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ARTESIA

Gary W. Larson
Partner

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September 16, 2016

VIA CERTIFIED MAIL

Chevron U.S.A. Inc.
Attn: NOJV Land
1400 Smith Street
Houston, TX 77002

Re: COG Operating LLC NMOCD Application

Dear Sir or Madam:

Enclosed is a copy of an application for approval of a non-standard spacing and proration unit and compulsory pooling that COG Operating LLC ("COG") has filed with the New Mexico Oil Conservation Division ("the Division"). The proposed non-standard spacing and proration unit is comprised of the E/2 E/2 of Section 30 and the NE/4 NE/4 and Lot 7 of Section 31, Township 26 South, Range 29 East, N.M.P.M., Eddy County, New Mexico.

This matter is scheduled for hearing at 8:15 a.m. on Thursday, October 27, 2016 in Porter Hall at the Division's offices located at 1220 South St. Francis Drive, Santa Fe, New Mexico 87505. Chevron U.S.A. Inc. ("Chevron") is not required to attend this hearing, but as an owner of an interest that may be affected by COG's application, it may appear at the hearing and present testimony. If Chevron does not appear at that time and become a party of record, it will be precluded from contesting the matter at a later date.

A party appearing in a Division case is required by the Division's Rules to file a Pre-Hearing Statement, which in this matter must be filed no later than Thursday, October 20, 2016. The Pre-Hearing Statement must be filed with the Division's Santa Fe office at the address above, and should include: the name of the party and the party's attorney; a concise statement of the case; the name(s) of the witness(es) the party will call to testify at the hearing; the approximate amount of time the party will need to present the party's case; and an identification of any procedural matters that need to be resolved prior to the hearing. The Pre-Hearing Statement must also be provided to me.

Thank you for your attention to this matter.

Very truly yours,

Gary W. Larson

GWL:sm
Enclosure

OCD Case No. 15557

**COG OPERATING
Exhibit # 4**

PO BOX 10
ROSWELL, NEW MEXICO 88202
575-822-6510
(FAX) 575-623 9332

PO BOX 1720
ARTESIA, NEW MEXICO 88210
575-822-6510
(FAX) 575-746 6316

PO BOX 2068
SANTA FE, NEW MEXICO 87504
505 982-4554
(FAX) 505-982-8623

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1. Article Addressed to:

Chevron USA Inc.
 Attn: NOJV Land
 1400 Smith St.
 Houston, TX 77002

9590 9402 1676 6053 7593 93

2. Article Number (Transfer from service label)

7015 0640 0001 6338 9366

PS Form 3811, July 2015 PSN 7530-02-000-9053

COMPLETE THIS SECTION ON DELIVERY

A. Signature

X

B. Received by (Printed Name)

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

3. Service Type

- ☐ Adult Signature
☐ Adult Signature Restricted Delivery
☒ Certified Mail®
☐ Certified Mail Restricted Delivery
☐ Collect on Delivery
☐ Collect on Delivery Restricted Delivery
☐ Insured Mail

Mail Restricted Delivery

- ☐ Priority Mail Express®
☐ Registered Mail™
☐ Registered Mail Restricted Delivery
☐ Return Receipt for Merchandise
☐ Signature Confirmation™
☐ Signature Confirmation Restricted Delivery

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1. Article Addressed to:

HRH Properties, LTD
 3009 N. Big Spring
 Midland, TX 79705

9590 9402 1676 6053 7593 86

2. Article Number (Transfer from service label)

7015 0640 0001 6338 9373

PS Form 3811, July 2015 PSN 7530-02-000-9053

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B. Received by (Printed Name)

Joe Wilson

☒ Agent☐ Addressee

C. Date of Delivery

9/19/16

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☐ Adult Signature Restricted Delivery
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☐ Certified Mail Restricted Delivery
☐ Collect on Delivery
☐ Collect on Delivery Restricted Delivery
☐ Insured Mail

Mail Restricted Delivery

- ☐ Priority Mail Express®
☐ Registered Mail™
☐ Registered Mail Restricted Delivery
☐ Return Receipt for Merchandise
☐ Signature Confirmation™
☐ Signature Confirmation Restricted Delivery

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1. Article Addressed to:

OXY USA Inc.
 5 Greenway Plaza
 Houston, TX 77046

9590 9402 1676 6053 7593 79

2. Article Number (Transfer from service label)

7015 0640 0001 6338 9380

PS Form 3811, July 2015 PSN 7530-02-000-9053

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J B GARD

☐ Agent☐ Addressee

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☐ Collect on Delivery
☐ Collect on Delivery Restricted Delivery

Restricted Delivery

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☐ Registered Mail Restricted Delivery
☐ Return Receipt for Merchandise
☐ Signature Confirmation™
☐ Signature Confirmation Restricted Delivery

Domestic Return Receipt