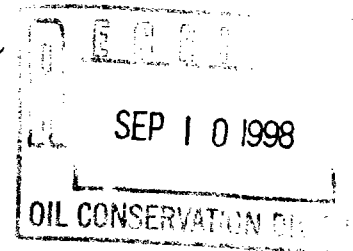


SWD 1/25/10  
725.DOC  
Sept. 2, 1998



Mr. David Catanach  
New Mexico Oil Conservation Div.  
2040 Pacheco Street  
Santa Fe, New Mexico

Dear David:

Attached is a application for authorization to inject water into Penroc Oil Corporation Well no. 3 on the New Mexico State "8" lease located in Sec. 8-T9S-R33E, Lea Co., New Mexico.

The proposed disposal well is a Flying M San Andres oil well at this time and the disposal water will be from the other two producing San Andres wells on the same lease which are producing approximately 50 bbls. water per day.

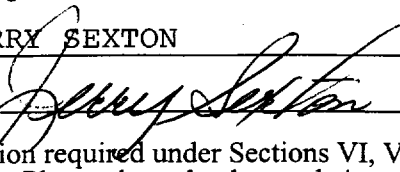
If you need any additional data or have any questions please call.

Yours truly,

A handwritten signature in cursive script, appearing to read "Jerry Sexton".

Jerry Sexton  
agent

**APPLICATION FOR AUTHORIZATION TO INJECT**

- I. PURPOSE: Secondary Recovery Pressure Maintenance XX Disposal Storage  
Application qualifies for administrative approval? XX Yes No
- II. OPERATOR: PENROC OIL CORPORATION  
ADDRESS: P. O. BOX 5970, HOBBS, NM 88241  
CONTACT PARTY: JERRY SEXTON PHONE: 397-3596
- III. WELL DATA: Complete the data required on the reverse side of this form for each well proposed for injection.  
Additional sheets may be attached if necessary.
- IV. Is this an expansion of an existing project? Yes XX No  
If yes, give the Division order number authorizing the project: \_\_\_\_\_
- V. Attach a map that identifies all wells and leases within two miles of any proposed injection well with a one-half mile radius circle drawn around each proposed injection well. This circle identifies the well's area of review.
- VI. Attach a tabulation of data on all wells of public record within the area of review which penetrate the proposed injection zone. Such data shall include a description of each well's type, construction, date drilled, location, depth, record of completion, and a schematic of any plugged well illustrating all plugging detail.
- VII. Attach data on the proposed operation, including:
1. Proposed average and maximum daily rate and volume of fluids to be injected;
  2. Whether the system is open or closed;
  3. Proposed average and maximum injection pressure;
  4. Sources and an appropriate analysis of injection fluid and compatibility with the receiving formation if other than reinjected produced water; and,
  5. If injection is for disposal purposes into a zone not productive of oil or gas at or within one mile of the proposed well, attach a chemical analysis of the disposal zone formation water (may be measured or inferred from existing literature, studies, nearby wells, etc.).
- \*VIII. Attach appropriate geologic data on the injection zone including appropriate lithologic detail, geologic name, thickness, and depth. Give the geologic name, and depth to bottom of all underground sources of drinking water (aquifers containing waters with total dissolved solids concentrations of 10,000 mg/l or less) overlying the proposed injection zone as well as any such sources known to be immediately underlying the injection interval.
- IX. Describe the proposed stimulation program, if any.
- \*X. Attach appropriate logging and test data on the well. (If well logs have been filed with the Division, they need not be resubmitted).
- \*XI. Attach a chemical analysis of fresh water from two or more fresh water wells (if available and producing) within one mile of any injection or disposal well showing location of wells and dates samples were taken.
- XII. Applicants for disposal wells must make an affirmative statement that they have examined available geologic and engineering data and find no evidence of open faults or any other hydrologic connection between the disposal zone and any underground sources of drinking water.
- XIII. Applicants must complete the "Proof of Notice" section on the reverse side of this form.
- XIV. Certification: I hereby certify that the information submitted with this application is true and correct to the best of my knowledge and belief.
- NAME: JERRY SEXTON TITLE: AGENT  
SIGNATURE:  DATE: 8-4-98
- \* If the information required under Sections VI, VIII, X, and XI above has been previously submitted, it need not be resubmitted. Please show the date and circumstances of the earlier submittal: \_\_\_\_\_

DISTRIBUTION: Original and one copy to Santa Fe with one copy to the appropriate District Office

### III. WELL DATA

- A. The following well data must be submitted for each injection well covered by this application. The data must be both in tabular and schematic form and shall include:
- (1) Lease name; Well No.; Location by Section, Township and Range; and footage location within the section.
  - (2) Each casing string used with its size, setting depth, sacks of cement used, hole size, top of cement, and how such top was determined.
  - (3) A description of the tubing to be used including its size, lining material, and setting depth.
  - (4) The name, model, and setting depth of the packer used or a description of any other seal system or assembly used.

Division District Offices have supplies of Well Data Sheets which may be used or which may be used as models for this purpose. Applicants for several identical wells may submit a "typical data sheet" rather than submitting the data for each well.

