

JAN 26 2009

MARTIN YATES, III
1912-1985

FRANK W. YATES
1936-1986

S.P. YATES
1914-2008



JOHN A. YATES
CHAIRMAN OF THE BOARD
PRESIDENT

DAVID LANNING
CHIEF OPERATING OFFICER

105 SOUTH FOURTH STREET
ARTESIA, NEW MEXICO 88210-2118
TELEPHONE (575) 748-1471

January 23, 2009

Mr. Mike Bratcher
NMOCD District II
1301 West Grand
Artesia, NM 88210

Re: Serrano Federal #1
30-015-28166
Section 11, T19S-R25E
Eddy County, New Mexico

Dear Mr. Bratcher:

Yates Petroleum Corporation would like to submit for your consideration the enclosed work plan for the above captioned well. The plan is being submitted in response to the C-141 report dated November 20, 2008. Scope of work described in the plan will be conducted as soon as the work plan is approved and a contractor can be scheduled.

If you have any questions call me at (505) 748-4217

Thank you.

YATES PETROLEUM CORPORATION

Robert Asher
Environmental Regulatory Agent

Enclosure(s)

JAN 26 2009

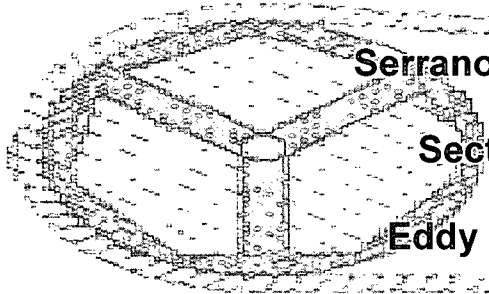
Yates Petroleum Corporation

Serrano Federal #1 Work Plan

Section 11, T19S-R25E

Eddy County, New Mexico

January 23, 2009



I. Location

The well is located approximately 20 miles southwest of Artesia, NM and 1.1 miles north of Rocking R Red Road (CR 21), as represented by the attached Dayton, NM, USGS Quadrangle Map.

II. Background

On November 20 2008, Yates submitted to the NMOCD District II office a Form C-141 for releases of 2 B/O and 30 B/PW with 1.5 B/O and 28 B/PW recovered. The total affected area is approximately 5 feet by 40 feet and 20 feet by 20 feet areas, contained inside the bermed area (north and northeast side of the battery). Impacted soils were excavated at a depth of one foot below ground level; impacted soils were removed and taken to an OCD approved facility. Vertical and horizontal delineation was conducted on December 22, 2008 (enclosed diagram and results).

III. Surface and Ground Water

Area surface geology is Cenozoic. The nearest groundwater of record is listed on the New Mexico Office of the State Engineer shows depth to groundwater approximately 80 feet making the site ranking for this site a ten (10). Watercourses in the area are dry except for infrequent flows in response to major precipitation events.

The ranking for this site is ten (10) based on the as following:

