



DRILLING

EMERGENCY ACTION PLAN

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PREFACE

An effective and viable Emergency Action Plan (EAP) is intended to provide prior planning and guidance in responding to emergency incidents. The primary considerations in its development are protection of personnel, the public, company and public property, and the environment.

Although the plan addresses varied emergencies that may occur, it recognizes that flexibility and the use of the organization's knowledge and experience is critical to safe resolution of emergency incidents. Response actions outlined in the plan provide a framework, which may be placed into operation without confusion. These actions should promote quick and decisive actions during the critical initial period and immediately following an emergency. As the response progresses, additional guidelines and procedures may need to be implemented as the situation dictates. In addition, all emergency incidents must be properly reported per the Oxy Incident Reporting and Notification Policy, state and federal requirements, etc.

The following procedures are provided as Oxy Permian's minimum expectations. The Contractor's own procedures may be utilized in lieu of Oxy Permian's, if it meets or exceeds the minimum deliverables. It should be understood that this list is not all-inclusive, but the overall plan should assist in lateral application to similar incidents.

This EAP is intended for use on Oxy Drilling projects and the operations within their area of responsibility.

EMERGENCY RESPONSE ACTIVATION AND GENERAL RESPONSIBILITIES

Activation of the Emergency Action Plan

- A. In the event of any emergency, all personnel on location should first ensure that the following items are initiated. After that, they should refer to the appropriate Specific Emergency Guidance sections on pages five (5) through nine (9) in this document for further responsibilities:
1. Notify the RM (Rig Manager) or senior ranking contract representative on site.
 2. Notify Oxy Drill Site Manager.
 3. Notify civil authorities if the Oxy Representative cannot be contacted and the situation dictates.
 4. Perform rescue and first aid as required (without jeopardizing additional personnel).

General Responsibilities

Oxy Permian Personnel:

- A. Drill Site Manager (DSM): The Oxy DSM or contract personnel serving in that capacity will serve as On-Scene Incident Commander for all emergency incidents. The Operations Chief Officer is responsible for:
1. Immediate Notification to the Drilling Superintendent of the incident occurrence
 2. Sole control of all tactical activities directed toward reducing the immediate hazard, establishing situational control and restoring the operations to a non-emergency state.
- B. Drilling Superintendent: The Oxy Drilling Superintendent will serve as the overall Incident Commander for the drilling emergency incident. The Incident Commander is responsible for:
1. Coordinating with the Drilling Manager for notification to the Oxy Crisis Management team of the incident occurrence.
 2. Establishing and managing the overall incident command structure and response from inception through restoration of normal activities in the area.
- C. Drilling HES: The Drilling HES Specialist (or his designate) is responsible for reporting to the incident as soon as reasonably possible, to provide support to the response effort as required by the Operations Chief Officer or the Incident Commander.

Contract Drilling Personnel will immediately report to their assigned stations and perform their duties as outlined in the appropriate Specific Emergency Guidance sections in this document.

Other Contractor Personnel will report to the safe briefing area to assist Oxy personnel and civil authorities as requested when it is safe to do so and if they have been adequately trained in their assigned duties.

Civil Authorities (Law Enforcement, Fire, and EMS) will be responsible for:

1. Establishing membership in the Unified Incident Command.
2. As directed by the Incident Commander and the Unified Command, control site access, re-route traffic, and provide escort services for response personnel.
3. Perform all fire control activities in coordination with the Unified Command.
4. Initiate public evacuation plans as instructed by the Incident Commander.
5. Perform rescue or recovery activities with coordination from the Unified Command.
6. Provide medical assistance as dictated by the situation at hand.

WELL CONTROL

Please refer to the Permian Blow Out Response Plan in Folder.

H2S RELEASE

Please refer to the Permian Drilling Hydrogen Sulfide Contingency Plan in Folder.

PERSONAL INJURY OR DEATH

Call for assistance, and then administer first aid for the injured. Treatment should be prioritized by life-threatening conditions.

- A. Do not move injured personnel unless they are in imminent danger. An ambulance should be summoned for any injury that appears to be serious.

FIRE OR EXPLOSION

Fire Fighting Philosophy

It is Oxy Permian's intent that Oxy and contract personnel will only extinguish incipient or beginning stage fires and perform or assist in initial non-threatening rescue operations. The responding fire department will be given primacy when they arrive to control a fire on any Oxy property. Any Oxy or contract employee who participates in a fire response must be fully trained and qualified as such, and must be utilizing appropriate Personal Protective Equipment.

Contract and Oxy Personnel Deployment

In the event of a fire or explosion, all personnel will report to the safe briefing/mustering area. The OXY Drill Site Manager will designate personnel for rescue as appropriate depending on their qualifications and the risks of the rescue. Any rescue, which involves significant risk to those performing the rescue, should be deferred to professional response personnel.

No personnel will leave the area without direction / permission from the RM (Rig Manager) or Senior Contract Representative on-site.

The OXY Drill Site Manager will notify local emergency response personnel as required.

The Rig Manager will notify the Drilling Contractor Company management as soon as reasonably possible.

