

UNITED STATES  
DEPARTMENT OF THE INTERIOR  
BUREAU OF LAND MANAGEMENT

Carlsbad Field Office

FORM APPROVED  
OMB NO. 1004-0137  
Expires: January 31, 2018

HOBBS OCD  
JUN 26 2017  
RECEIVED

SUNDRY NOTICES AND REPORTS ON WELLS

Do not use this form for proposals to drill or to re-enter an abandoned well. Use form 3160-3 (APD) for such proposals.

5. Lease Serial No.  
NMNM15091

6. If Indian, Allottee or Tribe Name

7. If Unit or CA/Agreement, Name and/or No.

8. Well Name and No.  
ROJO B 7811 JV-P 2H

9. API Well No.  
30-025-42898

10. Field and Pool or Exploratory Area  
RED HILLS; UPPER BONE SPRI

11. County or Parish, State  
LEA COUNTY COUNTY, NM

SUBMIT IN TRIPLICATE - Other instructions on page 2

1. Type of Well  
 Oil Well  Gas Well  Other

2. Name of Operator  
BTA OIL PRODUCERS, LLC

Contact: KAYLA D MCCONNELL  
E-Mail: kmccconnell@btaoil.com

3a. Address  
104 SOUTH PECOS  
MIDLAND, TX 79701

3b. Phone No. (include area code)  
Ph: 432-682-3753

4. Location of Well (Footage, Sec., T., R., M., or Survey Description)  
Sec 22 T25S R33E 210FNL 1254FWL

12. CHECK THE APPROPRIATE BOX(ES) TO INDICATE NATURE OF NOTICE, REPORT, OR OTHER DATA

TYPE OF SUBMISSION	TYPE OF ACTION			
<input checked="" type="checkbox"/> Notice of Intent	<input type="checkbox"/> Acidize	<input type="checkbox"/> Deepen	<input type="checkbox"/> Production (Start/Resume)	<input type="checkbox"/> Water Shut-Off
<input type="checkbox"/> Subsequent Report	<input type="checkbox"/> Alter Casing	<input type="checkbox"/> Hydraulic Fracturing	<input type="checkbox"/> Reclamation	<input type="checkbox"/> Well Integrity
<input type="checkbox"/> Final Abandonment Notice	<input type="checkbox"/> Casing Repair	<input type="checkbox"/> New Construction	<input type="checkbox"/> Recomplete	<input checked="" type="checkbox"/> Other Change to Original APD
	<input type="checkbox"/> Change Plans	<input type="checkbox"/> Plug and Abandon	<input type="checkbox"/> Temporarily Abandon	
	<input type="checkbox"/> Convert to Injection	<input type="checkbox"/> Plug Back	<input type="checkbox"/> Water Disposal	

13. Describe Proposed or Completed Operation: Clearly state all pertinent details, including estimated starting date of any proposed work and approximate duration thereof. If the proposal is to deepen directionally or recomplete horizontally, give subsurface locations and measured and true vertical depths of all pertinent markers and zones. Attach the Bond under which the work will be performed or provide the Bond No. on file with BLM/BIA. Required subsequent reports must be filed within 30 days following completion of the involved operations. If the operation results in a multiple completion or recompletion in a new interval, a Form 3160-4 must be filed once testing has been completed. Final Abandonment Notices must be filed only after all requirements, including reclamation, have been completed and the operator has determined that the site is ready for final inspection.

BTA Oil Producers, LLC respectfully request the following changes to the original APD, as approved:

Current - 9.625" Casing 4300 - 5000'  
Grade: HCL80 SF Collapse:1.60 SF Burst:2.20 SF Tension:32.7  
Change to -  
Grade: J55 SF Collapse:1.125 SF Burst:1.515 SF Tension:3.15

SEE ATTACHED FOR  
CONDITIONS OF APPROVAL

A variance is also requested for the following items below:

Coflex Choke Line  
-See attached for test charts and specs

14. I hereby certify that the foregoing is true and correct.

Electronic Submission #376300 verified by the BLM Well Information System  
For BTA OIL PRODUCERS, LLC, sent to the Hobbs  
Committed to AFMSS for processing by DEBORAH MCKINNEY on 05/23/2017 ()

Name (Printed/Typed) KAYLA D MCCONNELL Title REGULATORY ANALYST

Signature (Electronic Submission) Date 05/16/2017

THIS SPACE FOR FEDERAL OR STATE OFFICE USE

Approved By Mustafa Haque Title PETROLEUM ENGINEER Date 6/21/2017

Conditions of approval, if any, are attached. Approval of this notice does not warrant or certify that the applicant holds legal or equitable title to those rights in the subject lease which would entitle the applicant to conduct operations thereon.

Office BUREAU OF LAND MANAGEMENT  
CARLSBAD FIELD OFFICE

Title 18 U.S.C. Section 1001 and Title 43 U.S.C. Section 1212, make it a crime for any person knowingly and willfully to make to any department or agency of the United States any false, fictitious or fraudulent statements or representations as to any matter within its jurisdiction.

*[Handwritten Signature]*

**Additional data for EC transaction #376300 that would not fit on the form**

**32. Additional remarks, continued**

Multi Bowl Wellhead

-See attached running procedure and schematic



# Weatherford<sup>®</sup>

## WFT Casing Head (Slip on Weld with O-Ring) Running Procedure

Publication RP-001

October 21, 2010

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 <b>Weatherford</b> 5-2-GL-GL-WES-00052	<b>WFT Casing Head (Slip on Weld with O-Ring) Running Procedure</b>	Approved By:	Reviewed By:	<b>RP-001</b>
				<b>Rev 0</b>
		Date: Oct 21, 2010	Date: Oct 21, 2010	

# Install the Casing Head

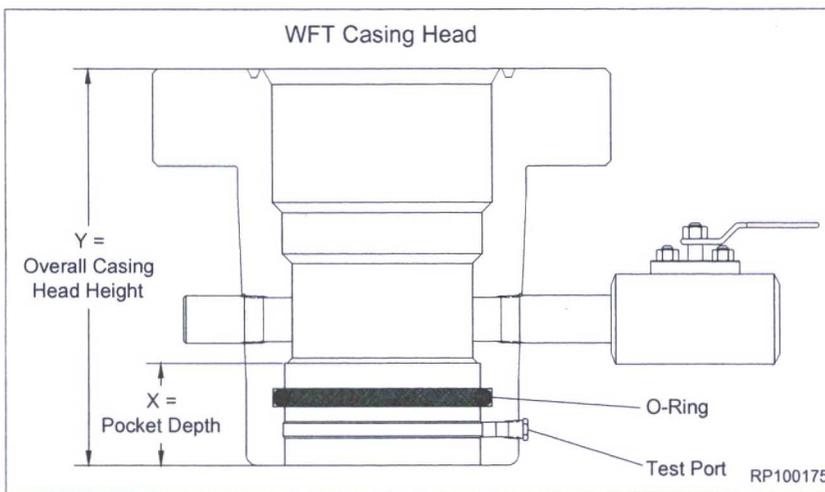
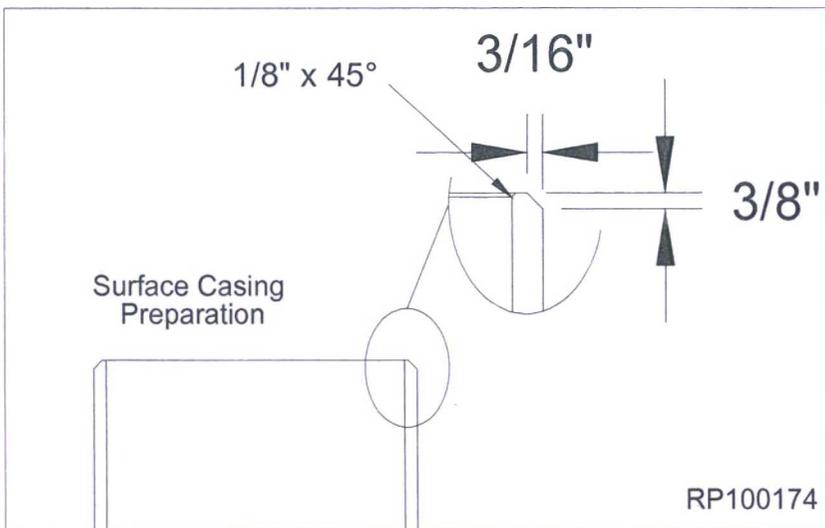
1. Examine the **WFT Casing Head**. Verify the following:
  - bore is clean and free of debris
  - seal areas, threads and ring grooves are clean and undamaged
  - o-ring is properly installed, clean and undamaged
  - all peripheral equipment is intact and undamaged
2. Measure the pocket depth of the Casing Head and record this dimension.
3. Run the surface casing and cement as required.
4. Determine the required elevation of the Casing Head as required by the Drilling Supervisor.
5. Use the following calculation to determine the correct final cut location of the surface casing.

**X = Pocket Depth**

**Y = Overall Casing Head Height**

**Y - X = Distance from correct elevation point to surface casing cutoff height.**

6. Lift the riser assembly high enough to rough cut the surface casing a minimum of 12" above the anticipated final cut location, if applicable.
7. Remove the spent portion of surface casing and the riser assembly and set aside.
8. Determine the correct elevation for the wellhead assembly.
9. Rough cut the surface casing a minimum of 12" above the final cut location.
10. Cut the conductor pipe a comfortable level below the final cut location of the surface casing.



11. Final cut the surface casing at the correct elevation.

**NOTE:** Ensure the cut on the surface casing is level as this will determine the orientation of the remainder of the wellhead equipment.

12. Bevel the surface casing with a 3/16" x 3/8" bevel and remove any sharp edges from the OD of the casing.
13. Break a 1/8" x 45° bevel on the ID of the surface casing.

