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Mr. Chris Williams and Mr. Michael Stogner

August 3, 1998

Chesapeake would appreciate administrative approval at your earliest possible convenience. Should you have questions or require any further information, please feel free to give me a call at the letterhead telephone number.

Yours truly,

A handwritten signature in cursive script that reads "Lynda F. Townsend". The signature is written in black ink and is positioned above the printed name.

Lynda F. Townsend