- B. The following must be submitted for each injection well covered by this application. All items must be addressed for the initial well. Responses for additional wells need be shown only when different. Information shown on schematics need not be repeated.
- (1) The name of the injection formation and, if applicable, the field or pool name.
  - (2) The injection interval and whether it is perforated or open-hole.
  - (3) State if the well was drilled for injection or, if not, the original purpose of the well.
  - (4) Give the depths of any other perforated intervals and detail on the sacks of cement or bridge plugs used to seal off such perforations.
  - (5) Give the depth to and the name of the next higher and next lower oil or gas zone in the area of the well, if any.

### XIV. PROOF OF NOTICE

All applicants must furnish proof that a copy of the application has been furnished, by certified or registered mail, to the owner of the surface of the land on which the well is to be located and to each leasehold operator within one-half mile of the well location.

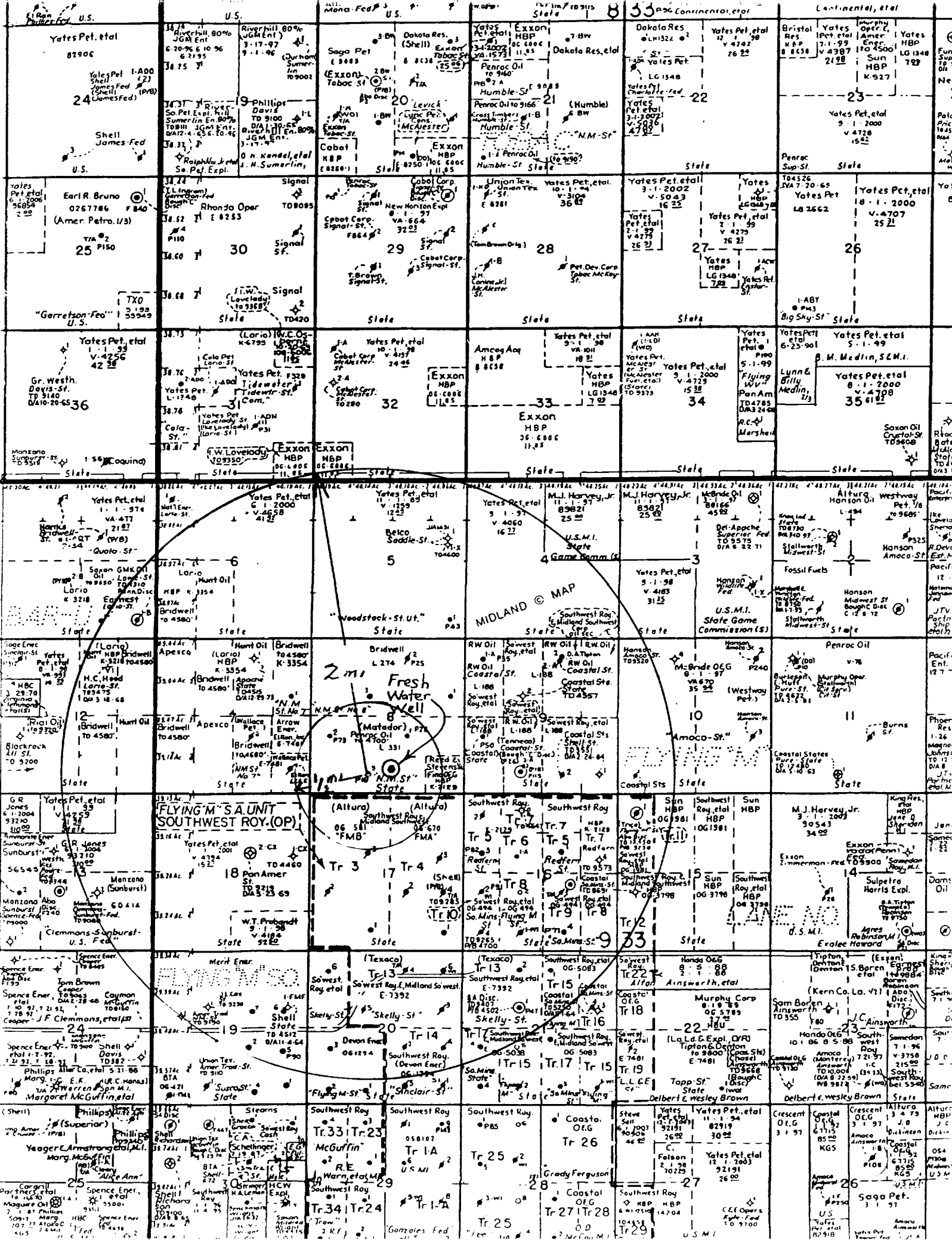
Where an application is subject to administrative approval, a proof of publication must be submitted. Such proof shall consist of a copy of the legal advertisement which was published in the county in which the well is located. The contents of such advertisement must include:

- (1) The name, address, phone number, and contact party for the applicant;
- (2) The intended purpose of the injection well; with the exact location of single wells or the Section, Township, and Range location of multiple wells;
- (3) The formation name and depth with expected maximum injection rates and pressures; and,
- (4) A notation that interested parties must file objections or requests for hearing with the Oil Conservation Division, 2040 South Pacheco, Santa Fe, New Mexico 87505, within 15 days.