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## Install the Casing Head

14. Wipe the ID of the o-ring of the Casing Head with a light coat of oil or grease.

**NOTE:** Excessive oil or grease will prevent a positive seal from forming.

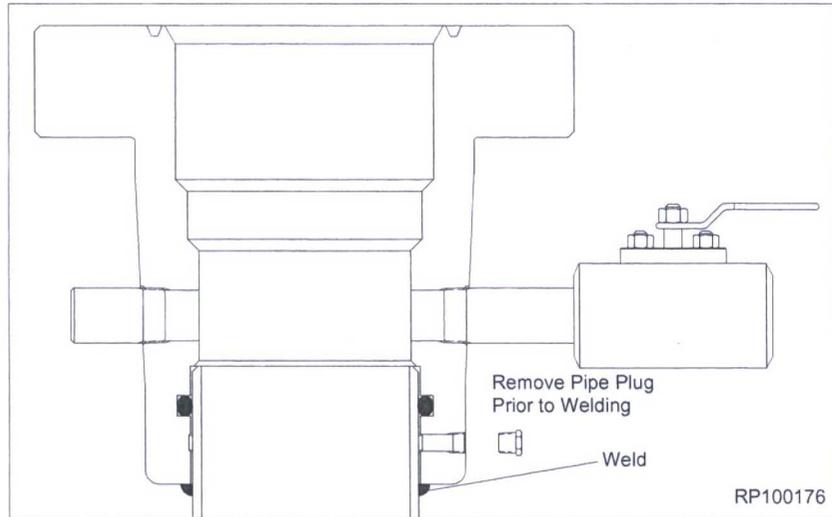
15. Lower the Casing Head over the surface casing stub to a positive stop.

16. Remove the fitting from the test port and set aside.

17. Orient the Casing Head as per the Drilling Superintendents instructions ensuring the face of the Casing Head is level and two holed to the drilling rig substructure.

18. Weld and test the surface casing to the Casing Head as per the **RECOMMENDED FIELD WELDING PROCEDURE** located in the back of this manual.

19. Once all welding and testing is completed, replace the fitting into the open port and close the valve on the Casing Head.



RP-001	Reviewed By:	Approved By:	WFT Casing Head (Slip on Weld with O-Ring) Running Procedure	 <b>Weatherford</b>
Rev 0	<i>Russell J. Ross</i>	<i>BO</i>		
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# Recommended Procedure for Field Welding Pipe to Well-head Parts for Pressure Seal

1. **Introduction and Scope.** The following recommended procedure has been prepared with particular regard to attaining pressure-tight weld when attaching casing heads, flanges, etc., to casing. Although most of the high strength casing used (such as N-80) is not normally considered field weldable, some success may be obtained by using the following or similar procedures.
 

**Caution:** In some wellheads, the seal weld is also a structural weld and can be subjected to high tensile stresses. Consideration must therefore be given by competent authority to the mechanical properties of the weld and its heat affected zone.

  - a. The steels used in wellhead parts and in casing are high strength steels that are susceptible to cracking when welded. It is imperative that the finished weld and adjacent metal be free from cracks. The heat from welding also affects the mechanical properties. This is especially serious if the weld is subjected to service tension stresses.
  - b. This procedure is offered only as a recommendation. The responsibility for welding lies with the user and results are largely governed by the welder's skill. Weldability of the several makes and grades of casing varies widely, thus placing added responsibility on the welder. Transporting a qualified welder to the job, rather than using a less-skilled man who may be at hand, will, in most cases, prove economical. The responsible operating representative should ascertain the welder's qualifications and, if necessary, assure himself by instruction or demonstration, that the welder is able to perform the work satisfactorily.
2. **Welding Conditions.** Unfavorable welding conditions must be avoided or minimized in every way possible, as even the most skilled welder cannot successfully weld steels that are susceptible to cracking under adverse working conditions, or when the work is rushed. Work above the welder on the drilling floor should be avoided. The weld should be protected from dripping mud, water, and oil and from wind, rain, or other adverse weather conditions. The drilling mud, water, or other fluids must be lowered in the casing and kept at a low level until the weld has properly cooled. It is the responsibility of the user to provide supervision that will assure favorable working conditions, adequate time, and the necessary cooperation of the rig personnel.
3. **Welding.** The welding should be done by the shielded metal-arc or other approved process.
4. **Filler Metal.** Filler Metals. For root pass, it's recommended to use E6010, E6011 (AC), E6019 or equivalent electrodes. The E7018 or E7018-A1 electrodes may also be used for root pass operations but has the tendency to trap slag in tight grooves. The E6010, E6011 and E6019 offer good penetration and weld deposit ductility with relatively high intrinsic hydrogen content. Since the E7018 and E7018-A1 are less susceptible to hydrogen induced cracking, it is recommended for use as the filler metal for completion of the weld groove after the root pass is completed. The E6010, E6011 (AC), E6019, E7018 and E7018-A1 are classified under one of the following codes AWS A5.1 (latest edition): Mild Steel covered electrodes or the AWS A5.5 (latest edition): Low Alloy Steel Covered Arc-Welding Electrodes. The low hydrogen electrodes, E7018 and E7018-A1, should not be exposed to the atmosphere until ready for use. It's recommended that hydrogen electrodes remain in their sealed containers. When a job arises, the container shall be opened and all unused remaining electrodes to be stored in heat electrode storage ovens. Low hydrogen electrodes exposed to the atmosphere, except water, for more than two hours should be dried 1 to 2 hours at 600°F to 700 °F (316°C to 371 °C) just before use. It's recommended for any low hydrogen electrode containing water on the surface should be scrapped.
5. **Preparation of Base Metal.** The area to be welded should be dry and free of any paint, grease/oil and dirt. All rust and heat-treat surface scale shall be ground to bright metal before welding.
6. **Preheating.** Prior to any heating, the wellhead member shall be inspected for the presence of any o-rings or other polymeric seals. If any o-rings or seals are identified then preheating requires close monitoring as noted in paragraph 6a. Before applying preheat, the fluid should be bailed out of the casing to a point several inches (>6" or 150 mm) below the weld joint/location. Preheat both the casing and wellhead member for a minimum distance of three (3) inches on each side of the weld joint using a suitable preheating torch in accordance with the temperatures shown below in a and b. The preheat temperature should be checked by the use of heat sensitive crayons. Special attention must be given to preheating the thick sections of wellhead parts to be welded, to insure uniform heating and expansion with respect to the relatively thin casing.
  - a. Wellhead members containing o-rings and other polymeric seals have tight limits on the preheat and interpass temperatures. Those temperatures must be controlled at 200°F to 325°F or 93 °C to 160°C and closely monitored to prevent damage to the o-ring or seals.
  - b. Wellhead members not containing o-rings and other polymeric seals should be maintained at a preheat and interpass temperature of 400°F to 600°F or 200°C to 300°C.

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## Recommended Procedure for Field Welding Pipe to Well-head Parts for Pressure Seal (continued)

7. **Welding Technique.** Use a 1/8 or 5/32-inch (3.2 or 4.0 mm) E6010 or E7018 electrode and step weld the first bead (root pass); that, weld approximately 2 to 4 inches (50 to 100 mm) and then move diametrically opposite this point and weld 2 to 4 inches (50 to 100 mm) halfway between the first two welds, move diametrically opposite this weld, and so on until the first pass is completed. This second pass should be made with a 5/32-inch (4.0 mm) low hydrogen electrode of the proper strength and may be continuous. The balance of the welding groove may then be filled with continuous passes without back stepping or lacing, using a 3/16-inch (4.8 mm) low hydrogen electrode. All beads should be stringer beads with good penetration. There should be no undercutting and weld shall be workmanlike in appearance.
  - a. Test ports should be open when welding is performed to prevent pressure buildup within the test cavity.
  - b. During welding the temperature of the base metal on either side of the weld should be maintained at 200 to 300°F (93 to 149°C).
  - c. Care should be taken to insure that the welding cable is properly grounded to the casing, but ground wire should not be welded to the casing or the wellhead. Ground wire should be firmly clamped to the casing, the wellhead, or fixed in position between pipe slips. Bad contact may cause sparking, with resultant hard spots beneath which incipient cracks may develop. The welding cable should not be grounded to the steel derrick, nor to the rotary-table base.
8. **Cleaning.** All slag or flux remaining on any welding bead should be removed before laying the next bead. This also applies to the completed weld.
9. **Defects.** Any cracks or blow holes that appear on any bead should be removed to sound metal by chipping or grinding before depositing the next bead.
10. **Postheating.** Post-heating should be performed at the temperatures shown below and held at that temperature for no less than one hour followed by a slow cooling. The post-heating temperature should be in accordance with the following paragraphs.
  - a. Wellhead members containing o-rings and other polymeric seals have tight limits on the post-heating temperatures. Those temperatures must be controlled at 250°F to 300°F or 120 °C to 150°C and closely monitored to prevent damage to the o-ring or seals.
  - b. Wellhead members not containing o-rings and other polymeric seals should be post-heated at a temperature of 400°F to 600°F or 200°C to 300°C.
11. **Cooling. Rapid cooling must be avoided.** To assure slow cooling, welds should be protected from extreme weather conditions (cold, rain, high winds, etc.) by the use of suitable insulating material. (Specially designed insulating blankets are available at many welding supply stores.) Particular attention should be given to maintaining uniform cooling of the thick sections of the wellhead parts and the relatively thin casing, as the relatively thin casing will pull away from the head or hanger if allowed to cool more rapidly. The welds should cool in air to less than 200°F (93°C) (measured with a heat sensitive crayon) prior to permitting the mud to rise in the casing.
12. **Test the Weld.** After cooling, test the weld. The weld must be cool otherwise the test media will crack the weld. The test pressure should be no more than 80% of the casing collapse pressure.

