

MARTIN YATES, III

1912-1985

FRANK W. YATES

1936-1986

S.P. YATES

1914-2008



105 SOUTH FOURTH STREET
ARTESIA, NEW MEXICO 88210-2118
TELEPHONE (575) 748-1471

JOHN A. YATES
CHAIRMAN OF THE BOARD
PRESIDENT

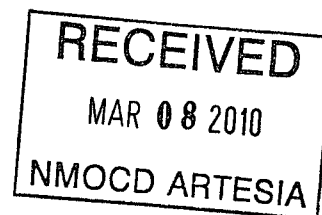
JOHN A. YATES JR.
ASSISTANT TO THE PRESIDENT

JAMES S. BROWN
CHIEF OPERATING OFFICER

JOHN D. PERINI
CHIEF FINANCIAL OFFICER

March 3, 2010

Mr. Mike Bratcher
NMOCD District II
1301 West Grand
Artesia, NM 88210



Re: Graham AKB State #4
30-015-31605
Section 3, T23S-R31E
Eddy County, New Mexico

Dear Mr. Bratcher,

Enclosed please find a Form C-141, Final Report for the above captioned site regarding the release on July 18, 2009 (7 bbls of oil and 15 bbls of produced water with no oil and produced water being recovered). The release was from a poly flow line rupture. The impacted soils were excavated and hauled to an NMOCD approved facility. Samples were taken and sent to an OCD approved. Analytical results (enclosed) show TPH & BTEX below RRAL's for the site ranking of (0) zero, (enclosed sample diagram and results). Based on impacted soils being excavated/removed, analytical results (chlorides for documentation) and depth to ground water being greater than 100' (448'); Yates Petroleum Corporation requests closure.

If you have any questions, please call me at 575-748-4217.

Thank you.

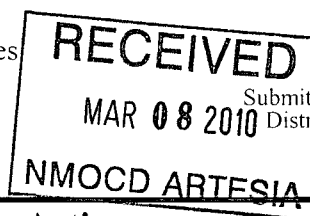
YATES PETROLEUM CORPORATION

Robert Asher
Environmental Regulatory Agent

/rca
Enclosure(s)

District I
1625 N. French Dr., Hobbs, NM 88240
District II
1301 W. Grand Avenue, Artesia, NM 88210
District III
1000 Rio Brazos Road, Aztec, NM 87410
District IV
1220 S. St. Francis Dr., Santa Fe, NM 87505

State of New Mexico
Energy Minerals and Natural Resources
Oil Conservation Division
1220 South St. Francis Dr.
Santa Fe, NM 87505



Form C-141
Revised October 10, 2003
Submit 2 Copies to appropriate
District Office in accordance
with Rule 116 on back
side of form

Release Notification and Corrective Action

OPERATOR

☐ Initial Report ☒ Final Report

Name of Company Yates Petroleum Corporation	OGRID Number 25575	Contact Robert Asher
Address 104 S. 4 TH Street		Telephone No. 575-748-1471
Facility Name Graham AKB State #4	API Number 30-015-31605	Facility Type Flowline

Surface Owner State	Mineral Owner State	Lease No. V-2705
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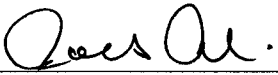
LOCATION OF RELEASE

Unit Letter G	Section 2	Township 22S	Range 31E	Feet from the 1980'	North/South Line North	Feet from the 1650'	East/West Line West	County Eddy
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Latitude 32.42221 Longitude 103.74493