**NO ACTION WILL BE TAKEN ON THE APPLICATION UNTIL PROPER PROOF OF NOTICE HAS BEEN SUBMITTED.**

---

**NOTICE:** Surface owners or offset operators must file any objections or requests for hearing of administrative applications within 15 days from the date this application was mailed to them.



Penroc Oil Corp.

Table of Wells Within 1/2 Mile  
of Proposed SWD Well-New Mexico  
State ``8'' Well no. 3

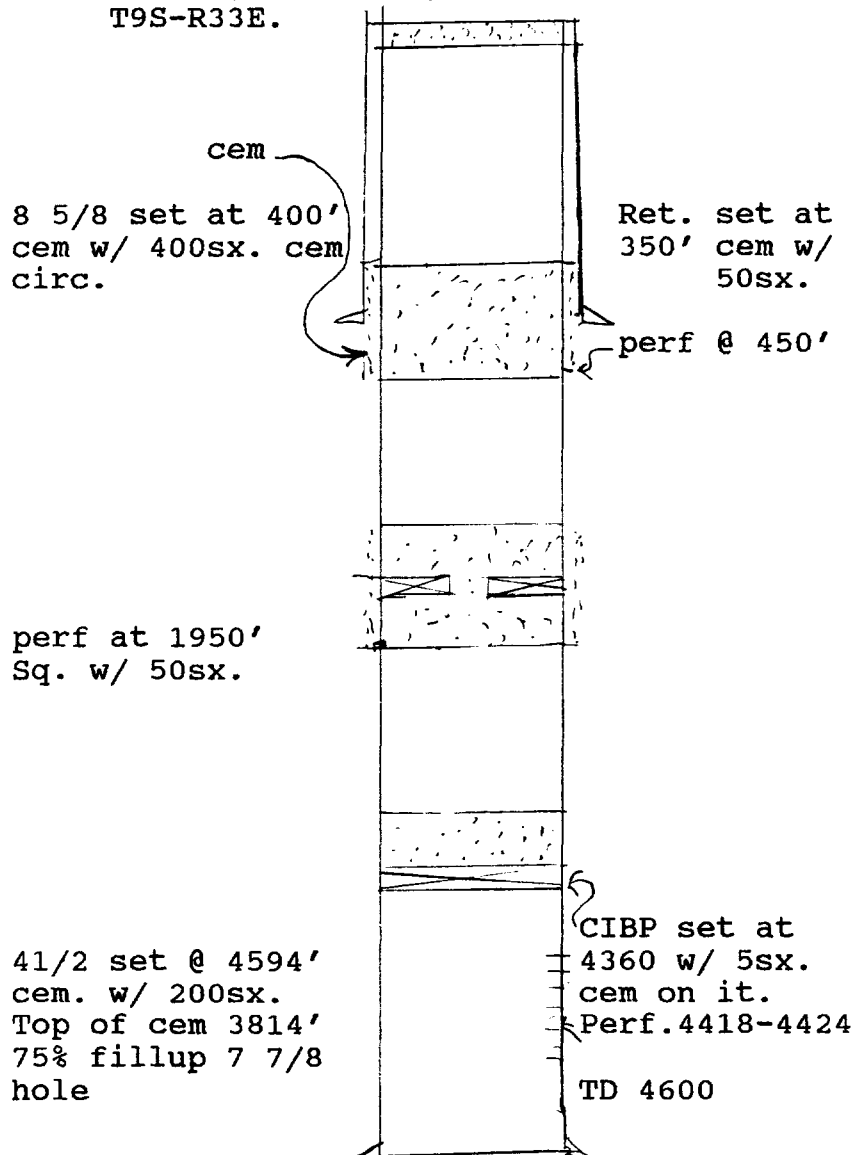
Operator:	Penroc	Penroc
Well name:	State``8''1	State``8'' 2
Location:	Unit D, Sec 8-T9S-R33E	Unit B, Sec 8-T9S-R33E
Date drilled:	1972	1974
TD:	4600	4535
Status:	Oil Well	Oil Well
Casing:	8.625 @ 362' cem circ. 4.5 @ 4600 Cem Top 3640 350 sx.- 7.875 hole 75% fillup	8.625 @ 390' cem circ. 4.5 @ 4535 Cem Top 2975' 400 sx.-7.875 hole 75% Fillup
Perforations:	4410-50	4385-4425
Treatment:	11,000 gal acid	11,000 gal acid

Note: see attached schematic for Plugged and  
Abandon well in Unit F Sec. 17-T9S-R33E

Penroc Oil Corp.  
SWD application for  
New Mexico State "8" no 3

Schematic of Plugged and  
Abandon Well within 1/2  
Mile proposed well

Coastal Oil & Gas -Flying M Unit No.3  
Unit F, 1980'FNL, 1980'FWL Sec. 17  
T9S-R33E.



