

OIL CONSERVATION COMMISSION

P. O. BOX 871

SANTA FE, NEW MEXICO

September 11, 1957

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The Atlantic Refining Company
P. O. Box 871
Midland, Texas

Gentlemen:

Enclosed please find Administrative Order No. SMD-5
for your Dickinson "A-13" Well No. 1, located in the NW/4 NW/4
Section 13, Township 15 South, Range 37 East, NMPM, Lea County,
New Mexico.

Very truly yours,

A. L. PORTER, Jr.
Secretary-Director

DSN:emg

cc: Oil Conservation Commission - Hebbs
New Mexico Oil & Gas Engineering Committee - Hebbs

SUBJECT: SALT WATER DISPOSAL WELL

THE APPLICATION OF THE ATLANTIC REFINING
COMPANY FOR PERMISSION TO EFFECT CONVERSION
TO SALT WATER DISPOSAL OF ITS DICKINSON
"A-13" WELL NO. 1, LOCATED IN THE NW/4
NW/4, SECTION 13, TOWNSHIP 15 SOUTH, RANGE
37 EAST, NMPM, LEA COUNTY, NEW MEXICO.

ORDER NO. SWD-5

ADMINISTRATIVE ORDER
OF THE OIL CONSERVATION COMMISSION

Under the provisions of Rule 701 (c) The Atlantic Refining Company made application to the New Mexico Oil Conservation Commission on August 26, 1957, for permission to convert for salt water disposal its Dickinson "A-13" Well No. 1, located in the NW/4 NW/4 of Section 13, Township 15 South, Range 37 East, NMPM, Lea County, New Mexico, to dispose of salt water in a porous formation not productive of oil and gas within a two-mile radius.

The Secretary-Director Finds:

- (1) That application has been duly filed under the provisions of Rule 701 (c) of the Commission Rules and Regulations;
- (2) That satisfactory information has been provided that all offset operators, surface owners and New Mexico State Engineers Office have been duly notified; and
- (3) That the applicant has presented satisfactory evidence that all requirements prescribed in Rule 701 (c) will be met.
- (4) That no objections have been received within the waiting period as prescribed by said rule.

IT IS THEREFORE ORDERED:

That the applicant herein, The Atlantic Refining Company, be and it hereby is authorized to convert for salt water disposal its Dickinson "A-13" Well No. 1, located in the NW/4 NW/4 of Section 13, Township 15 South, Range 37 East, NMPM, Lea County, New Mexico, in such manner as to permit the injection of salt water into the Pennsylvanian formation from 9,950 feet to 10,100 feet.

IT IS FURTHER ORDERED, That jurisdiction of this cause is hereby retained by the Commission for such further order or orders as may seem necessary or convenient for the prevention of waste and/or protection of correlative rights; upon failure of applicant to comply with any requirement of this order after proper notice and hearing the Commission may terminate the authority hereby granted in the interests of conservation. That applicant shall submit monthly reports of its disposal operation in accordance with Rules 704 and 1119 of the Commissions Rules and Regulations.

APPROVED at Santa Fe, New Mexico, on this 10th day of September, 1957.

STATE OF NEW MEXICO
OIL CONSERVATION COMMISSION


A. L. PORTER, Jr.
Secretary-Director

SEAL

1. The first part of the document discusses the importance of maintaining accurate records of all transactions. This is essential for ensuring the integrity of the financial data and for providing a clear audit trail. The records should be kept up-to-date and should be accessible to all relevant parties.

2. The second part of the document outlines the procedures for handling incoming payments. It is important to ensure that all payments are recorded promptly and accurately. This includes verifying the amount and the source of the payment, and ensuring that the funds are deposited into the correct account.

3. The third part of the document describes the process for issuing invoices. Invoices should be generated and sent to customers in a timely manner. This helps to ensure that customers are aware of their obligations and can make payments on time.

4. The fourth part of the document discusses the importance of regular reconciliation. This involves comparing the company's records with the bank statements to ensure that they match. Any discrepancies should be investigated and resolved promptly.

5. The fifth part of the document outlines the procedures for handling outgoing payments. This includes ensuring that payments are made to the correct vendor and that the amount is accurate. It is also important to maintain records of all outgoing payments.

6. The sixth part of the document discusses the importance of maintaining accurate records of all assets and liabilities. This includes keeping track of inventory, equipment, and other assets, as well as any outstanding debts or liabilities.

7. The seventh part of the document outlines the procedures for preparing financial statements. This includes calculating the profit and loss, the balance sheet, and the cash flow statement. These statements are essential for providing a clear picture of the company's financial performance.

8. The eighth part of the document discusses the importance of regular communication with stakeholders. This includes providing regular updates to investors, creditors, and other interested parties. This helps to build trust and ensures that everyone is aware of the company's financial situation.

9. The ninth part of the document outlines the procedures for handling tax matters. This includes keeping track of all tax-related information, such as receipts and invoices, and ensuring that all taxes are paid on time.