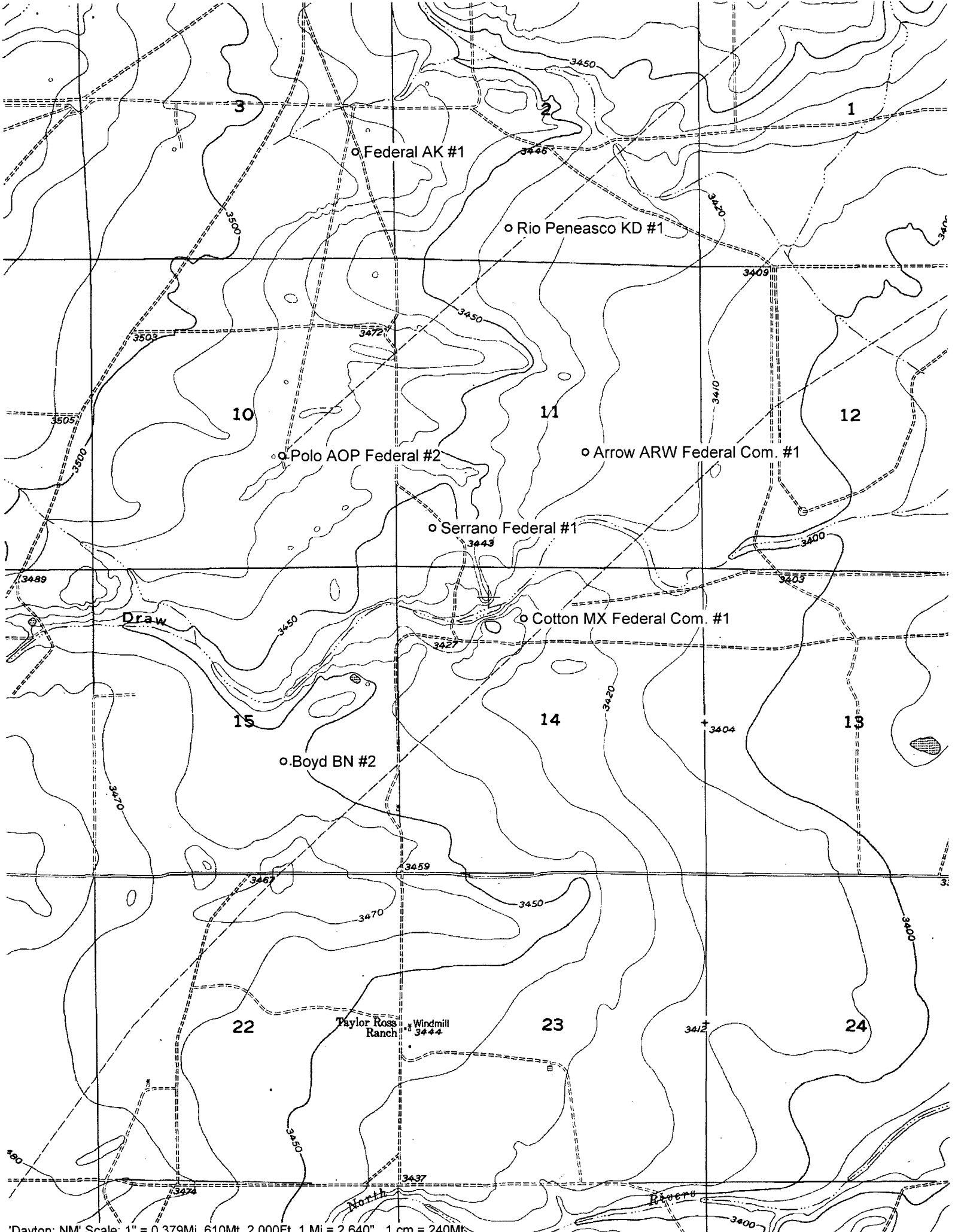
Depth to ground water	50 - 99'
Wellhead Protection Area	> 1000'
Distance to surface water body	> 1000'