SPILLS

In the event of a significant spill of any substance, the person discovering it should immediately notify the Rig Manager and DSM. Personnel onsite should **NOT** attempt identification, control or containment unless they are absolutely sure of the product spilled, are fully aware of the hazard characteristics listed on MSDS sheets, and are equipped with the appropriate personal protective equipment.

HYDROCARBON VAPOR CLOUD RELEASE

Upon discovery of a Hydrocarbon Vapor Cloud (NGL) release, take immediate safety precautions to protect any company personnel or others that might be in the area. Only trained expert personnel from the appropriate pipeline company should initiate other emergency actions.

The following guidelines should be followed:

1. Immediately notify the OXY Drill Site Manager and Rig Manager.
2. Determine wind direction, and evacuate upwind or at 90 degrees to the release.
3. Maintain a safe distance from the cloud.
4. Render first aid and call for an ambulance as necessary.
5. Attempt to warn approaching individuals of the hazard.

BOMB THREAT

In the event of a bomb threat, the person receiving the call, on or off site, should try to get as much information as possible from the caller. The person receiving the call should immediately contact the supervisor in charge. Evacuation of the field should be considered at this time. Roadblocks may need to be installed. The supervisor in charge should make all appropriate contacts.

The Supervisor contacted should:

- a. Realize that every bomb threat is serious.
- b. Notify Corporate Security
- c. Inform Police/Sheriff's Department and Fire Department
- d. Contact Drilling Superintendent or his designated relief to coordinate search efforts with the assistance of the local law enforcement agencies.

BOMB THREAT CHECKLIST

Date _____ Name of person taking call _____ Phone # call came on _____

FILL OUT COMPLETELY IMMEDIATELY AFTER BOMB THREAT

1. When is the bomb set to explode? _____
2. Where is the bomb located? _____
3. What does the bomb look like? _____
4. What type of bomb is it? _____
5. What will cause the bomb to explode? _____
6. Did the caller place the bomb? _____
7. Why did the caller place the bomb? _____
8. What is the caller's name and address? _____

Callers: Sex _____ Age _____ Race _____ Length of call _____

DESCRIPTION OF CALLER'S VOICE (Check all that apply)

☐ Calm	☐ Rapid	☐ Laughing	☐ Lisp	☐ Disguised
☐ Angry	☐ Crying	☐ Raspy	☐ Accent	☐ Familiar? Who did?
☐ Excited	☐ Normal	☐ Deep	☐ Stutter	☐ it sounds like.
☐ Slow	☐ Distinct	☐ Ragged	☐ Deep	☐ Deep Breathing
☐ Loud	☐ Slurred	☐ Nasal	☐ Clearing Throat	

BACKGROUND SOUNDS:

☐ Street	☐ House	☐ Factory	☐ Music	☐ Local Call
☐ Noises	☐ Noises	☐ Machinery	☐ Static	☐ Long Distance
☐ Voices	☐ Motor	☐ Animals	☐ PA System	☐ Phone Booth
☐ Office	☐ Clear	☐ Other		

THREAT LANGUAGE:

☐ Well-Spoken	☐ Foul	☐ Incoherent	☐ Irrational	☐ Taped
☐ Message Read by Threat Maker				

REMARKS:

NATURAL DISASTERS

Tornadoes

Everyone seeking shelter from a severe storm or tornado should follow these general procedures:

Indoors:

1. Protect yourself from flying glass and debris.
2. Take refuge near the core of the building for maximum protection.
3. Do not smoke while taking shelter.
4. Shut all doors to offices, if time permits.

In the field:

1. Seek cover in a low-lying area, such as a culvert, ditch, pit, or water injection valve box.
2. Get out of and away from your vehicle.
3. Stay away from power lines.
4. Cover your head with your arms and clothing.

Thunderstorms

Indoors:

1. Avoid water pipes, sinks, showers, tubs, etc.
2. Stay away from doors and windows.
3. Do not use the telephone.
4. Take off headsets.
5. Turn off, unplug, and stay away from appliances, computers, power tools, & TV sets.

In the field:

1. Avoid water.
2. Avoid high ground and open spaces.
3. Avoid all metal objects including electric wires, fences, machinery, motors, power tools, etc. Unsafe places include underneath canopies, small picnic or rain shelters, or near trees. Where possible, find shelter in a substantial building or in a fully enclosed metal vehicle such as a car, truck or a van with the windows completely shut. If lightning is striking nearby when you are outside, you should:
 - a. Crouch down, feet together, hands over ears
 - b. Avoid proximity (minimum of 15 ft.) to other people.
4. SUSPEND ACTIVITIES for 30 minutes after the last observed lightning or thunder.

PUBLIC RELATIONS

Oxy recognizes that the news media have a legitimate interest in incidents at Oxy facilities that could affect the public. It is to the company's benefit to cooperate with the news media when incidents occur because these media are our best liaison with the public.

Our objective is to see that all reports of any emergency are factual and represent the company's position fairly and accurately. Cooperation with news media representatives is the most reliable guarantee that this objective will be met.

All contract and Oxy employees are instructed **NOT** to make any statement to the media concerning the emergency incident. If a media representative contacts any employee, they should refer them to the designated Emergency Command Center where they should contact the Incident Commander or his designated relief for any information concerning the incident.