## Well Data

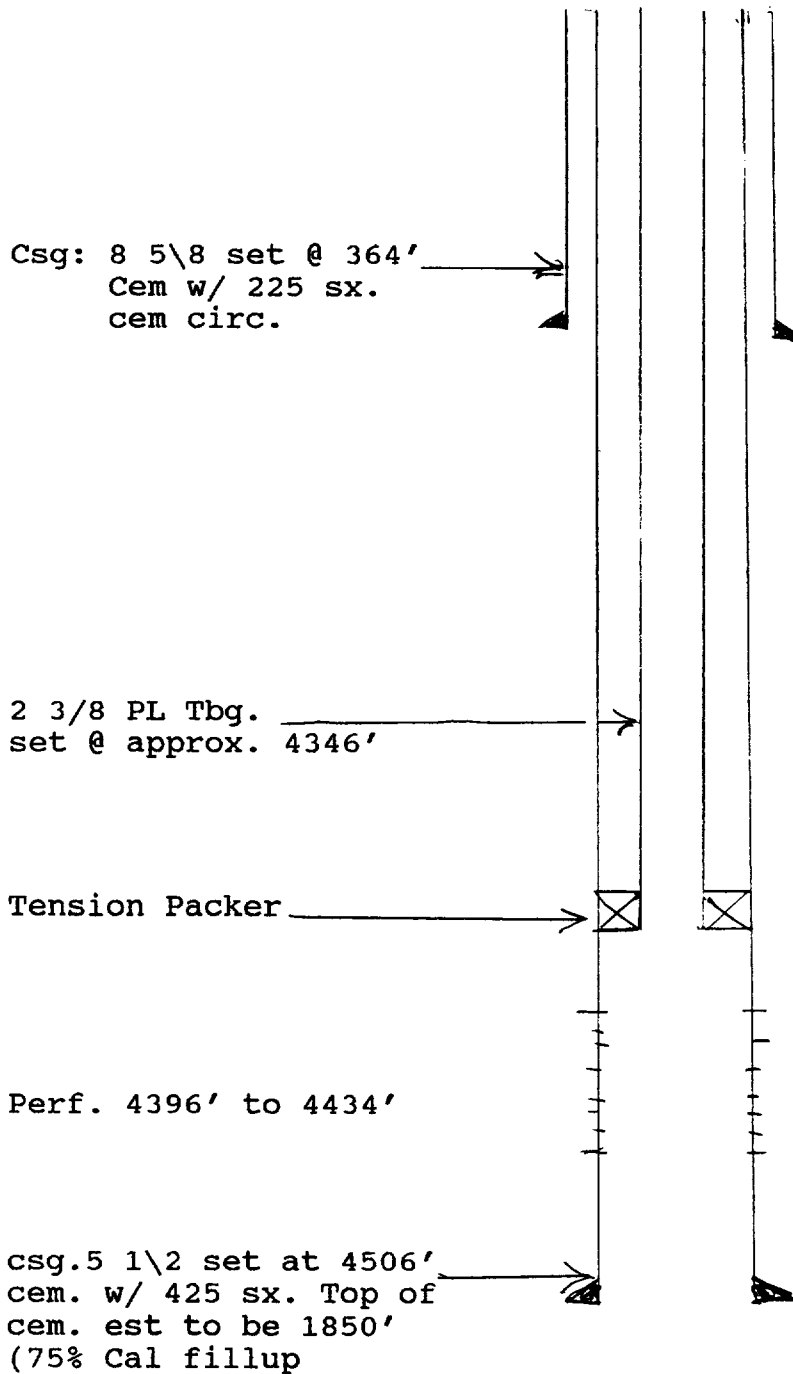
Company:	Penroc Oil Corp.
Lease Name:	New Mexico State ``8''
Well No.:	3
Location:	660'FSL, 1980FWL Sec.8-T9S-R33E Lea Co. (Unit N)
Surface csg:	8 5/8 set at 364' cem. w/ 225 sx. cem. circ. hole size 12 1/4''
Production csg.	5 1/2'' set @ 4506, cem. w/ 425 sx. Top cem. 1850'(cal 75% fillup)
Tubing:	2 3/8 plastic lined
Packer:	Tension (type wil be submitted on C-103)
Date Drilled:	1975
Well usage:	oil well
Injection Formation:	San Andres Dolomite
Injection Interval:	4396' to 4434'
Other Perforations:	None
Other oil zones:	None
Field Name:	Flying M San Andres

## Operational Data

Est. average injection rate:	50 BPD
Maximum est. injection rate:	300 BPD
Type System:	Closed
Average injection pressure:	100 PSI
Maximum injection pressure:	880 PSI
Water Source:	Produced Water (San Andres)
Disposal Formation:	San Andres

Well Schematic  
Penroc Oil Corp.  
Proposed New Mexico  
State "8" well N. 3SWD

Loc.: 660' FSL, 1980' FWL  
Sec. 8-T9S-R33E Lea Co.