NATURE OF RELEASE

Type of Release Oil & Produced Water	Volume of Release 7 B/O & 15 B/PW	Volume Recovered 0 B/O & 0 B/PW
Source of Release Flowline	Date and Hour of Occurrence 7/18/2009; AM	Date and Hour of Discovery 7/18/2009; AM
Was Immediate Notice Given? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Not Required	If YES, To Whom? N/A	
By Whom? N/A	Date and Hour N/A	
Was a Watercourse Reached? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If YES, Volume Impacting the Watercourse. N/A	
If a Watercourse was Impacted, Describe Fully.* N/A		
Describe Cause of Problem and Remedial Action Taken.* Flowline ruptured (this release occurred between the Graham AKB State #4 and the Graham AKB State #3 off of the east side of the lease road). Shut well down, isolated line, called for a backhoe and cleanup crew.		
Describe Area Affected and Cleanup Action Taken.* An approximate area of 50' X 50'. Repaired line. Impacted soils excavated/hailed to an NMOCD facility. Vegetation sprayed/washed with Micrblaze. Vertical/horizontal delineation samples will be taken and analysis ran for TPH/BTEX. Delineation for chlorides will be performed for documentation and to show decreasing levels if possible. If initial analytical results for TPH/BTEX are under RRAL's a Final Report, C-141 will be submitted to the OCD requesting closure. Depth to Ground Water: >100' (approx. 448', per the NM Office of the State Engineer), Wellhead Protection Area: No, Distance to Surface Water Body: >1000', SITE RANKING IS 0. Based on remediation actions, analytical results and depth to ground water, Yates Petroleum Corporation requests closure.		
I hereby certify that the information given above is true and complete to the best of my knowledge and understand that pursuant to NMOCD rules and regulations all operators are required to report and/or file certain release notifications and perform corrective actions for releases which may endanger public health or the environment. The acceptance of a C-141 report by the NMOCD marked as "Final Report" does not relieve the operator of liability should their operations have failed to adequately investigate and remediate contamination that pose a threat to ground water, surface water, human health or the environment. In addition, NMOCD acceptance of a C-141 report does not relieve the operator of responsibility for compliance with any other federal, state, or local laws and/or regulations.		

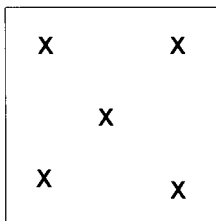
Signature: 	<u>OIL CONSERVATION DIVISION</u>		
Printed Name: Robert Asher	Approved by District Supervisor:		
Title: Environmental Regulatory Agent	Approval Date:	Expiration Date:	
E-mail Address: boba@yatespetroleum.com	Conditions of Approval:		Attached <input type="checkbox"/>
Date: Wednesday, March 03, 2010	Phone: 575-748-4217	2RP-	

* Attach Additional Sheets If Necessary



Graham #3

Graham Battery (Not to Scale)



Release Area
(Not to Scale)

Graham #4

Surface Poly Line

Sample ID	Sample Date	Sample Type	Depth	BTEX	GRO	DRO	TPH TOTAL	Chlorides
GS/Comp-001	8/13/2009	Grab/Auger	1'	ND	ND	ND	ND	ND
GS/Comp-002	8/13/2009	Grab/Auger	2'	ND	ND	ND	ND	ND
GS/Comp-003	8/13/2009	Grab/Auger	3'	ND	ND	ND	ND	10

Site Ranking is Zero (0). Depth to Ground Water >100' (approx. 448', New Mexico Office of the State Engineer).
All results are ppm. Chlorides are for documentation.



Graham AKB State #4

30-015-31605

Section 2, T22S-R31E

Eddy County, NM

SAMPLE DIAGRAM (Not to Scale)

**Xenco Report #: 341002
Report Date: 8/19/2009**

**Prepared by Robert Asher
Environmental Regulatory Agent**

Analytical Report 341002

for

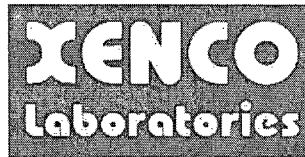
Yates Petroleum Corporation

Project Manager: Robert Asher

Graham AKB State # 4

30-015-31605

19-AUG-09



12600 West I-20 East Odessa, Texas 79765

Xenco-Houston (EPA Lab code: TX00122):

Texas (T104704215-08-TX), Arizona (AZ0738), Arkansas (08-039-0), Connecticut (PH-0102), Florida (E871002)
Illinois (002082), Indiana (C-TX-02), Iowa (392), Kansas (E-10380), Kentucky (45), Louisiana (03054)
New Hampshire (297408), New Jersey (TX007), New York (11763), Oklahoma (9218), Pennsylvania (68-03610)
Rhode Island (LAO00308), USDA (S-44102)