Test Media	
Acceptable Medias	Unacceptable Medias
Water Water Soluable Oil Inert Gas •Nitrogen •Argon Gas	Oxygen Acetylene Hydraulic Oil Motor Oil Brake Fluid

<b>RP-001</b>	Reviewed By:	Approved By:	<b>WFT Casing Head</b> (Slip on Weld with O-Ring) Running Procedure	 <b>Weatherford</b>
<b>Rev 0</b>	<i>Paul J. Rose</i>	<i>BO</i>		
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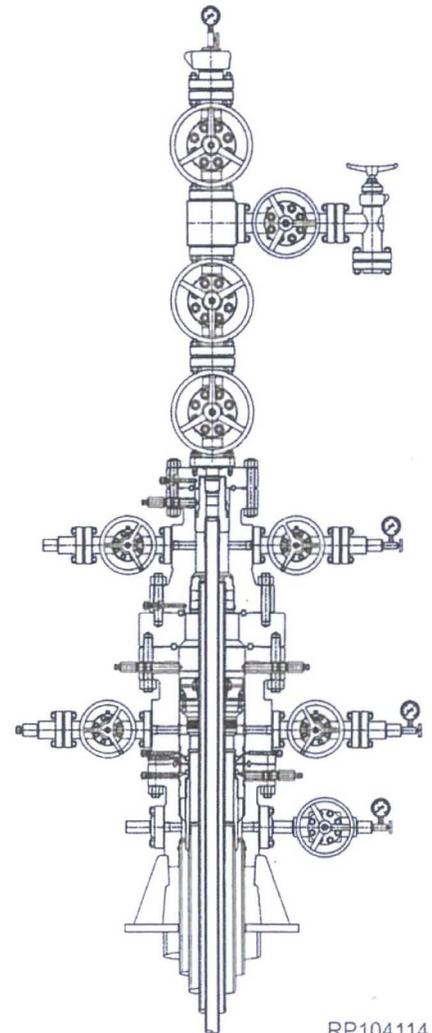


## Wellhead Field Service Manual

### WFT-SB Wellhead System Running Procedure

Publication: SM-11-1

Release Date: December 2014



RP104114

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 <b>Weatherford</b> 5-3-GL-GL-WES-00XXX	<b>Field Service Manual</b>	Prepared By:	Reviewed By:	Approved By:	<b>SM-11-1</b>
		<i>Marion Robertson</i> Marion Robertson Dec 2014	<i>Bruce Ross</i> Bruce Ross Dec 2014	<i>Manuel Zaragoza</i> Manuel Zaragoza Dec 2014	<b>Rev WIP</b> Page 1 of 24

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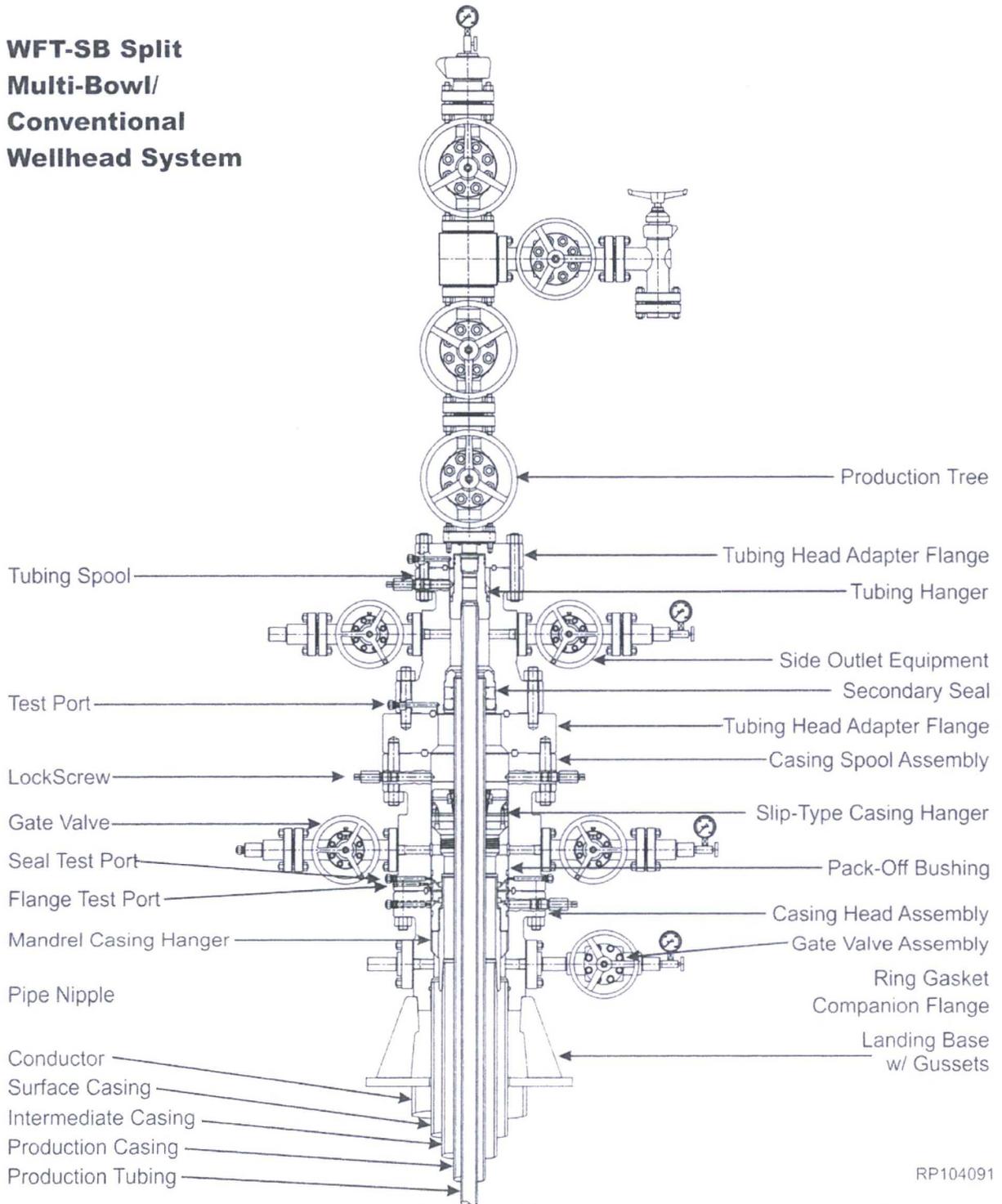
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# WFT Split Bowl (SB) Wellhead System

## WFT-SB Split Multi-Bowl/ Conventional Wellhead System



RP104091

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## WFT Split Bowl (SB) Multi-Bowl/Conventional Wellhead System (Continued)

### WFT-SB Casing Head/Spool Assembly Rig Up and Installation

1. Determine the correct elevation for the wellhead system, and cut the conductor pipe at a comfortable elevation, below the surface casing final cut.

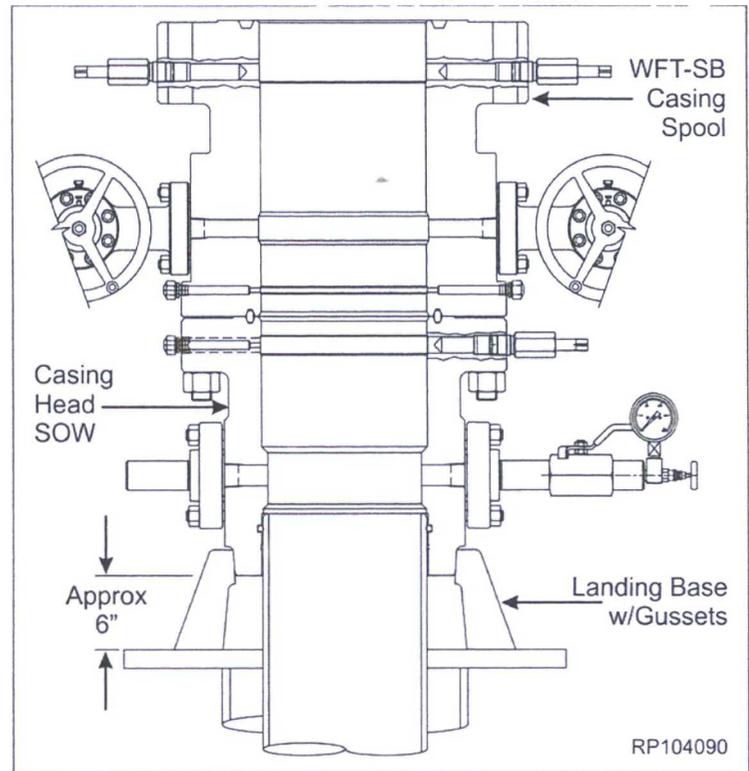
#### NOTE

Ensure that the cut on the conductor is level, as this will determine the orientation of all remaining wellhead equipment.

2. Remove any excess conductor pipe and set aside.
3. Grind the conductor pipe and remove any sharp edges, ensuring that the conductor pipe cut is level.
4. Run the surface casing to the required depth and cement casing in place. Allow the cement to set.
5. Lift the blow-out preventer (BOP) or diverter and prepare to cut off the surface casing at a sufficient height above the cellar deck to facilitate the installation of the WFT-SB Casing Head/Spool Assembly with Base Plate.
6. Once the surface casing is released from the rig floor, cut it approximately 12 inches (or more) above the final cut location.
7. Remove the excess surface casing, and the BOP or diverter, and set aside.
8. Bevel the surface casing outer diameter (3/16" x 3/8") and inner diameter (1/8" x 45 degrees). Remove any sharp edges.

9. Examine the Casing Head with Slip-On Weld (SOW) bottom prep. Verify the following:

- O-ring seal, bore, ports and exposed ring grooves are clean and in good condition.
- Test fittings, studs and nuts, valves, flanges and bull plugs are intact and in good condition.