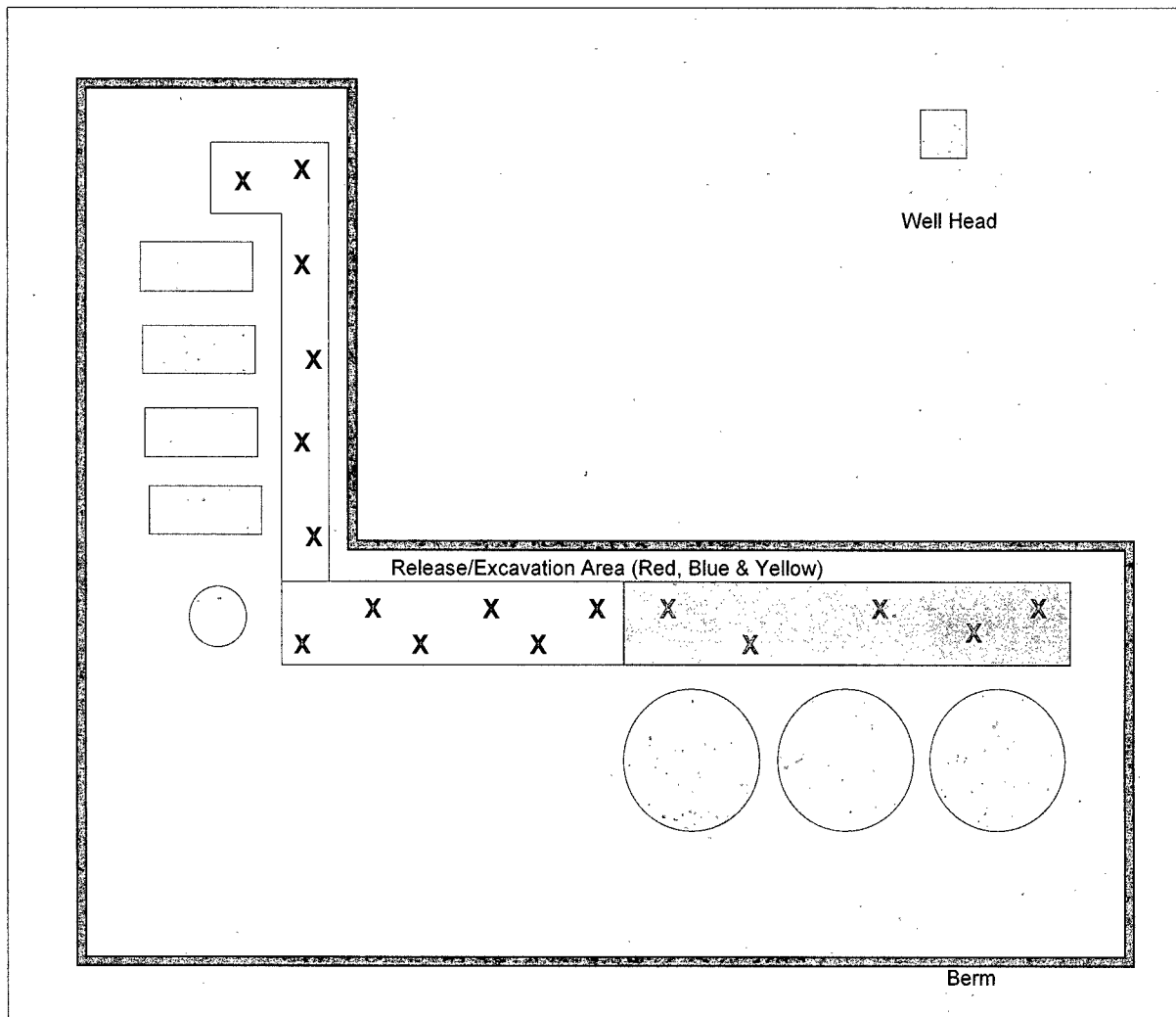
IV. Soils

The area consists of soils that are caliche and interspersed with clay seams providing a low permeability barrier to retard vertical percolation of contaminants into the subsurface.

V. Scope of Work

Upon approval of this work plan and based on the enclosed analytical results, Yates Petroleum Corporation will have a contractor blend clean soils to a depth of three (3) feet below the surface. Delineation samples will be taken and sent to an OCD approved laboratory, if analytical results are within the RRAL's for BTEX (50 ppm) and TPH (1000 ppm) with the Total Ranking Score of ten (10), then no further remediation will be taken. Yates Petroleum Corporation will submit a C-141, Final Report, analytical results and a site sample diagram, requesting closure of the site.





Sample ID	Sample Date	Sample Type	Depth	BTEX	GRO	DRO	TPH TOTAL	Chlorides
GS/Comp-001	12/23/2008	Grab/Auger	8"-12"	0.5685	30.9	326	356.9	194.0
GS/Comp-002	12/23/2008	Grab/Auger	8"-12"	2.8068	57.6	1670	1727.6	66.3
GS/Comp-003	12/23/2008	Grab/Auger	8"-12"	0.0205	22.6	2070	2092.6	194.0

Site Ranking is Ten (10). Depth to Ground Water 50' - 99' (approx. 80'). All results are ppm.

X - Sample Points taken.