Xenco-Atlanta (EPA Lab Code: GA00046):

Florida (E87428), North Carolina (483), South Carolina (98015), Utah (AALI1), West Virginia (362), Kentucky (85)
Louisiana (04176), USDA (P330-07-00105)

Xenco-Miami (EPA Lab code: FL01152): Florida (E86678), Maryland (330)

Xenco-Miramar (EPA Lab code: FL01246): Florida (E86349)

Xenco-Tampa Mobile (EPA Lab code: FL01212): Florida (E84900)

Xenco-Odessa (EPA Lab code: TX00158): Texas (T104704400-08-TX)

Xenco-Dallas (EPA Lab code: TX01468): Texas (T104704295-08-TX)

Xenco-Corpus Christi (EPA Lab code: TX02613): Texas (T104704370-08-TX)

Houston - Dallas - San Antonio - Tampa - Miami - Midland - Corpus Christi - Atlanta - Latin America



19-AUG-09

Project Manager: **Robert Asher**
Yates Petroleum Corporation
105 South Fourth St.
Artesia, NM 88210

Reference: XENCO Report No: **341002**
Graham AKB State # 4
Project Address: Eddy County

Robert Asher:

We are reporting to you the results of the analyses performed on the samples received under the project name referenced above and identified with the XENCO Report Number 341002. All results being reported under this Report Number apply to the samples analyzed and properly identified with a Laboratory ID number. Subcontracted analyses are identified in this report with either the NELAC certification number of the subcontract lab in the analyst ID field, or the complete subcontracted report attached to this report.

Unless otherwise noted in a Case Narrative, all data reported in this Analytical Report are in compliance with NELAC standards. Estimation of data uncertainty for this report is found in the quality control section of this report unless otherwise noted. Should insufficient sample be provided to the laboratory to meet the method and NELAC Matrix Duplicate and Matrix Spike requirements, then the data will be analyzed, evaluated and reported using all other available quality control measures.

The validity and integrity of this report will remain intact as long as it is accompanied by this letter and reproduced in full, unless written approval is granted by XENCO Laboratories. This report will be filed for at least 5 years in our archives after which time it will be destroyed without further notice, unless otherwise arranged with you. The samples received, and described as recorded in Report No. 341002 will be filed for 60 days, and after that time they will be properly disposed without further notice, unless otherwise arranged with you. We reserve the right to return to you any unused samples, extracts or solutions related to them if we consider so necessary (e.g., samples identified as hazardous waste, sample sizes exceeding analytical standard practices, controlled substances under regulated protocols, etc).

We thank you for selecting XENCO Laboratories to serve your analytical needs. If you have any questions concerning this report, please feel free to contact us at any time.

Respectfully,

Brent Barron, II

Odessa Laboratory Manager

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Sample Cross Reference 341002



Yates Petroleum Corporation, Artesia, NM

Graham AKB State # 4

Sample Id	Matrix	Date Collected	Sample Depth	Lab Sample Id
GS/Comp-001	S	Aug-13-09 09:58	1 - 1 ft	341002-001
GS/Comp-002	S	Aug-13-09 10:10	2 - 2 ft	341002-002
GS/Comp-003	S	Aug-13-09 10:20	3 - 3 ft	341002-003



CASE NARRATIVE

Client Name: Yates Petroleum Corporation

Project Name: Graham AKB State # 4

Project ID: 30-015-31605

Work Order Number: 341002

Report Date: 19-AUG-09

Date Received: 08/14/2009

Sample receipt non conformances and Comments:

None

Sample receipt Non Conformances and Comments per Sample:

None

Analytical Non Conformances and Comments:

Batch: LBA-768639 Percent Moisture

None

Batch: LBA-768642 Inorganic Anions by EPA 300

None

Batch: LBA-768797 TPH by SW 8015B

None

Batch: LBA-768867 BTEX-MTBE EPA 8021B

SW8021BM

Batch 768867, 4-Bromofluorobenzene recovered below QC limits Data not confirmed by re-analysis. Samples affected are: 535556-1-BLK, 341002-003, 341002-001, 341002-002.