10. Determine the correct elevation for the wellhead assembly. Measure depth of the surface casing socket in SOW with O-ring bottom prep.
11. Lightly lubricate the casing stub with an oil or light grease.



**Excessive oil or grease will prevent a positive seal from forming.**

12. Align and level the WFT-SB Casing Head/Spool Assembly over the casing stub, orienting the outlets to drilling equipment, per the drilling supervisor's direction.

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## WFT Split Bowl (SB) Wellhead System (Continued)

14. Slowly and carefully lower the assembly over the casing stub until the stub bottoms in the casing socket.
15. Remove the test fitting from the casing head test port, and set aside.
16. Ensure that the WFT-SB Casing Head/Spool Assembly is plumb and level.
17. Weld and test the surface casing using the recommended welding procedure located in the Appendices Section of this manual.

### Testing the BOP Stack

1. Examine the Test Plug/Running & Retrieval Tool. Verify the following:
  - Elastomer seals, threads and plugs are intact and in good condition.
  - Drill pipe threads are correct size, clean and in good condition.
2. Install a new, appropriately sized ring gasket in the ring groove of the WFT-SB Spool and make up the BOP stack.

### NOTE

Immediately after make-up of the BOP stack and periodically during drilling of hole for the casing string, the BOP stack (flanged connections and rams) must be tested.

3. Orient the test plug with elastomer down/ACME threads up, and make up a joint of drill pipe to the test plug.

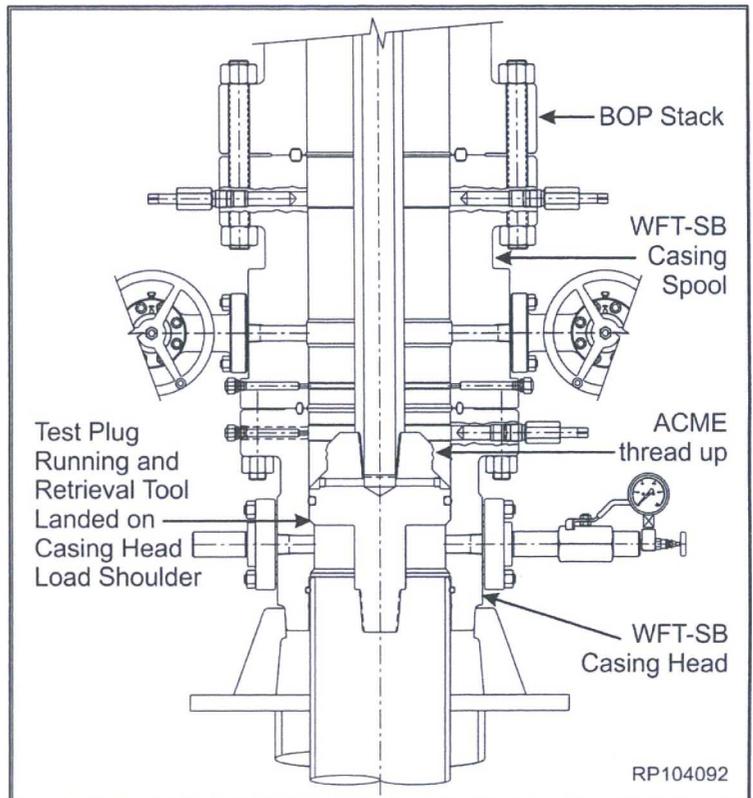
### NOTE

If pressure is to be supplied through the drill pipe, remove the pipe plug from the weep port.



Ensure that the test plug elastomer is down and Acme threads are up when testing.

4. Fully retract all lockscrews in the entire WFT-SB casing head/spool assembly.
5. Lubricate the test plug elastomer seal with a light oil or grease.
6. Lower the test plug through the BOP stack into the WFT-SB assembly, until it lands on the casing head load shoulder.



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## WFT Split Bowl (SB) Wellhead System (Continued)

7. Open lower casing head side outlet valve. Monitor any leakage past the test plug seal.
  8. Close the BOP rams on the drill pipe, and test to **5,000 psi or as required by the drilling supervisor**.
  9. After a satisfactory test is achieved, release pressure and open the rams.
  10. Remove as much fluid from the BOP stack as possible.
  11. Retrieve the test plug assembly slowly to avoid damage to the seal.
  12. Close all outlet valves on WFT-SB Casing Head/Spool Assembly.
  13. Repeat Steps 1 thru 12, as required during drilling of the hole.
2. Examine the Bowl Protector Running/Retrieval Tool. Verify the following:
    - Threads are clean, undamaged and free of debris
    - Ports are clean and unobstructed.
    - Drill Pipe threads are correct size, clean and in good condition.
  3. Orient the Bowl Protector Running Tool with Acme threads down.



**Ensure that the left hand (LH) Acme threads are down prior to engaging Bowl Protector Running Tool into Long Bowl Protector.**

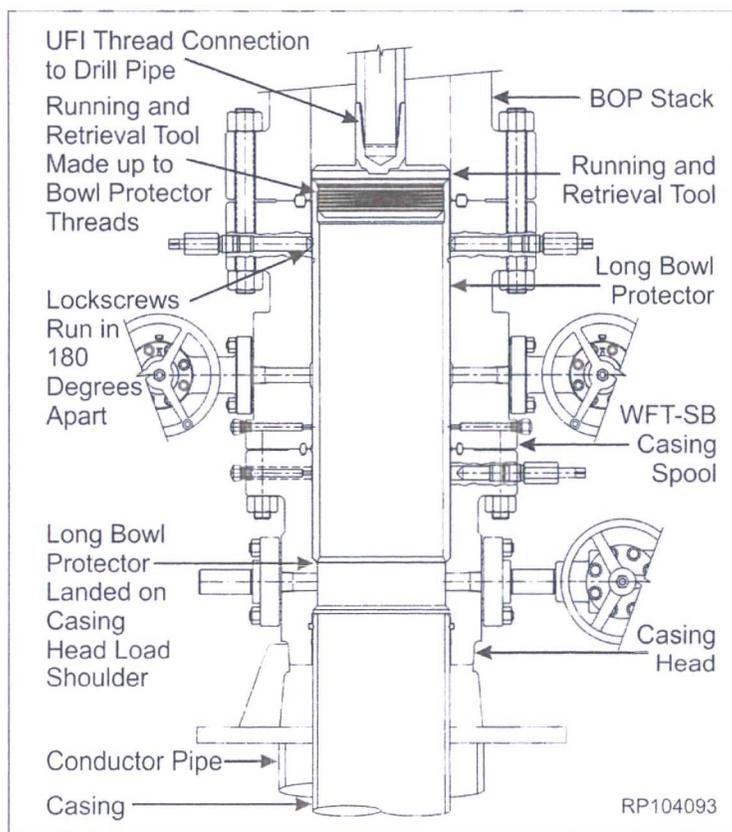
### Running and Retrieval of the Long Bowl Protector

#### NOTE

Always use a bowl protector while drilling to protect wellhead load shoulders from damage by drill bit or rotating drill pipe. The bowl protector must be retrieved prior to running the casing string.

#### Running in the Bowl Protector prior to Drilling

1. Examine the Long Bowl Protector. Verify the following:
  - Bore drift is correct size, clean, in good condition, and free of debris
  - Threads are clean and undamaged
  - O-ring seals are properly installed, clean, and undamaged.



RP104093

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## WFT Split Bowl (SB) Wellhead System (Continued)

4. Make-up a drill pipe joint to the Running Tool.
5. Thread Running Tool into the Long Bowl Protector, rotating two turns counterclockwise.
6. Verify that all lockscrews in the WFT-SB Casing Head/Spool Assembly are fully retracted.
7. Slowly lower the Running Tool/Bowl Protector Assembly through the BOP stack and into the WFT-SB Casing Head/Spool Assembly, until it lands securely on the casing head load shoulder.
8. On WFT-SB Casing Spool, run in two Lockscrews ("snug" tight **ONLY**), 180 degrees apart, to hold Bowl Protector in place.



**Do NOT over tighten the lockscrews, as this will cause damage to the Bowl Protector and the lockscrews.**

9. Remove the running tool from the bowl protector, by rotating the drill pipe clockwise two turns while lifting straight up.
10. Drill out and prepare to run the casing string per the drilling supervisor's instruction.

### Retrieving the Bowl Protector after Drilling

1. Make-up the retrieval tool to the drill pipe, with Acme threads down.
2. Slowly lower the retrieval tool through the BOP Stack into the Bowl Protector.
3. Rotate the retrieval Tool counterclockwise, two turns, to engage with bowl protector Acme threads.

4. Fully retract both lockscrews on the WFT-SB casing spool, and retrieve the bowl protector.

### NOTE

**Ensure that all lockscrews in both the upper flange (casing spool) and lower flange (casing head) of the wellhead Assembly are fully retracted from well bore.**

5. Remove the bowl protector and the running and retrieval tool from the drill floor.

### Hanging off the Intermediate Casing

1. Run the intermediate casing as required and space out appropriately for the mandrel casing hanger.

### NOTE

**If the intermediate casing becomes stuck and the mandrel casing hanger cannot be landed, refer to STAGE 4B.**

2. Examine the WFT-SBD-SN Mandrel Casing Hanger. Verify the following:
  - Bore drift is correct size, clean and free of debris
  - All threads are clean and undamaged.
  - Flow-By flutes are clear and unobstructed.
  - Slick Neck seal area is clean and undamaged.
3. Examine the Mandrel Casing Hanger Running Tool. Verify the following:
  - Threads are clean and in good condition.
  - O-ring seals are clean and undamaged.
4. Thread the mandrel hanger onto the last joint of casing to be run. Torque the connection thread to manufacturer's optimum "make-up" torque value.
5. Make up a landing joint to the top of the running tool. Torque the connection to thread manufacturer's maximum "make-up" torque value.