Serrano Federal Battery
Section 11, T19S-R25E
Eddy County, NM

EXHIBIT
Sample Diagram (Not to Scale)

Prepared by Robert Asher
Environmental Regulatory Agent
January 23, 2009

Analytical Report 320870

for

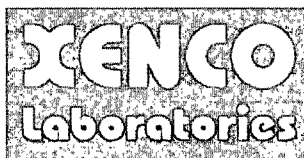
Yates Petroleum Corporation

Project Manager: Robert Asher

Serrano Federal # 1

30-015-28166

22-DEC-08



12600 West I-20 East Odessa, Texas 79765

Texas certification numbers:

Houston, TX T104704215-08B-TX - Odessa/Midland, TX T104704400-08-TX

Florida certification numbers:

Houston, TX E871002 - Miami, FL E86678 - Tampa, FL E86675

Norcross(Atlanta), GA E87429

South Carolina certification numbers:

Norcross(Atlanta), GA 98015

North Carolina certification numbers:

Norcross(Atlanta), GA 483

Houston - Dallas - San Antonio - Tampa - Miami - Latin America

Midland - Corpus Christi - Atlanta



22-DEC-08

Project Manager: **Robert Asher**
Yates Petroleum Corporation
105 South Fourth St.
Artesia, NM 88210

Reference: XENCO Report No: **320870**
Serrano Federal # 1
Project Address: Eddy County

Robert Asher:

We are reporting to you the results of the analyses performed on the samples received under the project name referenced above and identified with the XENCO Report Number 320870. All results being reported under this Report Number apply to the samples analyzed and properly identified with a Laboratory ID number. Subcontracted analyses are identified in this report with either the NELAC certification number of the subcontract lab in the analyst ID field, or the complete subcontracted report attached to this report.

Unless otherwise noted in a Case Narrative, all data reported in this Analytical Report are in compliance with NELAC standards. Estimation of data uncertainty for this report is found in the quality control section of this report unless otherwise noted. Should insufficient sample be provided to the laboratory to meet the method and NELAC Matrix Duplicate and Matrix Spike requirements, then the data will be analyzed, evaluated and reported using all other available quality control measures.

The validity and integrity of this report will remain intact as long as it is accompanied by this letter and reproduced in full, unless written approval is granted by XENCO Laboratories. This report will be filed for at least 5 years in our archives after which time it will be destroyed without further notice, unless otherwise arranged with you. The samples received, and described as recorded in Report No. 320870 will be filed for 60 days, and after that time they will be properly disposed without further notice, unless otherwise arranged with you. We reserve the right to return to you any unused samples, extracts or solutions related to them if we consider so necessary (e.g., samples identified as hazardous waste, sample sizes exceeding analytical standard practices, controlled substances under regulated protocols, etc).

We thank you for selecting XENCO Laboratories to serve your analytical needs. If you have any questions concerning this report, please feel free to contact us at any time.

Respectfully,

Brent Barron, II

Odessa Laboratory Manager

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Sample Cross Reference 320870



Yates Petroleum Corporation, Artesia, NM

Serrano Federal # 1

Sample Id	Matrix	Date Collected	Sample Depth	Lab Sample Id
GS/Comp-001	S	Dec-18-08 10:48	8 - 12 In	320870-001
GS/Comp-002	S	Dec-18-08 11:08	8 - 12 In	320870-002
GS/Comp-003	S	Dec-18-08 11:29	8 - 12 In	320870-003



Certificate of Analysis Summary 320870

Yates Petroleum Corporation, Artesia, NM

Project Name: Serrano Federal # 1



Project Id: 30-015-28166

Contact: Robert Asher

Project Location: Eddy County

Date Received in Lab: Fri Dec-19-08 12:00 pm


Report Date: 22-DEC-08

Project Manager: Brent Barron, II

Analysis Requested	Lab Id:	320870-001	320870-002	320870-003			
	Field Id:	GS/Comp-001	GS/Comp-002	GS/Comp-003			
	Depth:	8-12 In	8-12 In	8-12 In			
	Matrix:	SOIL	SOIL	SOIL			
	Sampled:	Dec-18-08 10:48	Dec-18-08 11:08	Dec-18-08 11:29			
Anions by EPA 300	Extracted:						
	Analyzed:	Dec-19-08 23:26	Dec-19-08 23:26	Dec-19-08 23:26			
	Units/RL:	mg/kg RL	mg/kg RL	mg/kg RL			
Chloride		194 11.7	66.3 11.4	194 11.2			
Percent Moisture	Extracted:						
	Analyzed:	Dec-19-08 17:00	Dec-19-08 17:00	Dec-19-08 17:00			
	Units/RL:	% RL	% RL	% RL			
Percent Moisture		14.48 1.00	12.29 1.00	10.70 1.00			

