories assumes no responsibility and makes no warranty to the end use of the data hereby presented. Our liability is limited to the amount invoiced for this work order unless otherwise agreed to in writing.

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Brent Barron II
Odessa Laboratory Manager



Flagging Criteria

- X In our quality control review of the data a QC deficiency was observed and flagged as noted. MS/MSD recoveries were found to be outside of the laboratory control limits due to possible matrix /chemical interference, or a concentration of target analyte high enough to affect the recovery of the spike concentration. This condition could also affect the relative percent difference in the MS/MSD.
- B A target analyte or common laboratory contaminant was identified in the method blank. Its presence indicates possible field or laboratory contamination.
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- E The data exceeds the upper calibration limit; therefore, the concentration is reported as estimated.
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- JN A combination of the "N" and the "J" qualifier. The analysis indicates that the analyte is "tentatively identified" and the associated numerical value may not be consistent with the amount actually present in the environmental sample.

BRL Below Reporting Limit.

RL Reporting Limit

MDL Method Detection Limit **SDL** Sample Detection Limit **LOD** Limit of Detection

PQL Practical Quantitation Limit **MQL** Method Quantitation Limit **LOQ** Limit of Quantitation

DL Method Detection Limit

NC Non-Calculable

+ Outside XENCO's scope of NELAC Accreditation.

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2505 North Falkenburg Rd, Tampa, FL 33619	(210) 509-3334	(210) 509-3335
5757 NW 158th St, Miami Lakes, FL 33014	(813) 620-2000	(813) 620-2033
12600 West I-20 East, Odessa, TX 79765	(305) 823-8500	(305) 823-8555
6017 Financial Drive, Norcross, GA 30071	(432) 563-1800	(432) 563-1713
3725 E. Atlanta Ave, Phoenix, AZ 85040	(770) 449-8800	(770) 449-5477
	(602) 437-0330	

XENCO-Environmental Lab of Texas

CHAIN OF CUSTODY RECORD AND ANALYSIS REQUEST

12600 West I-20 East
Odessa, Texas 79765

Phone: 432-563-1800
Fax: 432-563-1713

Project Manager: Amber Cannon

Project Name: Martha AIK Federal #1

Company Name: Yates Petroleum Corporation

Project #: 30-015-26549

Company Address: 105 South 4th Street

Project Loc: Eddy County

City/State/Zip: Artesia, NM 88210

PO #: 1032020

Telephone No: 575-748-4111

Fax No: 575-748-4585

Report Format: Standard

TRRP

NPDES

Sampler Signature: Amber Cannon

e-mail: acannon@yatespetroleum.com

LAB # (lab use only)		FIELD CODE		Beginning Depth	Ending Depth	Date Sampled	Time Sampled	Field Filtered	Total # of Containers	Preservation & # of Containers						Matrix		Analyze For:																			
ORDER #: <u>426558/426559</u>										Ice	HNO ₃	HCl	H ₂ SO ₄	NaOH	Na ₂ SO ₃	None	Other (Specify)	TPH - 418.1	TPH - 8015B	TPH - TX 1005	TX 1008	Coliforms (Co, Mg, Na, K)	Artenes (Cl, SO ₄ , Alkalinity)	SAR / ESP / CEC	Metals: As Ag Ba Cd Cr Pb Hg Se	Volatiles	Semivolatiles	BTEX 8021B/5030 or BTEX 8260	RCI	NORM	Chlorides	RUSH TAT (Per Schedule) 24, 48, 72 hrs	Standard TAT				
001	01	Comp-01.0		1'	1'	8/24/2011	10:56 AM	1	X									X	X																X		
002		Comp-02.0		2'	2'	8/24/2011	11:38 AM	1	X									X	X																	X	
003		Comp-03.0		3'	3'	8/24/2011	12:20 PM	1	X									X	X																	X	
		PLEASE PUT CHLORIDES ON SEPARATE REPORT																																			
Special Instructions: TPH: 8015B, BTEX: 8021B & Chlorides. Please show BTEX results as mg/kg. Thank you.																		Laboratory Comments:																			
Relinquished by: <u>Amber Cannon</u>		Date: <u>08/25/11</u>	Time: <u>3:30 pm</u>	Received by:				Date:	Time:	Sample Containers Intact? <u>Y</u>																											
Relinquished by:		Date:	Time:	Received by:				Date:	Time:	VOCs Free of Headspace? <u>N</u>																											
Relinquished by:		Date:	Time:	Received by: <u>Sam Muddock</u>				Date: <u>8-26-11</u>	Time: <u>9:30</u>	Labels on container(s) <u>N</u>																											
										Custody seals on container(s) <u>N</u>																											
										Custody seals on cooler(s) <u>N</u>																											
										Sample Hand Delivered by Sampler/Client Rep? <u>N</u>																											
										by Courier? <u>N</u>																											
										by UPS <u>N</u>																											
										by DHL <u>N</u>																											
										by FedEx <u>N</u>																											
										by Lone Star <u>N</u>																											
										Temperature Upon Receipt: <u>4.27 g/c</u>																											
										<u>2.1</u> °C																											



XENCO Laboratories
 Atlanta, Boca Raton, Corpus Christi, Dallas
 Houston, Miami, Odessa, Philadelphia
 Phoenix, San Antonio, Tampa

Document Title: Sample Receipt Checklist.
 Document No.: SYS-SRC
 Revision/Date: No. 01, 5/27/2010
 Effective Date: 8/1/2010 Page 1 of 1

Prelogin / Nonconformance Report - Sample Log-In

Client: Yates
 Date/Time: 8-26-11 9:30
 Lab ID #: 426558/426559-C1
 Initials: RM

Sample Receipt Checklist

1. Samples on ice?	Blue	<u>Water</u>	No	
2. Shipping container in good condition?	<u>Yes</u>	No	None	
3. Custody seals intact on shipping container (cooler) and bottles?	<u>Yes</u>	No	N/A	
4. Chain of Custody present?	<u>Yes</u>	No		
5. Sample instructions complete on chain of custody?	<u>Yes</u>	No		
6. Any missing / extra samples?	Yes	<u>No</u>		
7. Chain of custody signed when relinquished / received?	<u>Yes</u>	No		
8. Chain of custody agrees with sample label(s)?	<u>Yes</u>	No		
9. Container labels legible and intact?	<u>Yes</u>	No		
10. Sample matrix / properties agree with chain of custody?	<u>Yes</u>	No		
11. Samples in proper container / bottle?	<u>Yes</u>	No		
12. Samples properly preserved?	<u>Yes</u>	No	N/A	
13. Sample container intact?	<u>Yes</u>	No		
14. Sufficient sample amount for indicated test(s)?	<u>Yes</u>	No		
15. All samples received within sufficient hold time?	<u>Yes</u>	No		
16. Subcontract of sample(s)?	Yes	<u>No</u>	N/A	
17. VOC sample have zero head space?	Yes	No	<u>N/A</u>	
18. Cooler 1 No.	Cooler 2 No.	Cooler 3 No.	Cooler 4 No.	Cooler 5 No.
lbs 2.1 °C	lbs °C	lbs °C	lbs °C	lbs °C

Nonconformance Documentation

Contact: _____ Contacted by: _____ Date/Time: _____

Regarding: _____

Corrective Action Taken: _____

- Check all that apply:
- Cooling process has begun shortly after sampling event and out of temperature condition acceptable by NELAC 5.5.8.3.1.a.1.
 - Initial and Backup Temperature confirm out of temperature conditions
 - Client understands and would like to proceed with analysis