

NEW MEXICO OIL CONSERVATION COMMISSION

Santa Fe, New Mexico

MISCELLANEOUS NOTICES

Submit this notice in triplicate to the Oil Conservation Commission or its proper agent before the work specified is to begin. A copy will be returned to the sender on which will be given the approval, with any modifications considered advisable, or the rejection by the Commission or agent, of the plan submitted. The plan as approved should be followed, and work should not begin until approval is obtained. See additional instructions in the Rules and Regulations of the Commission.

Indicate nature of notice by checking below:

NOTICE OF INTENTION TO TEST CASING SHUT-OFF		NOTICE OF INTENTION TO SHUT-OFF CHEMICALLY TREAT WELL	XXXX
NOTICE OF INTENTION TO CHANGE PLANS		NOTICE OF INTENTION TO PULL OR OTHERWISE ALTER CASING	
NOTICE OF INTENTION TO REPAIR WELL		NOTICE OF INTENTION TO PLUG WELL	
NOTICE OF INTENTION TO DEEPEN WELL			

Midland, Texas

June 14, 1938

Place

Date

OIL CONSERVATION COMMISSION,
Santa Fe, New Mexico.

Gentlemen:

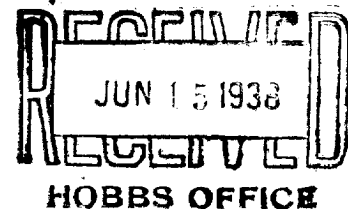
DUPLICATE

Following is a notice of intention to do certain work as described below at the _____
Phillips Petroleum Company **Santa Fe B 2264** Well No. **6** in **SW/4 SE/4**
 Company or Operator Lease
21 **17-S** **35-E** **Vacuum**
 of Sec. _____, T. _____, R. _____, N. M. P. M., _____ Field,
Lea _____ County.

FULL DETAILS OF PROPOSED PLAN OF WORK

FOLLOW INSTRUCTIONS IN THE RULES AND REGULATIONS OF THE COMMISSION

T. D. 4578 Line. It is proposed to acid treat pay formation from bottom of 7" casing set at 4268' 4" to total depth with 5000 gallons Dowell "XX".



Approved June 15 1938, 19 **38**
 except as follows:

Phillips Petroleum Company
 Company or Operator
 By [Signature]

Position **District Superintendent**
 Send communications regarding well to

Name **Earl Griffin**
 Address **Box 1390, Midland, Texas**

OIL CONSERVATION COMMISSION,
 By [Signature]
 Title **Oil & Gas Inspector**

1. The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that proper record-keeping is essential for the transparency and accountability of the organization. The text also mentions the need for regular audits to ensure that all financial data is correctly recorded and reported.

2. The second part of the document outlines the procedures for handling financial transactions. It details the steps involved in processing payments, receipts, and invoices. The text stresses the importance of following established protocols to avoid errors and ensure that all transactions are properly documented.

3. The third part of the document addresses the issue of budgeting and financial planning. It discusses the role of the finance department in developing and monitoring the organization's budget. The text also mentions the need for regular communication between the finance department and other departments to ensure that the budget is realistic and achievable.

FINANCIAL REPORTING

4. The fourth part of the document discusses the requirements for financial reporting. It outlines the frequency and format of reports that must be submitted to the relevant authorities. The text also mentions the importance of providing clear and concise information in the reports to facilitate the review process.

5. The fifth part of the document addresses the issue of financial disclosure. It discusses the organization's policy on disclosing financial information to the public and the media. The text emphasizes the need for transparency and the importance of providing accurate and timely information.

6. The sixth part of the document discusses the role of the finance department in managing the organization's financial risks. It mentions the need for the finance department to identify potential risks and develop strategies to mitigate them. The text also mentions the importance of regular risk assessments and the need for the finance department to stay up-to-date on the latest financial risks.

INTERNAL CONTROLS

7. The seventh part of the document discusses the importance of internal controls in ensuring the accuracy and reliability of financial data. It mentions the need for the finance department to implement and maintain effective internal controls. The text also mentions the importance of regular internal audits to ensure that the controls are working as intended.

8. The eighth part of the document discusses the role of the finance department in managing the organization's cash flow. It mentions the need for the finance department to monitor the organization's cash flow and develop strategies to improve it. The text also mentions the importance of regular cash flow forecasts and the need for the finance department to stay up-to-date on the latest cash flow trends.

APPENDIX

9. The ninth part of the document contains a list of references and sources used in the document. It includes a list of books, articles, and websites that provide information on financial reporting, internal controls, and financial risks.

10. The tenth part of the document contains a list of abbreviations and acronyms used in the document. It includes a list of common financial terms and their abbreviations, as well as a list of common organizational acronyms.

11. The eleventh part of the document contains a list of definitions for key terms used in the document. It includes a list of definitions for terms such as "financial reporting," "internal controls," and "financial risks."