This analytical report, and the entire data package it represents, has been made for your exclusive and confidential use. The interpretations and results expressed throughout this analytical report represent the best judgment of XENCO Laboratories. XENCO Laboratories assumes no responsibility and makes no warranty to the end use of the data hereby presented. Our liability is limited to the amount invoiced for this work order unless otherwise agreed to in writing.

Since 1990 Houston - Dallas - San Antonio - Austin - Tampa - Miami - Latin America - Atlanta - Corpus Christi


Brent Barron
Odessa Laboratory Director



Flagging Criteria



- X** In our quality control review of the data a QC deficiency was observed and flagged as noted. MS/MSD recoveries were found to be outside of the laboratory control limits due to possible matrix /chemical interference, or a concentration of target analyte high enough to effect the recovery of the spike concentration. This condition could also effect the relative percent difference in the MS/MSD.
- B** A target analyte or common laboratory contaminant was identified in the method blank. Its presence indicates possible field or laboratory contamination.
- D** The sample(s) were diluted due to targets detected over the highest point of the calibration curve, or due to matrix interference. Dilution factors are included in the final results. The result is from a diluted sample.
- E** The data exceeds the upper calibration limit; therefore, the concentration is reported as estimated.
- F** RPD exceeded lab control limits.
- J** The target analyte was positively identified below the MQL and above the SQL.
- U** Analyte was not detected.
- L** The LCS data for this analytical batch was reported below the laboratory control limits for this analyte. The department supervisor and QA Director reviewed data. The samples were either reanalyzed or flagged as estimated concentrations.
- H** The LCS data for this analytical batch was reported above the laboratory control limits. Supporting QC Data were reviewed by the Department Supervisor and QA Director. Data were determined to be valid for reporting.
- K** Sample analyzed outside of recommended hold time.

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5332 Blackberry Drive, San Antonio TX 78238
2505 North Falkenburg Rd, Tampa, FL 33619
5757 NW 158th St, Miami Lakes, FL 33014
12600 West I-20 East, Odessa, TX 79765
842 Cantwell Lane, Corpus Christi, TX 78408

Phone	Fax
(281) 240-4200	(281) 240-4280
(214) 902 0300	(214) 351-9139
(210) 509-3334	(210) 509-3335
(813) 620-2000	(813) 620-2033
(305) 823-8500	(305) 823-8555
(432) 563-1800	(432) 563-1713
(361) 884-0371	(361) 884-9116

CHAIN OF CUSTODY RECORD AND ANALYSIS REQUEST

12600 West I-20 East Phone: 432-663-1800
Odessa, Texas 79766 Fax: 432-663-1713

Project Name: Serrano Federal #1

Project #: 30-015-28166

Project Loc: Eddy County

PO #: 105632

Report Format: ☒ Standard ☐ TRRP ☐ NPDES

e-mail: boba@ypcnm.com

[illegible]

Environmental Lab of Texas
Variance/ Corrective Action Report- Sample Log-In

Client: Yates RET.
Date/ Time: 12-19-09 12:00
Lab ID #: 320867 / 320870
Initials: AL