4-Bromofluorobenzene recovered above QC limits Data not confirmed by re-analysis. Samples affected are: 341002-001 S, 341002-001 SD



Certificate of Analysis Summary 341002

Yates Petroleum Corporation, Artesia, NM

Project Name: Graham AKB State # 4



Project Id: 30-015-31605

Contact: Robert Asher

Project Location: Eddy County

Date Received in Lab: Fri Aug-14-09 10:10 am

Report Date: 19-AUG-09

Project Manager: Brent Barron, II

Analysis Requested	Lab Id:	341002-001	341002-002	341002-003			
	Field Id:	GS/Comp-001	GS/Comp-002	GS/Comp-003			
	Depth:	1-1 ft	2-2 ft	3-3 ft			
	Matrix:	SOIL	SOIL	SOIL			
	Sampled:	Aug-13-09 09:58	Aug-13-09 10:10	Aug-13-09 10:20			
Anions by EPA 300	Extracted:						
	Analyzed:	Aug-14-09 14:19	Aug-14-09 14:19	Aug-14-09 14:19			
	Units/RL:	mg/kg RL	mg/kg RL	mg/kg RL			
Chloride		ND 5.15	ND 5.21	10.0 5.42			
BTEX by EPA 8021B	Extracted:	Aug-17-09 10:00	Aug-17-09 10:00	Aug-17-09 10:00			
	Analyzed:	Aug-17-09 12:59	Aug-17-09 13:18	Aug-17-09 13:36			
	Units/RL:	mg/kg RL	mg/kg RL	mg/kg RL			
Benzene		ND 0.0010	ND 0.0010	ND 0.0011			
Toluene		ND 0.0021	ND 0.0021	ND 0.0022			
Ethylbenzene		ND 0.0010	ND 0.0010	ND 0.0011			
m,p-Xylenes		ND 0.0021	ND 0.0021	ND 0.0022			
o-Xylene		ND 0.0010	ND 0.0010	ND 0.0011			
Total Xylenes		ND 0.0010	ND 0.0010	ND 0.0011			
Total BTEX		ND 0.0010	ND 0.0010	ND 0.0011			
Percent Moisture	Extracted:						
	Analyzed:	Aug-14-09 16:00	Aug-14-09 16:00	Aug-14-09 16:00			
	Units/RL:	% RL	% RL	% RL			
Percent Moisture		2.93 1.00	4.00 1.00	7.75 1.00			
TPH By SW8015B Mod	Extracted:	Aug-17-09 12:42	Aug-17-09 12:42	Aug-17-09 12:42			
	Analyzed:	Aug-17-09 15:23	Aug-17-09 15:48	Aug-17-09 16:14			
	Units/RL:	mg/kg RL	mg/kg RL	mg/kg RL			
C6-C10 Gasoline Range Hydrocarbons		ND 15.4	ND 15.5	ND 16.2			
C10-C28 Diesel Range Hydrocarbons		ND 15.4	ND 15.5	ND 16.2			
Total TPH		ND 15.4	ND 15.5	ND 16.2			

This analytical report, and the entire data package it represents, has been made for your exclusive and confidential use. The interpretations and results expressed throughout this analytical report represent the best judgment of XENCO Laboratories. XENCO Laboratories assumes no responsibility and makes no warranty to the end use of the data hereby presented. Our liability is limited to the amount invoiced for this work order unless otherwise agreed to in writing.

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Brent Barron, II
Odessa Laboratory Manager



