



# NEW MEXICO ENERGY, MINERALS and NATURAL RESOURCES DEPARTMENT

GARY E. JOHNSON

Governor

Jennifer A. Salisbury

Cabinet Secretary

October 23, 2001

Lori Wrotenbery

Director

Oil Conservation Division

*Via Facsimile and First Class Mail*

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Re: Case No. 12635, Application of McElvain Oil and Gas Properties Inc., *de novo*  
Case No. 12705, Application of D.J. Simmons Inc.

Dear Counsel,

The Commission members have requested that copies of each exhibit which is to be offered during the hearing of this matter be provided to the Commission Secretary no later than one week prior to the date set for hearing in this matter. As the matter is now set for hearing on November 6, exhibits should be submitted to Florene Davidson no later than Wednesday, November 1. If an agreed continuance results in the matter being set in a subsequent month, exhibits should be submitted no later than one week prior to the re-scheduled hearing.

It would also helpful if you could provide a more detailed statement of your positions in the pre-hearing statement than is customary.

The Commission members believe that review of detailed pre-hearing statements and the documentary evidence to be offered will help them to be better prepared for the issues and testimony. As always, if you have any questions, please do not hesitate to give me a call at 476-3451.

Sincerely,

Stephen C. Ross  
Assistant General Counsel

Cc: Florene Davidson, Commission Secretary