TD 4512'





3429 N.W. County Rd. • P.O. Drawer 907 • Hobbs, New Mexico 88241-0907

Phone (505) 392-0149 • Fax (505) 392-5282

## Water Analysis Report

Oil Co: Penroc Oil  
Lease: N. Mex. St. #8  
Well #: 2  
Field: Flying "M" San Andres, Lea County, NM.

Sample Loc: Well Head  
Date Sampled: September 3, 1998  
Date Analysed: September 4, 1998

### Analysis:

1. PH 6.43
2. Specific Gravity 60/80 F 11.57
3. CaCO<sub>3</sub> Saturation index at 80 F + 1.071  
at 140 F + 2.57

### Dissolved Gases

4. Hydrogen Sulfide 29
5. Carbon Dioxide 315
6. Dissolved Oxygen N/A

### Cat Ions

7. Calcium (Ca++) 4100
8. Magnesium (Mg++) 650
9. Sodium (Na+) 91,000
10. Barium (Ba++) Not Determined

### An Ions

11. Hydroxyl (OH-) 0
12. Carbonate (CO<sub>3</sub>=) 0
13. Bicarbonate (HCO<sub>3</sub>) 870
14. Sulfate (SO<sub>4</sub>=) 3300
15. Chloride (Cl-) 141,600
16. Total Dissolved Solids 188,000
17. Total Iron (FE) 38
18. Total Hardness as CaCO<sub>3</sub> 12,200

# SAMPLE

Oil Co. : Medellin  
Lease : Windmill  
Well No. : East  
Salesman :

## Pro-Kem, Inc. WATER ANALYSIS REPORT

Sample Loc. :  
Formation :  
Date Analyzed: 25-March-1998

# ANALYSIS

*Fresh Water*

1. pH 7.180
2. Specific Gravity 60/60 F. 1.003
3. CaCO<sub>3</sub> Saturation Index @ 80 F. -0.443  
@ 140 F. +0.257

### Dissolved Gases

4. Hydrogen Sulfide Not Present
5. Carbon Dioxide Not Determined
6. Dissolved Oxygen Not Determined

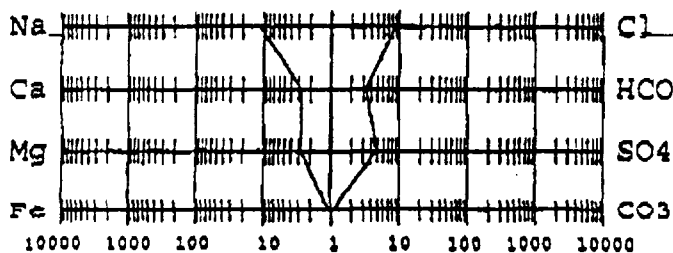
### Cations

		MG/L	EQ. WT.	*MEQ/L
7. Calcium (Ca++)		52	/ 20.1 =	2.59
8. Magnesium (Mg++)		32	/ 12.2 =	2.62
9. Sodium (Na+)	(Calculated)	253	/ 23.0 =	11.00
10. Barium (Ba++)		Below 10		

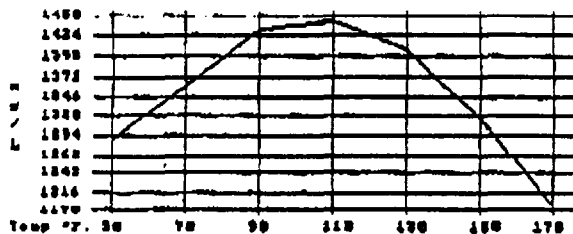
### Anions

11. Hydroxyl (OH-)		0	/ 17.0 =	0.00
12. Carbonate (CO <sub>3</sub> ==)		1900	/ 60.0 =	31.67
13. Bicarbonate (HCO <sub>3</sub> -)		2200	/ 61.0 =	36.07
14. Sulfate (SO <sub>4</sub> ==)		300	/ 96.1 =	3.12
15. Chloride (Cl-)		300	/ 35.5 =	8.45
16. Total Dissolved Solids		1,032		
17. Total Iron (Fe)		2	/ 18.2 =	0.08
18. Total Hardness As CaCO <sub>3</sub>		260		
19. Resistivity @ 75 F. (Calculated)		2.919 /cm.		

### LOGARITHMIC WATER PATTERN



### Calcium Sulfate Solubility Profile



COMPOUND	EQ. WT.	X	*meq/L	- mg/L.
Ca(HCO <sub>3</sub> ) <sub>2</sub>	81.04		2.59	210
CaSO <sub>4</sub>	68.07		0.00	0
CaCl <sub>2</sub>	55.50		0.00	0
Mg(HCO <sub>3</sub> ) <sub>2</sub>	73.17		0.60	44
MgSO <sub>4</sub>	60.19		2.02	121
MgCl <sub>2</sub>	47.62		0.00	0
NaHCO <sub>3</sub>	84.00		0.00	0
NaSO <sub>4</sub>	71.03		2.49	177
NaCl	58.46		8.45	494

\*Milli Equivalents per Liter

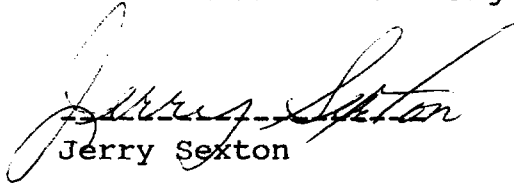
This water is mildly corrosive due to the pH observed on analysis.  
The corrosivity is increased by the content of mineral salts in solution.