Flagging Criteria



- X** In our quality control review of the data a QC deficiency was observed and flagged as noted. MS/MSD recoveries were found to be outside of the laboratory control limits due to possible matrix /chemical interference, or a concentration of target analyte high enough to effect the recovery of the spike concentration. This condition could also effect the relative percent difference in the MS/MSD.
- B** A target analyte or common laboratory contaminant was identified in the method blank. Its presence indicates possible field or laboratory contamination.
- D** The sample(s) were diluted due to targets detected over the highest point of the calibration curve, or due to matrix interference. Dilution factors are included in the final results. The result is from a diluted sample.
- E** The data exceeds the upper calibration limit; therefore, the concentration is reported as estimated.
- F** RPD exceeded lab control limits.
- J** The target analyte was positively identified below the MQL and above the SQL.
- U** Analyte was not detected.
- L** The LCS data for this analytical batch was reported below the laboratory control limits for this analyte. The department supervisor and QA Director reviewed data. The samples were either reanalyzed or flagged as estimated concentrations.
- H** The LCS data for this analytical batch was reported above the laboratory control limits. Supporting QC Data were reviewed by the Department Supervisor and QA Director. Data were determined to be valid for reporting.
- K** Sample analyzed outside of recommended hold time.
- JN** A combination of the "N" and the "J" qualifier. The analysis indicates that the analyte is "tentatively identified" and the associated numerical value may not be consistent with the amount actually present in the environmental sample.
- BRL** Below Reporting Limit.
- RL** Reporting Limit
- * Outside XENCO's scope of NELAC Accreditation.

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5332 Blackberry Drive, San Antonio TX 78238
2505 North Falkenburg Rd, Tampa, FL 33619
5757 NW 158th St, Miami Lakes, FL 33014
12600 West I-20 East, Odessa, TX 79765
842 Cantwell Lane, Corpus Christi, TX 78408

Phone	Fax
(281) 240-4200	(281) 240-4280
(214) 902 0300	(214) 351-9139
(210) 509-3334	(210) 509-3335
(813) 620-2000	(813) 620-2033
(305) 823-8500	(305) 823-8555
(432) 563-1800	(432) 563-1713
(361) 884-0371	(361) 884-9116

XENCO-Environmental Lab of Texas

CHAIN OF CUSTODY RECORD AND ANALYSIS REQUEST

12600 West I-20 East
Odessa, Texas 79765

Phone: 432-563-1800
Fax: 432-563-1713

Project Manager: Robert Asher

Project Name: Graham AKB State #4

Company Name: Yates Petroleum Corporation

Project #: 30-015-31605

Company Address: 105 South 4th Street

Project Loc: Eddy County

City/State/Zip: Artesia NM 88210

P.O #: 105632

Telephone No. 505-748-4217

Fax No. 505-748-4662

Report Format: ☒ Standard ☐ TRFP ☐ NPDES

Sampler Signature:

e-mail

boba@vatespetroleum.com

flat use grey

ORDER # 341007

Analyze For

[illegible]

Special Instructions: TPH: 8015B, BTEX: 8021B & Chlorides. Please show BTEX results as mg/kg. Thank you.

[illegible]

Relinquished by:

Relinquished by:	Date:	Time:
Robert Asher	08/13/09	3:19 PM
Relinquished by:	Date:	Time:

Received by:	
Received by:	

