

Place _____
Date July 11, 1947

Glenn Staley
Proration Office
Hobbs, New Mexico.

Designate UNIT well is located in _____

D	C	B	A
E	F	G	H
L	K	J	I
M	N	O	P

NOTICE OF COMPLETION OF: (Lease) _____ Well No. _____
_____ feet from _____ line: _____ feet from _____ line;
Section _____ Township _____ Range _____

DATE STARTED _____
DATE COMPLETED _____
ELEVATION _____
TOTAL DEPTH S.L. _____
CABLE TOOLS _____ ROTARY TOOLS _____

CASING RECORD

SIZE	<u>13 1/2</u>	DEPTH	<u>100</u>	SAX CEMENT	<u>300</u>
SIZE	<u>11 1/2</u>	DEPTH	<u>700</u>	SAX CEMENT	<u>1000</u>
SIZE	<u>8 1/2</u>	DEPTH	<u>400</u>	SAX CEMENT	<u>500</u>

TUBING RECORD

SIZE _____ DEPTH 200

ACID RECORD

NO. GALS _____
NO. GALS _____
NO. GALS _____

SHOT RECORD

NO. QTS. _____
NO. QTS. _____
NO. QTS. _____

FORMATION TOPS

Anhydrite _____
Top Salt _____
Base Salt _____
Red Sand _____
Brown Lime _____
White Lime _____
Oil or Gas Pay 4325 to 4345
Water _____

Initial Production Test _____ Pumping _____ Flowing _____
Test After Acid or Shot _____

Initial GAS VOLUME _____

SCHEDULE NO. _____ DATE July 11, 1947

PIPE LINE TAKING OIL _____

REMARKS _____ COMPANY _____

SIGNED BY: W. B. R. Rues

1. The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that proper record-keeping is essential for the transparency and accountability of the organization. The text also mentions the need for regular audits to ensure that the records are up-to-date and correct.

2. The second part of the document outlines the procedures for handling financial matters. It details the steps for budgeting, forecasting, and reporting. The text also discusses the importance of maintaining a clear and concise financial statement that provides a comprehensive overview of the organization's financial health. The procedures are designed to ensure that all financial transactions are properly documented and accounted for.

3. The third part of the document focuses on the management of human resources. It discusses the importance of recruiting and retaining qualified personnel. The text also outlines the procedures for hiring, training, and evaluating employees. The management of human resources is a critical function that directly impacts the organization's success. The procedures are designed to ensure that the organization has the right people in the right positions, with the necessary skills and experience to perform their duties effectively.

4. The fourth part of the document discusses the importance of maintaining a strong relationship with the community. It emphasizes that the organization should be actively involved in community activities and initiatives. The text also outlines the procedures for identifying community needs and developing programs to address them. Maintaining a strong relationship with the community is essential for the organization's long-term success and sustainability. The procedures are designed to ensure that the organization is responsive to the needs of the community and is committed to making a positive impact.