**If Steps 4 and 5 were performed prior to being shipped to location, the hanger running tool should be backed off and made back up to ensure it will back off freely.**

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## WFT Split Bowl (SB) Wellhead System (Continued)

6. Liberally lubricate the outer diameter of the hanger neck and inner diameter of the running tool O-ring seals with a light oil or grease.



Do **NOT** use pipe dope or other metal based compounds. This will cause galling.

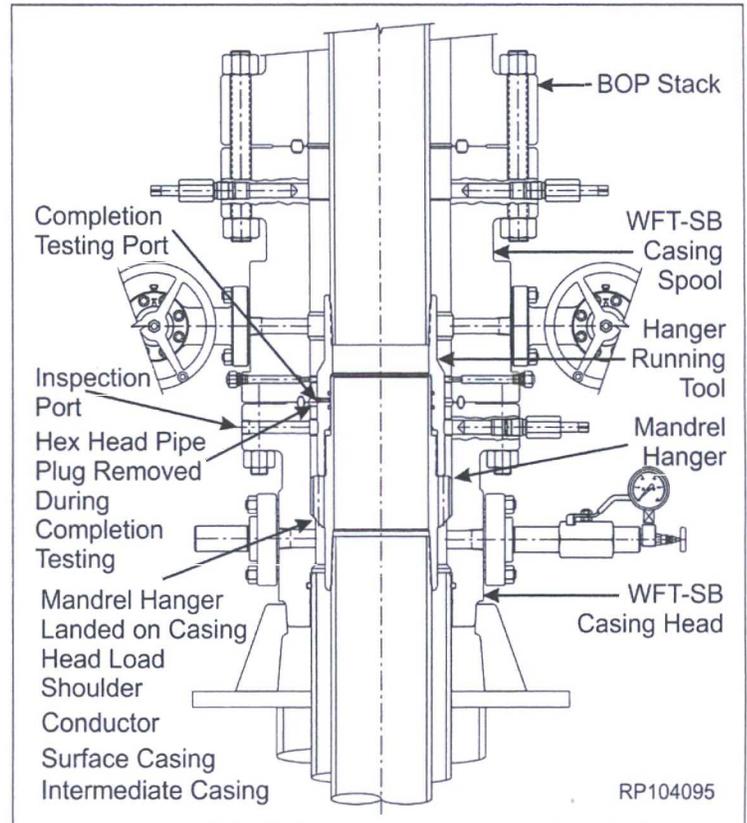
7. Maintaining a neutral weight, rotate the hanger running tool with chain tongs, first clockwise until a thread "jump" can be felt, then counterclockwise, approximately eight turns, to a positive stop, and then back off (clockwise) one quarter (1/4) turn.



Do **NOT** torque the running tool to the casing hanger connection. Do **NOT** back off more than one quarter (1/4) turn.

8. Remove the flush fitting hex head pipe plug from the outer diameter of the running tool and attach a test pump.
9. Apply hydraulic test pressure to **5,000 psi** and hold for **15 minutes** or as required by the drilling supervisor.
10. Upon completion of a successful test, bleed off test pressure through the test pump and remove the pump. Replace the pipe plug.
11. Locate indicator groove machined in outer diameter of Running Tool, coat with white paint.

12. Verify that all lockscrews in the WFT-SB casing head/casing spool assembly are fully retracted.
13. Slowly and carefully lower the mandrel hanger through the BOP stack, and land the hanger onto the casing head load shoulder.
14. Slack off weight on the casing.
15. Check that the well is stable and no pressure buildup or mud flow is occurring.



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## WFT Split Bowl (SB) Wellhead System (Continued)

16. Drain the BOP stack through the casing head side outlet valves.
17. Remove the pipe plug from the casing head flange port marked "Inspection Port."
18. Visually verify that the running tool groove is in the center of the inspection port, and that the mandrel hanger has landed properly.
19. Reinstall the pipe plug and tighten securely.
20. Place a paint mark on the landing joint level with the rig floor, and cement casing as required.

### NOTE

If the casing is to be reciprocated during cementing, it is advisable to pick up the mandrel hanger a minimum of eight feet above the landing point. Place a mark on the landing joint, level with the rig floor, and then reciprocate above that point. If at any time resistance is felt, land the mandrel casing hanger immediately.

21. Retrieve the hanger running tool and landing joint by rotating landing joint clockwise (to the right), fourteen full turns.

## Hanging off Intermediate Casing – Contingency Completion

### NOTE

The following procedure should **ONLY** be followed if the intermediate casing should become stuck in the hole. If the casing did **NOT** get stuck and is successfully hung off with the mandrel casing hanger, skip this stage.

1. Cement the intermediate casing in accordance with the program, taking returns through the flow-by flutes of the mandrel casing hanger as required.
2. Drain the casing head bowl through the side outlet.
3. Separate the WFT-SB casing spool from the casing head.
4. Pull up on WFT-SB casing spool and suspend it above casing head, high enough to install a WFT-21 Slip Type Casing Hanger.
5. Wash out as required.
6. Examine the WFT-21 slip type casing hanger. Verify the following:
  - Hanger is correct size, clean and undamaged.
  - Slip segments are sharp and in proper position.
  - All screws are in place.
7. Remove the latch screw to open the slip type hanger.
8. Place two boards on the casing head flange, against the casing, to support the hanger.
9. Wrap the hanger around the casing and replace the latch screw.
10. Prepare to lower the hanger into the casing head bowl.
11. Grease the WFT-21 slip type casing hanger body and remove the slip retaining cap screws.
12. Remove the boards and allow the hanger to slide down into the casing head.

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## WFT Split Bowl (SB) Wellhead System (Continued)

13. Once the hanger has landed securely on the casing head bowl load shoulder, pull tension on the casing to the desired hanging weight, and then slack off.

### NOTE

A sharp decrease on weight indicator will signify that the hanger has taken weight. If this does not occur, pull tension again and slack once more.

14. Rough cut the casing approximately eight inches, or more, above the top of the casing head flange. Remove the excess casing.
15. Final cut the casing at  $2\ 1/2'' \pm 1/8''$  above casing head flange.
16. Bevel the casing outer diameter ( $1/4'' \times 30$  degrees) and inner diameter ( $1/8'' \times 30$  degrees).
17. Remove and discard the used gasket ring from the casing head.
18. Clean the mating ring grooves on the WFT-SB casing spool and casing head. Lightly wipe with oil or grease.



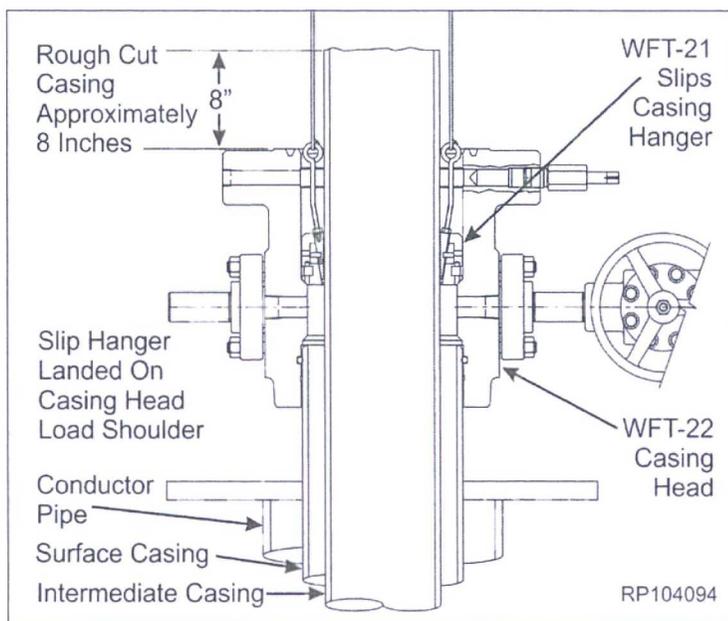
### WARNING

Excessive oil or grease will prevent a positive seal from forming.

19. Install a new appropriately sized ring gasket into the casing head groove.
20. Loosely reconnect or make up the WFT-SB casing spool to the casing head.

### NOTE

The casing spool to casing head connection will be fully tightened after the pack-off bushing is run and proper setting is verified.



## Installation of the Pack-Off Bushing and Energizing the P-Seals

### WFT-SB Pack-Off Bushing Installation

### NOTE

Installation procedure is identical for both Standard and Emergency WFT-SB Pack-Off Bushings.

- Determine which pack-off bushing to use:
  - If casing has been run normally and is hung off with a mandrel casing hanger, use a standard packoff bushing.
- Examine the appropriate pack-off bushing. Verify the following:
  - All elastomer seals are in place and undamaged.
  - Bore, ports and alignment lugs are clean and in good condition.
  - Coat the lockscrew relief groove with white paint.
- Liberally lubricate the inner diameter of the double P-seal grooves and outer diameter of dovetail seals with a light oil or grease.

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## WFT Split Bowl (SB) Wellhead System (Continued)

4. Examine the pack-off bushing running tool. Verify the following:
  - All elastomer seals are properly installed, clean and undamaged
  - Threads are clean, undamaged and free of debris
  - Bore and ports are clean and unobstructed.
5. Make-up a landing joint to the running tool and rack back assembly.
6. Run two or three stands of heavy weight drill pipe or collars in the hole and set floor slips.