1998, 1999, 2000, 2001, 2002, 2003, 2004, 2005, 2006, 2007, 2008, 2009, 2010, 2011, 2012, 2013, 2014, 2015, 2016, 2017, 2018, 2019, 2020, 2021, 2022, 2023, 2024, 2025, 2026, 2027, 2028, 2029, 2030, 2031, 2032, 2033, 2034, 2035, 2036, 2037, 2038, 2039, 2040, 2041, 2042, 2043, 2044, 2045, 2046, 2047, 2048, 2049, 2050, 2051, 2052, 2053, 2054, 2055, 2056, 2057, 2058, 2059, 2060, 2061, 2062, 2063, 2064, 2065, 2066, 2067, 2068, 2069, 2070, 2071, 2072, 2073, 2074, 2075, 2076, 2077, 2078, 2079, 2080, 2081, 2082, 2083, 2084, 2085, 2086, 2087, 2088, 2089, 2090, 2091, 2092, 2093, 2094, 2095, 2096, 2097, 2098, 2099, 2100, 2101, 2102, 2103, 2104, 2105, 2106, 2107, 2108, 2109, 2110, 2111, 2112, 2113, 2114, 2115, 2116, 2117, 2118, 2119, 2120, 2121, 2122, 2123, 2124, 2125, 2126, 2127, 2128, 2129, 2130, 2131, 2132, 2133, 2134, 2135, 2136, 2137, 2138, 2139, 2140, 2141, 2142, 2143, 2144, 2145, 2146, 2147, 2148, 2149, 2150, 2151, 2152, 2153, 2154, 2155, 2156, 2157, 2158, 2159, 2160, 2161, 2162, 2163, 2164, 2165, 2166, 2167, 2168, 2169, 2170, 2171, 2172, 2173, 2174, 2175, 2176, 2177, 2178, 2179, 2180, 2181, 2182, 2183, 2184, 2185, 2186, 2187, 2188, 2189, 2190, 2191, 2192, 2193, 2194, 2195, 2196, 2197, 2198, 2199, 2200, 2201, 2202, 2203, 2204, 2205, 2206, 2207, 2208, 2209, 2210, 2211, 2212, 2213, 2214, 2215, 2216, 2217, 2218, 2219, 2220, 2221, 2222, 2223, 2224, 2225, 2226, 2227, 2228, 2229, 2230, 2231, 2232, 2233, 2234, 2235, 2236, 2237, 2238, 2239, 2240, 2241, 2242, 2243, 2244, 2245, 2246, 2247, 2248, 2249, 2250, 2251, 2252, 2253, 2254, 2255, 2256, 2257, 2258, 2259, 2260, 2261, 2262, 2263, 2264, 2265, 2266, 2267, 2268, 2269, 2270, 2271, 2272, 2273, 2274, 2275, 2276, 2277, 2278, 2279, 2280, 2281, 2282, 2283, 2284, 2285, 2286, 2287, 2288, 2289, 2290, 2291, 2292, 2293, 2294, 2295, 2296, 2297, 2298, 2299, 2300, 2301, 2302, 2303, 2304, 2305, 2306, 2307, 2308, 2309, 2310, 2311, 2312, 2313, 2314, 2315, 2316, 2317, 2318, 2319, 2320, 2321, 2322, 2323, 2324, 2325, 2326, 2327, 2328, 2329, 2330, 2331, 2332, 2333, 2334, 2335, 2336, 2337, 2338, 2339, 2340, 2341, 2342, 2343, 2344, 2345, 2346, 2347, 2348, 2349, 2350, 2351, 2352, 2353, 2354, 2355, 2356, 2357, 2358, 2359, 2360, 2361, 2362, 2363, 2364, 2365, 2366, 2367, 2368, 2369, 2370, 2371, 2372, 2373, 2374, 2375, 2376, 2377, 2378, 2379, 2380, 2381, 2382, 2383, 2384, 2385, 2386, 2387, 2388, 2389, 2390, 2391, 2392, 2393, 2394, 2395, 2396, 2397, 2398, 2399, 2400, 2401, 2402, 2403, 2404, 2405, 2406, 2407, 2408, 2409, 2410, 2411, 2412, 2413, 2414, 2415, 2416, 2417, 2418, 2419, 2420, 2421, 2422, 2423, 2424, 2425, 2426, 2427, 2428, 2429, 2430, 2431, 2432, 2433, 2434, 2435, 2436, 2437, 2438, 2439, 2440, 2441, 2442, 2443, 2444, 2445, 2446, 2447, 2448, 2449, 2450, 2451, 2452, 2453, 2454, 2455, 2456, 2457, 2458, 2459, 2460, 2461, 2462, 2463, 2464, 2465, 2466, 2467, 2468, 2469, 2470, 2471, 2472, 2473, 2474, 2475, 2476, 2477, 2478, 2479, 2480, 2481, 2482, 2483, 2484, 2485, 2486, 2487, 2488, 2489, 2490, 2491, 2492, 2493, 2494, 2495, 2496, 2497, 2498, 2499, 2500, 2501, 2502, 2503, 2504, 2505, 2506, 2507, 2508, 2509, 2510, 2511, 2512, 2513, 2514, 2515, 2516, 2517, 2518, 2519, 2520, 2521, 2522, 2523, 2524, 2525, 2526, 2527, 2528, 2529, 2530, 2531, 2532, 2533, 2534, 2535, 2536, 2537, 2538, 2539, 2540, 2541, 2542, 2543, 2544, 2545, 2546, 2547, 2548, 2549, 2550, 2551, 2552, 2553, 2554, 2555, 2556, 2557, 2558, 2559, 2560, 2561, 2562, 2563, 2564, 2565, 2566, 2567, 2568, 2569, 2570, 2571, 2572, 2573, 2574, 2575, 2576, 2577, 2578, 2579, 2580, 2581, 2582, 2583, 2584, 2585, 2586, 2587, 2588, 2589, 2590, 2591, 2592, 2593, 2594, 2595, 2596, 2597, 2598, 2599, 2600, 2601, 2602, 2603, 2604, 2605, 2606, 2607, 2608, 2609, 2610, 2611, 2612, 2613, 2614, 2615, 2616, 2617, 2618, 2619, 2620, 2621, 2622, 2623, 2624, 2625, 2626, 2627, 2628, 2629, 2630, 2631, 2632, 2633, 2634, 2635, 2636, 2637, 2638, 2639, 2640, 2641, 2642, 2643, 2644, 2645, 2646, 2647, 2648, 2649, 2650, 2651, 2652, 2653, 2654, 2655, 2656, 2657, 2658, 2659, 2660, 2661, 2662, 2663, 2664, 2665, 2666, 2667, 2668, 2669, 2670, 2671, 2672, 2673, 2674, 2675, 2676, 2677, 2678, 2679, 26