Sample Receipt Checklist

				Client Initials
#1	Temperature of container/ cooler?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	4.5 °C
#2	Shipping container in good condition?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
#3	Custody Seals intact on shipping container/ cooler?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Not Present
#4	Custody Seals intact on sample bottles/ container?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Not Present
#5	Chain of Custody present?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
#6	Sample instructions complete of Chain of Custody?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
#7	Chain of Custody signed when relinquished/ received?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
#8	Chain of Custody agrees with sample label(s)?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	ID written on Cont./ Lid
#9	Container label(s) legible and intact?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Not Applicable
#10	Sample matrix/ properties agree with Chain of Custody?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
#11	Containers supplied by ELOT?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
#12	Samples in proper container/ bottle?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	See Below
#13	Samples properly preserved?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	See Below
#14	Sample bottles intact?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
#15	Preservations documented on Chain of Custody?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
#16	Containers documented on Chain of Custody?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
#17	Sufficient sample amount for indicated test(s)?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	See Below
#18	All samples received within sufficient hold time?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	See Below
#19	Subcontract of sample(s)?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Not Applicable
#20	VOC samples have zero headspace?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Not Applicable

Variance Documentation

Contact: _____ Contacted by: _____ Date/ Time: _____

Regarding: _____

Corrective Action Taken: _____

- Check all that Apply:
- ☐ See attached e-mail/ fax
 - ☐ Client understands and would like to proceed with analysis
 - ☐ Cooling process had begun shortly after sampling event

Analytical Report 320867

for

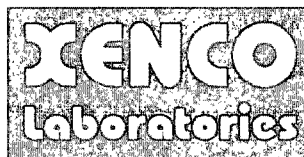
Yates Petroleum Corporation

Project Manager: Robert Asher

Serrano Federal # 1

30-015-28166

24-DEC-08



12600 West I-20 East Odessa, Texas 79765

Texas certification numbers:

Houston, TX T104704215-08B-TX - Odessa/Midland, TX T104704400-08-TX

Florida certification numbers:

Houston, TX E871002 - Miami, FL E86678 - Tampa, FL E86675

Norcross(Atlanta), GA E87429

South Carolina certification numbers:

Norcross(Atlanta), GA 98015

North Carolina certification numbers:

Norcross(Atlanta), GA 483

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Midland - Corpus Christi - Atlanta



24-DEC-08

Project Manager: **Robert Asher**
Yates Petroleum Corporation
105 South Fourth St.
Artesia, NM 88210

Reference: XENCO Report No: **320867**
Serrano Federal # 1
Project Address: Eddy County

Robert Asher:

We are reporting to you the results of the analyses performed on the samples received under the project name referenced above and identified with the XENCO Report Number 320867. All results being reported under this Report Number apply to the samples analyzed and properly identified with a Laboratory ID number. Subcontracted analyses are identified in this report with either the NELAC certification number of the subcontract lab in the analyst ID field, or the complete subcontracted report attached to this report.

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The validity and integrity of this report will remain intact as long as it is accompanied by this letter and reproduced in full, unless written approval is granted by XENCO Laboratories. This report will be filed for at least 5 years in our archives after which time it will be destroyed without further notice, unless otherwise arranged with you. The samples received, and described as recorded in Report No. 320867 will be filed for 60 days, and after that time they will be properly disposed without further notice, unless otherwise arranged with you. We reserve the right to return to you any unused samples, extracts or solutions related to them if we consider so necessary (e.g., samples identified as hazardous waste, sample sizes exceeding analytical standard practices, controlled substances under regulated protocols, etc).

We thank you for selecting XENCO Laboratories to serve your analytical needs. If you have any questions concerning this report, please feel free to contact us at any time.

Respectfully,

Brent Barron, II

Odessa Laboratory Manager

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Sample Cross Reference 320867



Yates Petroleum Corporation, Artesia, NM

Serrano Federal # 1

Sample Id	Matrix	Date Collected	Sample Depth	Lab Sample Id
GS/Comp-001	S	Dec-18-08 10:48	8 - 12 In	320867-001
GS/Comp-002	S	Dec-18-08 11:08	8 - 12 In	320867-002
GS/Comp-003	S	Dec-18-08 11:29	8 - 12 In	320867-003



