

NEW MEXICO OIL CONSERVATION COMMISSION

Santa Fe, New Mexico

MISCELLANEOUS NOTICES

Submit this notice in triplicate to the Oil Conservation Commission or its proper agent before the work specified is to begin. A copy will be returned to the sender on which will be given the approval, with any modifications considered advisable, or the rejection by the Commission or its agent, of the plan submitted. The plan as approved should be followed, and work should not begin until approval is obtained. See additional instructions in the Rules and Regulations of the Commission.

Indicate nature of notice by checking below:

NOTICE OF INTENTION TO TEST CASING SHUT-OFF	X	NOTICE OF INTENTION TO SHOOT OR CHEMICALLY TREAT WELL	
NOTICE OF INTENTION TO CHANGE PLANS		NOTICE OF INTENTION TO PULL OR OTHERWISE ALTER CASING	
NOTICE OF INTENTION TO REPAIR WELL		NOTICE OF INTENTION TO PLUG WELL	
NOTICE OF INTENTION TO DEEPEN WELL			

Hobbs, N.M.

Place

9-2-37

Date

OIL CONSERVATION COMMISSION,

Santa Fe, New Mexico.

Gentlemen:

Following is a notice of intention to do certain work as described below at the Shell PetroleumCorporationState "E"Well No. 4 in NW/4

Company or Operator

Lease

of Sec. 13, T. 20-S, R. 36-E, N. M. P. M., Monument Field,Lea

County.

FULL DETAILS OF PROPOSED PLAN OF WORK

FOLLOW INSTRUCTIONS IN THE RULES AND REGULATIONS OF THE COMMISSION

New 9 5/8" casing was cemented at 1,040' with 325
sacks of cement on 8-31-37. We intend to test W.S.O. at 10:00 P.M.
on 9-2-37.

RECEIVED
SEP 7 - 1937
DUPLICATE

Approved SEP 7 1937, 19____
except as follows:

Shell Petroleum Corporation

Company or Operator

By E. L. KinneyPosition District Sup't.

Send communications regarding well to

Name Shell Petroleum CorporationAddress Dr. #1457 - Hobbs, N.M.

OIL CONSERVATION COMMISSION,

By Guy ShepardTitle Oil & Gas Inspector

1. The first part of the document discusses the importance of maintaining accurate records of all transactions and activities. It emphasizes that this is essential for ensuring transparency and accountability in the organization's operations.

2. The second part outlines the specific procedures for recording and reporting these activities. It details the steps involved in data collection, analysis, and the preparation of reports for management review.

3. The third part addresses the challenges associated with implementing these procedures. It identifies common obstacles such as lack of resources, insufficient training, and resistance to change, and offers strategies to overcome them.

4. The fourth part discusses the role of technology in enhancing the efficiency and accuracy of the recording process. It highlights the benefits of using specialized software and digital tools for data management.

5. The fifth part provides a summary of the key findings and recommendations. It reiterates the importance of a robust record-keeping system and offers practical advice for improving the organization's performance in this area.

UNCLASSIFIED

CONFIDENTIAL

SECRET