

State of New Mexico  
Energy, Minerals and Natural Resources Department

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**Michelle Lujan Grisham** Governor

**Sarah Cottrell Propst**  
Cabinet Secretary

**Todd E. Leahy, JD, PhD**  
Deputy Cabinet Secretary

**Adrienne Sandoval** Director  
Oil Conservation Division



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Dear \_\_\_\_\_,

Before entering the ACO you have requested the OCD is requesting a plan of your activities. This plan needs to include the following information in excel format:

- A list of all non-compliant wells
- The number of wells per month to be completed (brought into production or plugged)
- For each well, identify if it is to be plugged or produced, and by what date
- For each well, the average production per month of the well before it stopped producing
- What type of financial assurance each well is covered by
- A summary of all prior ACO's with detail on what has been done and needs to still be completed pursuant to that ACO.

If you have any questions, please contact Karen Collins at [Karen.Collins@state.nm.us](mailto:Karen.Collins@state.nm.us).

Thank you,

*Karen Collins*

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