Affirmative Statement

I, Jerry Sexton do hereby state the following:

1. The Ogallala Aquifer is the only source of fresh water in the area of the proposed SWD well.
2. No known faults or other hydrological connection exist between the San Andres formation and the Ogallala Aquifer.

The above is based on past experience in the area and from reviewing OCD records.

  
Jerry Sexton

  
Date

Sept 3, 1998

Mr. Lynn Medlin  
General Delivery  
Tatum, New Mexico 88267

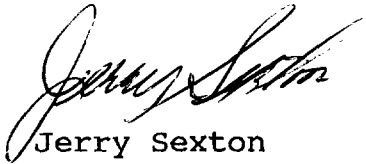
Dear Mr. Medlin

Attached is an application to the New Mexico  
Oil Conservation Division for a disposal well  
in Unit N Sec 8-T9S-R33E, Lea Co. New Mexico,  
which is on your land.

Penroc Oil Corp. is proposing to convert a  
producing well on the New Mexico State "8" to  
a Salt Water Disposal well. An estimated 50 bbls. of water  
per day will be disposed of in the well, all of  
water will come from the New Mexico State "8"  
lease.

If you have any questions on the application  
please contact me at 397-3596.

Yours truly,



Jerry Sexton  
Agent

Sept.1,1998

Wallace Oil and Gas  
3030 NW Expwy. 18 Fl.  
Okc., Ok 73112

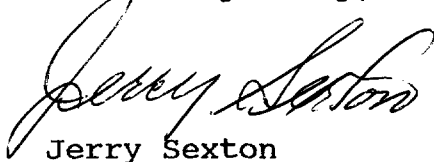
Gentlemen:

This is to advise you that Penroc Oil Corporation is applying to the Oil Conservation Division of New Mexico for an permit to inject water into New Mexico State ``8'' well no. 3 which is located in Unit N Section 8-T9S-R33E Lea Co., New Mexico.

It is proposed to inject approximately 50 bbls. per day of produced water from the New Mexico State ``8'' lease into the San Andres formation at a depth of 4400' with the maximum injection pressure of 880 psi.

Attached is a copy of the application if you have any questions please call Jerry Sexton (505) 397-3596.

Yours Very Truly,

A handwritten signature in cursive script, appearing to read "Jerry Sexton", is written over the typed name.

Jerry Sexton

Sept.1,1998

Arrow Energy  
Suite 998  
Dallas, Tx.75321

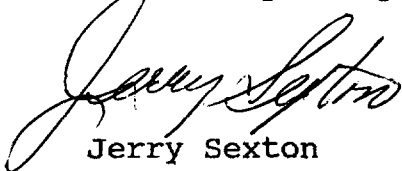
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Attached is a copy of the application if you have any questions please call Jerry Sexton (505) 397-3596.

Yours Very Truly,



Jerry Sexton

Sept.1,1998

Birdwell Oil Company  
P.O. Drawer 1830  
Wichita Falls, Tx.76307

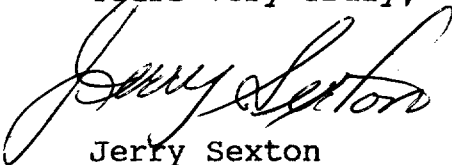
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Attached is a copy of the application if you have any questions please call Jerry Sexton (505) 397-3596.

Yours Very Truly,

A handwritten signature in cursive script, appearing to read "Jerry Sexton", written in dark ink.

Jerry Sexton

Sept.1,1998

Southwest Royalties Inc.  
Drawer 11390  
Midland, Tx. 79702

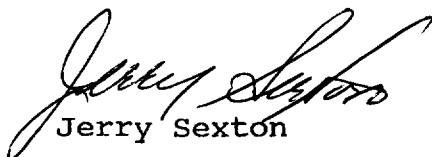
Gentlemen:

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Attached is a copy of the application if you have any questions please call Jerry Sexton (505) 397-3596.

Yours Very Truly,

  
Jerry Sexton



Sept.1,1998

Yates Petroleum Corp.  
105 South 4th. St.  
Artesia, New Mexico 88210

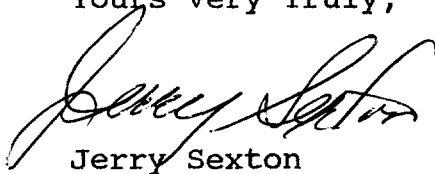
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Attached is a copy of the application if you have any questions please call Jerry Sexton (505) 397-3596.