Certificate of Analysis Summary 320867

Yates Petroleum Corporation, Artesia, NM

Project Name: Serrano Federal # 1



Project Id: 30-015-28166

Contact: Robert Asher

Project Location: Eddy County

Date Received in Lab: Fri Dec-19-08 12:00 pm


Report Date: 24-DEC-08

Project Manager: Brent Barron, II

<i>Analysis Requested</i>	<i>Lab Id:</i>	320867-001	320867-002	320867-003			
	<i>Field Id:</i>	GS/Comp-001	GS/Comp-002	GS/Comp-003			
	<i>Depth:</i>	8-12 In	8-12 In	8-12 In			
	<i>Matrix:</i>	SOIL	SOIL	SOIL			
	<i>Sampled:</i>	Dec-18-08 10:48	Dec-18-08 11:08	Dec-18-08 11:29			
BTEX by EPA 8021B	<i>Extracted:</i>	Dec-23-08 14:00	Dec-22-08 14:00	Dec-23-08 14:00			
	<i>Analyzed:</i>	Dec-23-08 18:37	Dec-22-08 22:08	Dec-23-08 19:01			
	<i>Units/RL:</i>	mg/kg RL	mg/kg RL	mg/kg RL			
Benzene		ND 0.0058	ND 0.0570	ND 0.0056			
Toluene		0.1341 0.0117	0.3472 0.1140	ND 0.0112			
Ethylbenzene		0.0224 0.0058	0.3113 0.0570	0.0063 0.0056			
m,p-Xylenes		0.1261 0.0117	1.564 0.1140	0.0142 0.0112			
o-Xylene		0.2859 0.0058	0.5843 0.0570	ND 0.0056			
Total Xylenes		0.412 0.0117	2.1483 0.1140	0.0142 0.0112			
Total BTEX		0.5685 0.0058	2.8068 0.0570	0.0205 0.0056			
Percent Moisture	<i>Extracted:</i>	Dec-19-08 17:00	Dec-19-08 17:00	Dec-19-08 17:00			
	<i>Analyzed:</i>	Dec-19-08 17:00	Dec-19-08 17:00	Dec-19-08 17:00			
	<i>Units/RL:</i>	% RL	% RL	% RL			
Percent Moisture		14.48 1.00	12.29 1.00	10.70 1.00			
TPH By SW8015B Mod	<i>Extracted:</i>	Dec-22-08 09:00	Dec-22-08 09:00	Dec-22-08 09:00			
	<i>Analyzed:</i>	Dec-22-08 15:24	Dec-22-08 15:48	Dec-22-08 16:13			
	<i>Units/RL:</i>	mg/kg RL	mg/kg RL	mg/kg RL			
C6-C10 Gasoline Range Hydrocarbons		30.9 17.5	57.6 17.1	22.6 16.8			
C10-C28 Diesel Range Hydrocarbons		326 17.5	1670 17.1	2070 16.8			
Total TPH		356.9 17.5	1727.6 17.1	2092.6 16.8			

This analytical report, and the entire data package it represents, has been made for your exclusive and confidential use. The interpretations and results expressed throughout this analytical report represent the best judgment of XENCO Laboratories. XENCO Laboratories assumes no responsibility and makes no warranty to the end use of the data hereby presented. Our liability is limited to the amount invoiced for this work order unless otherwise agreed to in writing.

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Brent Barron
Odessa Laboratory Director



Flagging Criteria



- X** In our quality control review of the data a QC deficiency was observed and flagged as noted. MS/MSD recoveries were found to be outside of the laboratory control limits due to possible matrix /chemical interference, or a concentration of target analyte high enough to effect the recovery of the spike concentration. This condition could also effect the relative percent difference in the MS/MSD.
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- D** The sample(s) were diluted due to targets detected over the highest point of the calibration curve, or due to matrix interference. Dilution factors are included in the final results. The result is from a diluted sample.
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5757 NW 158th St, Miami Lakes, FL 33014
12600 West I-20 East, Odessa, TX 79765
842 Cantwell Lane, Corpus Christi, TX 78408

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(813) 620-2000	(813) 620-2033
(305) 823-8500	(305) 823-8555
(432) 563-1800	(432) 563-1713
(361) 884-0371	(361) 884-9116