### NOTE

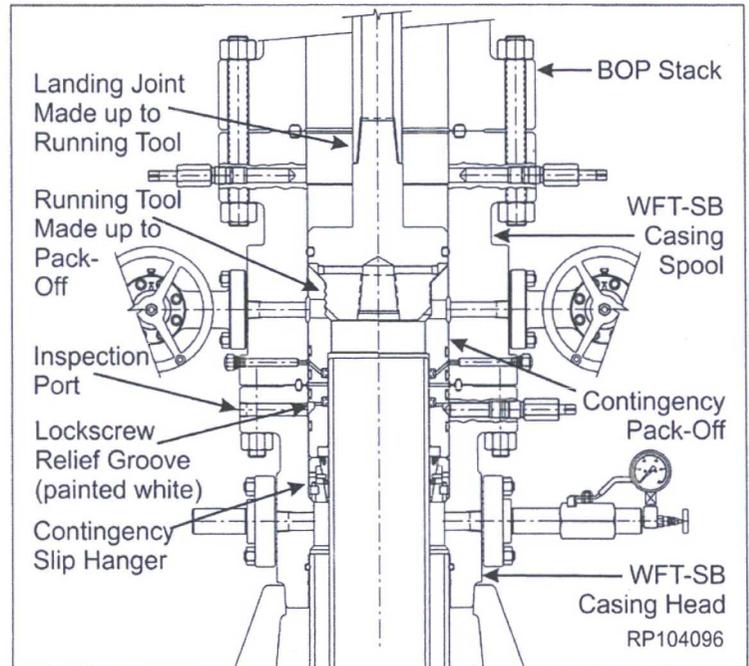
Use heavy weight drill pipe or drill collars. Weight required to push Pack-Off Bushing into Casing Head, over Mandrel Hanger slick neck, is approximately 14,000 lbs.

### WARNING

When lowering the drill pipe into the well, extreme caution must be taken to not damage the top of the mandrel hanger with the end of the drill pipe. It is recommended that the drill pipe be centralized to the hanger inner diameter, as closely as possible, when entering the hanger.

7. Carefully lower the bushing over the drill pipe and set it on top of floor slips.
8. Make up the landing joint/running tool assembly to the drill pipe suspended in floor slips.
9. Carefully pick up the pack-off bushing, thread the bushing into the running tool, then rotate the bushing approximately two turns counterclockwise (to the left), coming to a positive stop.

10. Lower the assembly through the BOP Stack and the WFT-SB spool assembly until the pack-off bushing lands on the casing hanger.



11. Verify, through inspection port that the pack-off bushing has landed properly after:
  - ensuring well is stable and no pressure buildup or mud flow is occurring.
  - drain BOP Stack through Casing Head side outlet valves.
  - remove Pipe Plug (1"-NPT) from Casing Head flange port marked "Inspection Port".
  - Check, to ensure, bottom of Lockscrew relief groove (painted white) on Support Bushing is at bottom of inspection port.
  - Reinstall Pipe Plug and tighten securely.
12. Fully run in all Casing Head Lockscrews (lower flange), in an alternating cross pattern.
13. Using two chain tongs, 180° apart, rotate Landing Joint/Running Tool approximately 2 turns clockwise (to the

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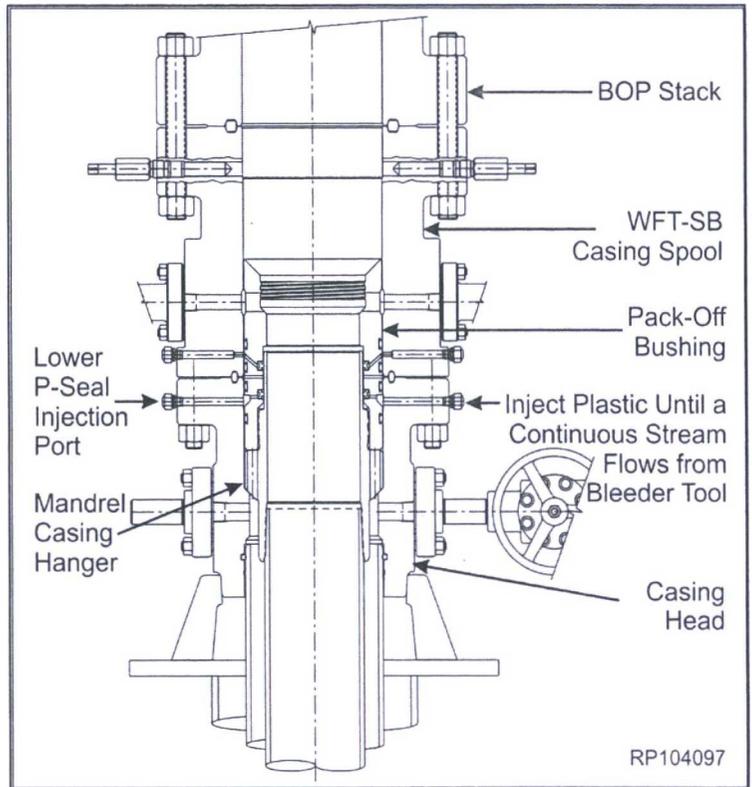
right), coming to a stop and carefully lift tool to Drill Floor, set aside.

### NOTE

If the Contingency Pack-Off Bushing is being installed, it is now necessary to make up the Speed Head Casing Head/Casing Spool connection. Tighten all studs in an alternating cross pattern until the flange bolting is fully made up.

#### Energizing the P-Seals

1. Locate the two lower injection fittings ("INJ"), located 180 degrees apart on the casing head. Remove the dust cap from one fitting and remove the second fitting entirely.
2. Attach a bleeder tool to the injection fitting without the dust cap, in the casing head. Open the bleeder tool.
3. Attach a plastic injection tool to the open port and inject plastic packing into the port until a continuous stream flows from the bleeder tool. Close the bleeder tool.
4. Remove the injection tool. Reinstall the injection fitting into the open port and remove the dust cap. Reattach the injection tool.
5. Continue injecting plastic packing to **5,000 psi. or to 80% of casing collapse pressure, whichever is less.**



### NOTE

The strength of a mandrel casing hanger slick neck is equivalent to P110 Grade casing with the same weight as run in the casing string.

6. Hold and monitor pressure for 15 minutes or as required by the drilling supervisor.
7. If pressure drops, the plastic packing has not filled the seal area completely. Open the bleeder tool, bleed off the pressure and repeat Steps 5 and 6, until pressure is stabilized.
8. Remove the plastic injection tool and bleeder tool. Reinstall the dust caps on both injection fittings.
9. Repeat Steps 1 thru 8 to pack off and energize the upper P-Seal.

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## WFT Split Bowl (SB) Wellhead System (Continued)

10. Locate the "SEAL TEST" fitting, slightly below and 90 degrees from the injection fittings. Remove the dust cap from this fitting.
11. Attach a test pump to the fitting.
12. Pump clean test fluid between the P-Seals until a test pressure of **5,000 psi** or **80% of casing collapse pressure** is attained, whichever is lower.



Do NOT exceed 80% of casing collapse pressure when a slip type casing hanger and contingency pack-off bushing are utilized.

13. Hold test pressure for **15 minutes** or **as required by the drilling supervisor**.
14. If pressure drops, a leak has developed. Take the appropriate action per the following table:

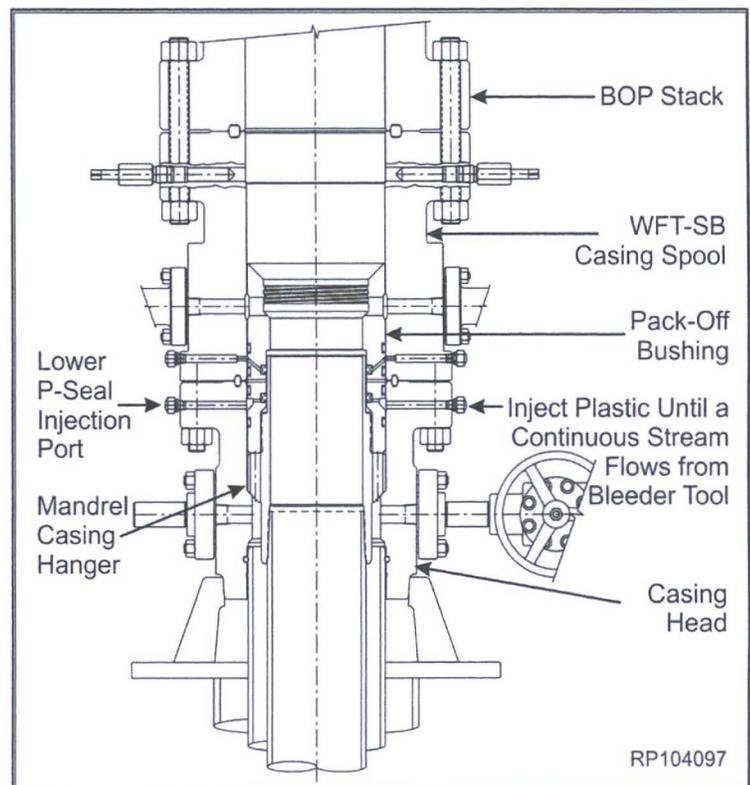
Leak Location	Cause	Action
Into the bore of the casing head	Upper P-seal leaking	Bleed off pressure and re-inject plastic packing into leaking upper P-seal port.
Around the casing	Lower P-Seal leaking	Bleed off pressure and re-inject plastic packing into lower P-seal port.

15. Repeat Steps 12 thru 14 until a satisfactory test is achieved.
16. Once a satisfactory test is achieved, carefully bleed off pressure and remove Test Pump.
17. Attach the bleeder tool to the test port fitting and open the tool to vent any remaining trapped pressure.



Always direct the bleeder tool port away from people and property.

18. Remove the bleeder tool and reinstall dust cap in Test Port Fitting.



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## WFT Split Bowl (SB) Wellhead System (Continued)

### Retesting the BOP Stack

1. Examine the Test Plug/Running Tool. Verify the following:

- Elastomer seals are intact and in good condition.
- Drill pipe threads are clean and in good condition.

#### NOTE

Immediately after testing the support bushing seals and periodically during conditioning of the hole prior to running tubing, the BOP stack (flanged connections and rams) must be tested.

2. Orient the test plug with elastomer down/ACME threads up. Make up a joint of drill pipe to the test plug.

#### NOTE

Remove the pipe plug from the weep port if pressure is to be supplied through the drill pipe.