Yours Very Truly,



Jerry Sexton

Sept.1,1998

Reed & Stevens Inc.  
P.O. Box 1518  
Roswell, New Mexico 88201

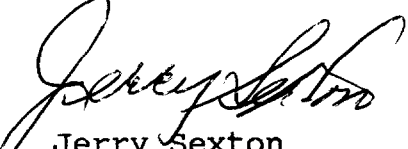
Gentlemen:

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Yours Very Truly,



Jerry Sexton

Z 576 998 678

US Postal Service

**Receipt for Certified Mail**

No Insurance Coverage Provided.

Do not use for International Mail (See reverse)

Sent to	Arrow Energy
Street & Number	Suite 998
Post Office, State, & ZIP Code	Dallas, TX 75321
Postage	\$ 32
Certified Fee	\$ 15
Special Delivery Fee	
Restricted Delivery Fee	
Return Receipt Showing to Whom & Date Delivered	
Return Receipt Showing to Whom, Date, & Addressee's Address	
TOTAL Postage & Fees	\$ 47
Postmark or Date	167

PS Form 3800, April 1995

Z 576 998 677

US Postal Service

**Receipt for Certified Mail**

No Insurance Coverage Provided.

Do not use for International Mail (See reverse)

Sent to	SW Royalties
Street & Number	Drawer 11390
Post Office, State, & ZIP Code	Midland, TX 79701
Postage	\$ 2
Certified Fee	\$ 2
Special Delivery Fee	
Restricted Delivery Fee	
Return Receipt Showing to Whom & Date Delivered	
Return Receipt Showing to Whom, Date, & Addressee's Address	
TOTAL Postage & Fees	\$ 4
Postmark or Date	167

PS Form 3800, April 1995

Z 576 998 674

US Postal Service

**Receipt for Certified Mail**

No Insurance Coverage Provided.

Do not use for International Mail (See reverse)

Sent to	Reed & Stevens
Street & Number	P.O. Box 1518
Post Office, State, & ZIP Code	Roswell, NM 88201
Postage	\$ 2
Certified Fee	\$ 2
Special Delivery Fee	
Restricted Delivery Fee	
Return Receipt Showing to Whom & Date Delivered	
Return Receipt Showing to Whom, Date, & Addressee's Address	
TOTAL Postage & Fees	\$ 4
Postmark or Date	167

PS Form 3800, April 1995

Z 576 998 672

US Postal Service

**Receipt for Certified Mail**

No Insurance Coverage Provided.

Do not use for International Mail (See reverse)

Sent to	Lynn Madlin
Street & Number	Green Delivery
Post Office, State, & ZIP Code	Tatum, NM 88267
Postage	\$ 2
Certified Fee	\$ 2
Special Delivery Fee	
Restricted Delivery Fee	
Return Receipt Showing to Whom & Date Delivered	
Return Receipt Showing to Whom, Date, & Addressee's Address	
TOTAL Postage & Fees	\$ 4
Postmark or Date	167

PS Form 3800, April 1995

Z 576 998 673

US Postal Service

**Receipt for Certified Mail**

No Insurance Coverage Provided.

Do not use for International Mail (See reverse)

Sent to	Walton Ex & Gas
Street & Number	3030 NW Expwy 187
Post Office, State, & ZIP Code	OKC, OK 73113
Postage	\$ 2
Certified Fee	\$ 2
Special Delivery Fee	
Restricted Delivery Fee	
Return Receipt Showing to Whom & Date Delivered	
Return Receipt Showing to Whom, Date, & Addressee's Address	
TOTAL Postage & Fees	\$ 4
Postmark or Date	167

US Postal Service

**Receipt for Certified Mail**

No Insurance Coverage Provided.

Do not use for International Mail (See reverse)

Sent to	Yates
Street & Number	188 S. 4th St.
Post Office, State, & ZIP Code	Artisla, NM 88210
Postage	\$ 2
Certified Fee	\$ 2
Special Delivery Fee	
Restricted Delivery Fee	
Return Receipt Showing to Whom & Date Delivered	
Return Receipt Showing to Whom, Date, & Addressee's Address	
TOTAL Postage & Fees	\$ 4
Postmark or Date	167

PS Form 3800, April 1995

Z 576 998 675

PS Form 3800, April 1995

Sent to	Produce
Street & Number	Drawer 1830
Post Office, State, & ZIP Code	Wichita Falls, TX 76301
Postage	\$ 2
Certified Fee	\$ 2
Special Delivery Fee	
Restricted Delivery Fee	
Return Receipt Showing to Whom & Date Delivered	
Return Receipt Showing to Whom, Date, & Addressee's Address	
TOTAL Postage & Fees	\$ 4
Postmark or Date	167

US Postal Service  
**Receipt for Certified Mail**  
No Insurance Coverage Provided.  
Do not use for International Mail (See reverse)

Z 576 998 676

Landowner

AFFIDAVIT OF PUBLICATION

State of New Mexico,  
County of Lea.