Relinquished by:	Date:	Time:
Fed Ex		

Received by LEO
Auto Baroda

Temperature Open Rec.p3

Environmental Lab of Texas
Variance/ Corrective Action Report- Sample Log-In

Client: Yates Petroleum
Date/ Time: 8/14/09 10:10
Lab ID #: 341002
Initials: JG

Sample Receipt Checklist

			Client Initials
#1 Temperature of container/ cooler?	<input checked="" type="radio"/> Yes	No	1.5 °C
#2 Shipping container in good condition?	<input checked="" type="radio"/> Yes	No	
#3 Custody Seals intact on shipping container/ cooler?	<input checked="" type="radio"/> Yes	No	Not Present
#4 Custody Seals intact on sample bottles/ container?	<input checked="" type="radio"/> Yes	No	Not Present
#5 Chain of Custody present?	<input checked="" type="radio"/> Yes	No	
#6 Sample instructions complete of Chain of Custody?	<input checked="" type="radio"/> Yes	No	
#7 Chain of Custody signed when relinquished/ received?	<input checked="" type="radio"/> Yes	No	
#8 Chain of Custody agrees with sample label(s)?	<input checked="" type="radio"/> Yes	No	ID written on Cont / Lid
#9 Container label(s) legible and intact?	<input checked="" type="radio"/> Yes	No	Not Applicable
#10 Sample matrix/ properties agree with Chain of Custody?	<input checked="" type="radio"/> Yes	No	
#11 Containers supplied by ELOT?	<input checked="" type="radio"/> Yes	No	
#12 Samples in proper container/ bottle?	<input checked="" type="radio"/> Yes	No	See Below
#13 Samples properly preserved?	<input checked="" type="radio"/> Yes	No	See Below
#14 Sample bottles intact?	<input checked="" type="radio"/> Yes	No	
#15 Preservations documented on Chain of Custody?	<input checked="" type="radio"/> Yes	No	
#16 Containers documented on Chain of Custody?	<input checked="" type="radio"/> Yes	No	
#17 Sufficient sample amount for indicated test(s)?	<input checked="" type="radio"/> Yes	No	See Below
#18 All samples received within sufficient hold time?	<input checked="" type="radio"/> Yes	No	See Below
#19 Subcontract of sample(s)?	<input checked="" type="radio"/> Yes	No	Not Applicable
#20 VOC samples have zero headspace?	<input checked="" type="radio"/> Yes	No	Not Applicable

Variance Documentation

Contact: _____ Contacted by: _____ Date/ Time: _____

Regarding: _____

Corrective Action Taken: _____

- Check all that Apply:
- ☐ See attached e-mail/ fax
 - ☐ Client understands and would like to proceed with analysis
 - ☐ Cooling process had begun shortly after sampling event