#### CAUTION

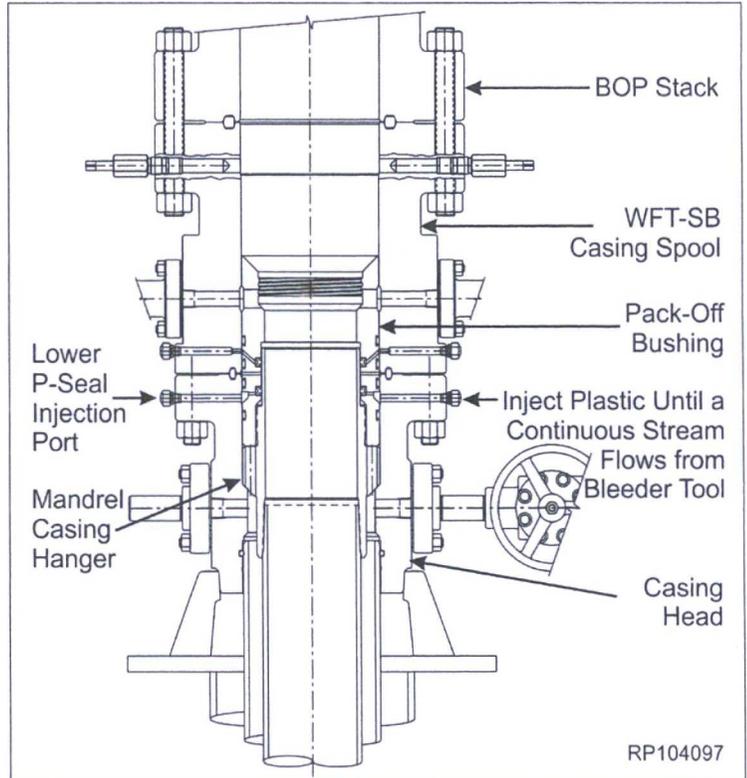
Make sure the elastomer is down and ACME threads are up when testing.

3. Fully retract all lockscrews in the upper WFT-SB Spool Assembly.

#### WARNING

Do NOT retract the lockscrews located in the casing head (lower flange). Doing so could allow the pack-off support bushing to rise out of position.

4. Lubricate the test plug elastomer seal with light oil or grease.



5. Lower the test plug through the BOP stack into the WFT-SB spool assembly until it lands on top of the pack-off bushing.
6. Open the upper WFT-SB casing spool side outlet valves. Monitor for any leakage past the test plug seal.
7. Close the BOP rams on the drill pipe and test to **10,000 psi or as required by the drilling supervisor**.
8. After a satisfactory test is achieved, release all pressure and open the rams.
9. Remove as much fluid from the BOP stack as possible.
10. Retrieve the test plug assembly slowly to avoid damage to the seal.
11. Close all outlet valves on the WFT-SB casing head/spool assembly.

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## WFT Split Bowl (SB) Wellhead System (Continued)

### Running and Retrieving the Short Bowl Protector

#### NOTE

Always use a bowl protector while drilling to protect the wellhead load shoulders from damage by the drill bit or rotating drill pipe. The bowl protector must be retrieved prior to running the casing string!

#### Running the Bowl Protector Prior to Drilling

1. Examine the short bowl protector. Verify the following:
  - Bore drift is correct size, is clean, in good condition, and free of debris.
  - Threads are correct size and type.
  - Threads are clean and in good condition.
2. Orient the bowl protector running tool with ACME threads down.

#### NOTE

The running tool is the same tool used for handling the long bowl protector.

#### CAUTION

Make sure that the left hand (LH) ACME threads are down prior to engaging the bowl protector running tool into the short bowl protector.

3. Make-up a drill pipe joint to the running tool.
4. Thread the running tool into the short bowl protector, rotating two turns counterclockwise (to the left).
5. Verify that all upper lockscrews in the WFT-SB spool assembly are fully retracted. Slowly lower the running

tool/bowl protector assembly through the BOP stack into the WFT-SB spool assembly until it lands on top of the pack-off bushing.

#### WARNING

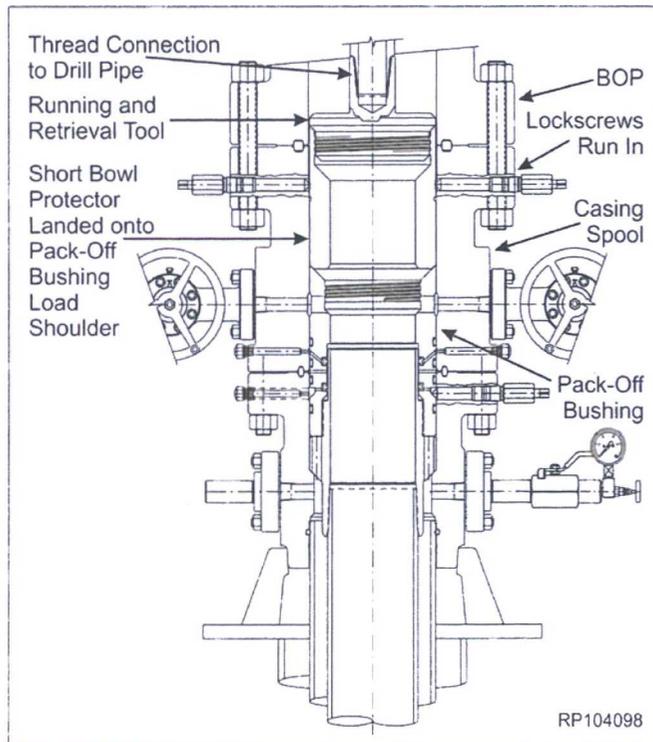
Do NOT retract the lower lockscrews located in the WFT-SB casing head, as this could allow the pack-off bushing to rise out of position.

6. On the upper WFT-SB spool assembly, run in two lockscrews ("snug" tight ONLY), 180 degrees apart, to hold the bowl protector in place.

#### WARNING

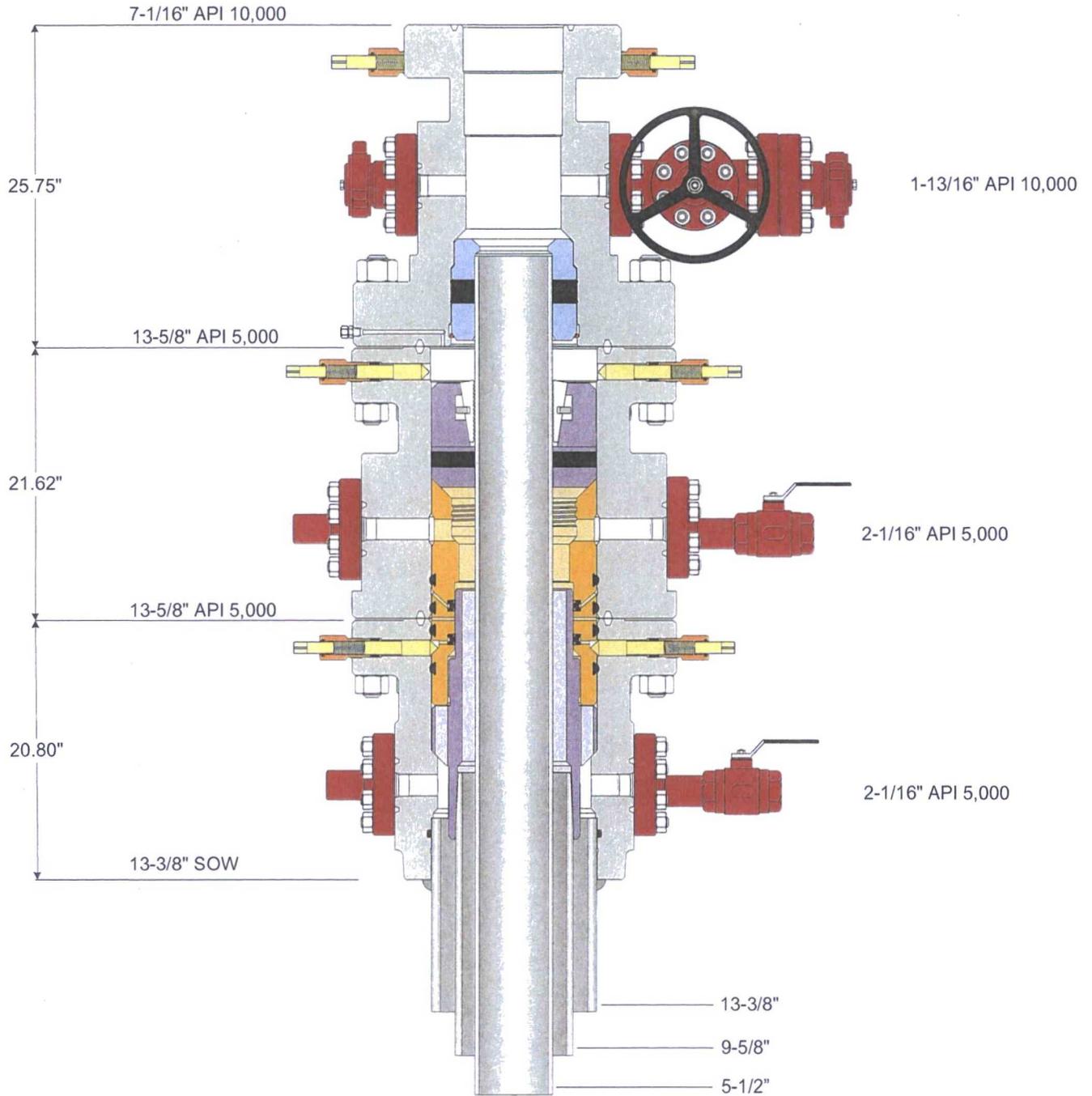
Do NOT over tighten the lockscrews, as this will cause damage to both the bowl protector and lockscrews.