I, KATHI BEARDEN

Publisher

of the Hobbs Daily News-Sun, a  
daily newspaper published at  
Hobbs, New Mexico, do solemnly  
swear that the clipping attached  
hereto was published once a  
week in the regular and entire  
issue of said paper, and not a  
supplement thereof for a period.

of 1  
\_\_\_\_\_ weeks.

Beginning with the issue dated

September 3 1998  
and ending with the issue dated

September 3 1998

Kathi Bearden

Publisher

Sworn and subscribed to before

me this 3rd day of

September 1998

Jodi Adenson  
Notary Public.

My Commission expires  
October 18, 2000  
(Seal)

This newspaper is duly qualified  
to publish legal notices or adver-  
tisements within the meaning of  
Section 3, Chapter 167, Laws of  
1937, and payment of fees for  
said publication has been made.

LEGAL NOTICE

September 3, 1998

Penroc Oil Corp., P.O. Box  
5970, Hobbs, New Mexico  
88241 is submitting an appli-  
cation to the New Mexico Oil  
Conservation Division for an  
injection permit on the New  
Mexico State "8" lease well  
number 3. This well is located  
660 feet from the south line  
and 1980 feet from the west  
line of Section 8, Township 9  
South, Range 33 East, Flying  
M. Field, Lea County. The pur-  
pose of this injection well will  
be to dispose of water from  
the Penroc Oil Corp. New  
Mexico State "8" lease into  
the San Andres Formation at  
the average depth of 4416  
feet. It is anticipated that 50  
barrels of saltwater per day  
will be injected into the San  
Andres formation at the maxi-  
mum pressure of 880 pounds  
per square inch pressure. In-  
terested parties must file ob-  
jections or requests for hear-  
ing with the Oil Conservation  
Division, 2040 Pacheco St.,  
Santa Fe, 87505 within 15  
days. Questions regarding  
this application may be direct-  
ed to Jerry Sexton at Penroc  
Oil Corp. at (505) 397-3596.  
#16098

01100949000

02519385

Penroc Oil Corp.  
P.O. Box 5970  
Hobbs, NM 88241



STATE OF NEW MEXICO  
ENERGY, MINERALS AND NATURAL RESOURCES DEPARTMENT  
OIL CONSERVATION DIVISION  
HOBBS DISTRICT OFFICE

GOVERNOR

9/9/98

POST OFFICE BOX 1980  
HOBBS, NEW MEXICO 88241-1980  
(505) 393-6161

OIL CONSERVATION DIVISION  
P. O. BOX 2088  
SANTA FE, NEW MEXICO 87501

RE: Proposed:

MC	_____
DHC	_____
NSL	_____
NSP	_____
SWD	<u>X</u>
WFX	_____
PMX	_____

Gentlemen:

I have examined the application for the:

Penroc Oil Corp New Mexico State #3-N-8-9s-33e  
Operator Lease & Well No. Unit S-T-R

and my recommendations are as follows:

Recommend approval -  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Yours very truly,

Chris Williams

Chris Williams  
Supervisor, District 1

/ed

## CHECKLIST for ADMINISTRATIVE INJECTION APPLICATIONS

Operator: PENROCK OIL CORP. Well: STATE 8' WELL No. 3  
Contact: FERRY SEXTON Title: AGENT Phone: 397.3596  
DATE IN 9.10.98 RELEASE DATE 9.25.98 DATE OUT 10.13.98

Proposed Injection Application is for: ☐ WATERFLOOD ☐ Expansion ☐ Initial

Original Order: R- ☐ Secondary Recovery ☐ Pressure Maintenance

### SENSITIVE AREAS

☒ SALT WATER DISPOSAL ☐ Commercial Well

☐ WIPP ☐ Capitan Reef

Data is complete for proposed well(s) 4/13 Additional Data Req'd \_\_\_\_\_

### AREA of REVIEW WELLS

2 Total # of AOR

0 # of Plugged Wells

4/13 Tabulation Complete

☒ Schematics of P & A's

4/13 Cement Tops Adequate

☒ AOR Repair Required

### INJECTION FORMATION

Injection Formation(s) SAN ANTONIO Compatible Analysis 4/13

Source of Water or Injectate AREA PRODUCTION

### PROOF of NOTICE

☒ Copy of Legal Notice

☒ Information Printed Correctly

☒ Correct Operators

☒ Copies of Certified Mail Receipts

NO Objection Received

☒ Set to Hearing \_\_\_\_\_ Date

### NOTES:

### APPLICATION QUALIFIES FOR ADMINISTRATIVE APPROVAL? 4/13

#### COMMUNICATION WITH CONTACT PERSON:

1st Contact:	<input type="checkbox"/> Telephoned	<input type="checkbox"/> Letter	_____ Date	Nature of Discussion _____
2nd Contact:	<input type="checkbox"/> Telephoned	<input type="checkbox"/> Letter	_____ Date	Nature of Discussion _____
3rd Contact:	<input type="checkbox"/> Telephoned	<input type="checkbox"/> Letter	_____ Date	Nature of Discussion _____