Environmental Lab of Texas

CHAIN OF CUSTODY RECORD AND ANALYSIS REQUEST

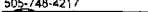
Project Manager: Robert Asher

Company Name Yates Petroleum Corporation

Company Address: 105 South 4th Street

City/State/Zip: Artesia, NM 88210

Telephone No: 505-748-4217 Fax No: 505-748-4662

Sampler Signature:  e-mail: boba@ypcnm.com

Project Name: Serrano Federal #1
Project #: 30-015-28166
Project Loc: Eddy County
PO #: 105632

Report Format: ☒ Standard ☐ TRRP ☐ NPDES

Sampler Signature:  e-mail: boba@ypcnm.com

LAB # (lab use only)		Date		Time		Received by:		Date		Time		Laboratory Comments:	
ORDER #:		Date		Time		Received by:		Date		Time		Sample Containers Intact?	
LAB # (lab use only)		Date		Time		Received by:		Date		Time		VOCs Free of Headspace?	
LAB # (lab use only)		Date		Time		Received by:		Date		Time		Labels on containers?	
LAB # (lab use only)		Date		Time		Received by:		Date		Time		Custody seals on container(s)	
LAB # (lab use only)		Date		Time		Received by:		Date		Time		Custody seals on cooler(s)	
LAB # (lab use only)		Date		Time		Received by:		Date		Time		Sample Hand Delivered	
LAB # (lab use only)		Date		Time		Received by:		Date		Time		by Sampler/Client Rep. ?	
LAB # (lab use only)		Date		Time		Received by:		Date		Time		by Courier? UPS DHL	
LAB # (lab use only)		Date		Time		Received by:		Date		Time		Temperature Upon Receipt:	
01	GS/Comp-001	8"	12"	12/18/2008	10:48 AM	1	X						
02	GS/Comp-002	8"	12"	12/18/2008	11:08 AM	1	X						
03	GS/Comp-003	8"	12"	12/18/2008	11:29 AM	1	X						
PLEASE PUT CHLORIDE													
RESULTS ON SEPARATE													
REPORT.													
Special Instructions: TPH: 8015B, BTEX: 8021B & Chlorides. Please show BTEX results as mg/kg. Thank you.													
Reinquisitioned by: Robert Asher Date: 12/18/08 Time: 2:58 PM Received by: Date: Time: Laboratory Comments: Sample Containers Intact? VOCs Free of Headspace? Labels on containers? Custody seals on container(s) Custody seals on cooler(s) Sample Hand Delivered by Sampler/Client Rep. ? by Courier? UPS DHL 12/18/08 12:00 Temperature Upon Receipt: 45 °C													
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Environmental Lab of Texas
Variance/ Corrective Action Report- Sample Log-In

Client: Yates Ret.
Date/ Time: 12-19-09 12:00
Lab ID #: 320867 / 320870
Initials: al

Sample Receipt Checklist

				Client Initials
#1	Temperature of container/ cooler?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	4.5 °C
#2	Shipping container in good condition?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
#3	Custody Seals intact on shipping container/ cooler?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Not Present
#4	Custody Seals intact on sample bottles/ container?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Not Present
#5	Chain of Custody present?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
#6	Sample instructions complete of Chain of Custody?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
#7	Chain of Custody signed when relinquished/ received?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
#8	Chain of Custody agrees with sample label(s)?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	ID written on Cont./ Lid
#9	Container label(s) legible and intact?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Not Applicable
#10	Sample matrix/ properties agree with Chain of Custody?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
#11	Containers supplied by ELOT?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
#12	Samples in proper container/ bottle?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	See Below
#13	Samples properly preserved?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	See Below
#14	Sample bottles intact?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
#15	Preservations documented on Chain of Custody?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
#16	Containers documented on Chain of Custody?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
#17	Sufficient sample amount for indicated test(s)?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	See Below
#18	All samples received within sufficient hold time?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	See Below
#19	Subcontract of sample(s)?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Not Applicable
#20	VOC samples have zero headspace?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Not Applicable

Variance Documentation

Contact: _____ Contacted by: _____ Date/ Time: _____

Regarding: _____

Corrective Action Taken: _____

- Check all that Apply:
- ☐ See attached e-mail/ fax
 - ☐ Client understands and would like to proceed with analysis
 - ☐ Cooling process had begun shortly after sampling event