7. Remove the running tool from the bowl protector, by rotating the drill pipe clockwise two turns while lifting straight up.
8. Drill out and prepare to the production casing string per the drilling supervisor's instructions.



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NOTE: THIS DRAWING IS NOT TO SCALE. THE DIMENSIONS REFLECTED ON THIS DRAWING ARE ESTIMATED DIMENSIONS AND ARE FOR REFERENCE ONLY.



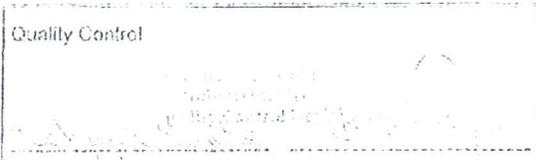
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Customer: BTA OIL PRODUCERS	Project No.: 146245	Quote No.: 291545 v2
Project Name: WEST TEXAS	Date: 07/06/16	Drawn By: JL

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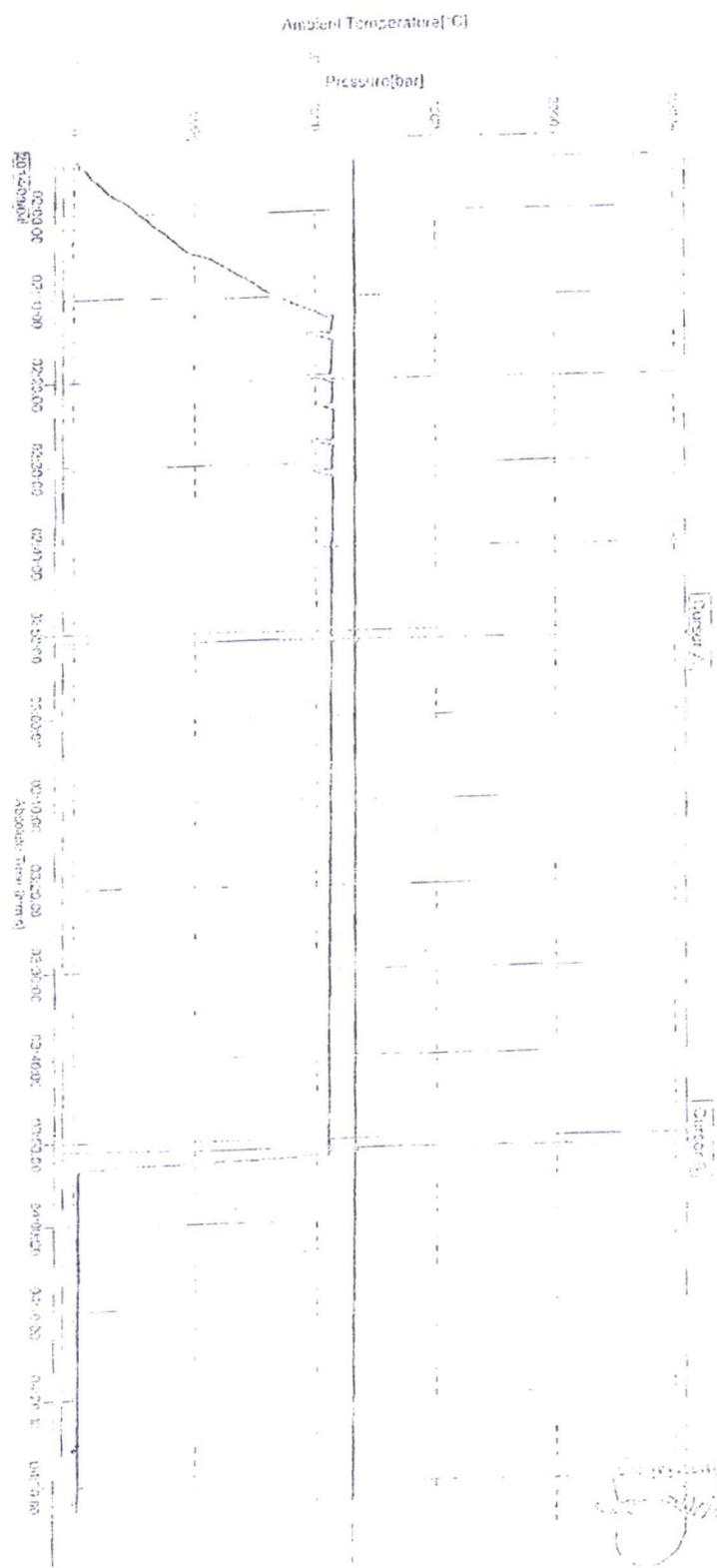
*Rig 94* *Asset 24455*

<b>QUALITY CONTROL INSPECTION AND TEST CERTIFICATE</b>		CERT. N°: 1592	
PURCHASER: ContiTech Oil & Marine Corp.		P.O. N°: 4500461753	
CONTITECH ORDER N°: 539225	HOSE TYPE: 3" ID	Choke & Kill Hose	
HOSE SERIAL N°: 68547	NOMINAL / ACTUAL LENGTH: 7,62 m / 7,66 m		
W.P. 68,9 MPa 10000 psi	T.P. 103,4 MPa 15000 psi	Duration: 60 min.	
Pressure test with water at ambient temperature			
See attachment. ( 1 page )			
>	10 Min.		
↑	50 MPa		
COUPLINGS Type	Serial N°	Quality	Heat N°
3" coupling with 4 1/16" 10K API Swivel Flange end Hub	2574 5533	AISI 4130	A1582N H8572
		AISI 4130	59855
		AISI 4130	A1199N A'423N
Not Designed For Well Testing		API Spec 16 C	
Fire Rated		Temperature rate: "B"	
All metal parts are flawless			
WE CERTIFY THAT THE ABOVE HOSE HAS BEEN MANUFACTURED IN ACCORDANCE WITH THE TERMS OF THE ORDER INSPECTED AND PRESSURE TESTED AS ABOVE WITH SATISFACTORY RESULT.			
STATEMENT OF CONFORMITY: We hereby certify that the above items/equipment supplied by us are in conformity with the terms, conditions and specifications of the above Purchaser Order and that these items/equipment were fabricated inspected and tested in accordance with the referenced standards, codes and specifications and meet the relevant acceptance criteria and design requirements			
Date:	Inspector	Quality Control	
04 September 2014.			

File Name: C00220\_58543\_58545-5-547 GEV.....000220\_C0M43\_58545-5-547 GEV  
 File Message: 58543\_58545\_58547  
 Device Type: GX10  
 Serial No.: S00605389  
 Card Count: 0046  
 Print Group: Process Temp  
 Print Range: 2014/09/01 01:53:04.000 - 2014/09/01 01:59:59.000  
 Comment:

Sampling In: 1:00:00 sec  
 Start Time: 2014/09/01 01:53:04.000  
 Stop Time: 2014/09/01 01:59:59.000

Dist. No.	Curve A	Curve B	Curve C
01	24.00	70.00	100.00
02	20.00	70.00	100.00
03	20.00	70.00	100.00
04	20.00	70.00	100.00
05	20.00	70.00	100.00
06	20.00	70.00	100.00
07	20.00	70.00	100.00
08	20.00	70.00	100.00
09	20.00	70.00	100.00
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45	20.00	70.00	100.00
46	20.00	70.00	100.00
47	20.00	70.00	100.00
48	20.00	70.00	100.00
49	20.00	70.00	100.00
50	20.00	70.00	100.00



**PECOS DISTRICT  
CONDITIONS OF APPROVAL**

<b>OPERATOR'S NAME:</b>	BTA Oil Producers, LLC
<b>LEASE NO.:</b>	NMNM-15091
<b>WELL NAME &amp; NO.:</b>	Rojo D 7811 JV-P Com 2H
<b>SURFACE HOLE FOOTAGE:</b>	0210' FNL & 2178' FEL
<b>BOTTOM HOLE FOOTAGE</b>	0330' FSL & 1254' FWL
<b>LOCATION:</b>	Section 22, T. 25 S., R 33 E., NMPM
<b>COUNTY:</b>	Lea County, New Mexico

All previous COAs still apply except the following:

**A. CASING**

**Intermediate casing must be kept fluid filled to meet BLM minimum collapse requirement.**

**B. PRESSURE CONTROL**

1. Variance approved to use flex line from BOP to choke manifold. Check condition of flexible line from BOP to choke manifold, replace if exterior is damaged or if line fails test. Line to be as straight as possible with no hard bends and is to be anchored according to Manufacturer's requirements. The flexible hose can be exchanged with a hose of equal size and equal or greater pressure rating. **Anchor requirements, specification sheet and hydrostatic pressure test certification matching the hose in service, to be onsite for review. These documents shall be posted in the company man's trailer and on the rig floor.** If the BLM inspector questions the straightness of the hose, a BLM engineer will be contacted and will review in the field or via picture supplied by inspector to determine if changes are required (operator shall expect delays if this occurs).
2. **Operator has proposed a multi-bowl wellhead assembly. This assembly will only be tested when installed on the surface casing. Minimum working pressure of the blowout preventer (BOP) and related equipment (BOPE) required for drilling below the surface casing shoe shall be 3000 (3M) psi.**
  - a. **Wellhead shall be installed by manufacturer's representatives, submit documentation with subsequent sundry.**
  - b. **If the welding is performed by a third party, the manufacturer's representative shall monitor the temperature to verify that it does not exceed the maximum temperature of the seal.**
  - c. **Manufacturer representative shall install the test plug for the initial BOP test.**

- d. Operator shall perform the intermediate casing integrity test to 70% of the casing burst. This will test the multi-bowl seals.**
- e. If the cement does not circulate and one inch operations would have been possible with a standard wellhead, the well head shall be cut off, cementing operations performed and another wellhead installed.**

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