

***New Mexico Oil Conservation Division---Engineering Bureau
Administrative Application Process Documentation***

Date Application Received: 7/3/01

Date of Preliminary Review: 8/8/01
(Note: Must be within 10-days of received date)

Results: X Application Complete _____ Application Incomplete

Date Incomplete Letter Sent: _____

Deadline to Submit Requested Information: _____

Phone Call Date: _____
(Note: Only applies if requested data is not submitted within the 7-day deadline)

Phone Log Completed? _____ Yes _____ No

Date Application Processed: 8/8/01

Date Application Returned: _____
(Note: Only as a last resort & only after repeated attempts by the Division to obtain the necessary information to process the application)