

NEW MEXICO OIL CONSERVATION COMMISSION

SANTA FE, NEW MEXICO

MISCELLANEOUS NOTICES

Submit this notice in triplicate to the Oil Conservation Commission or its proper agent before the work specified is to begin. A copy will be returned to the sender on which will be given the approval, with any modifications considered advisable, or the rejection by the Commission or agent, of the plan submitted. The plan as approved should be followed, and work should not begin until approval is obtained. See additional instructions in the Rules and Regulations of the Commission.

Indicate nature of notice by checking below:

NOTICE OF INTENTION TO TEST CASING SHUT-OFF		NOTICE OF INTENTION TO TEST CASING CHEMICALLY TREAT WELL	X
NOTICE OF INTENTION TO CHANGE PLANS		NOTICE OF INTENTION TO PULL OR OTHERWISE ALTER CASING	
NOTICE OF INTENTION TO REPAIR WELL		NOTICE OF INTENTION TO PLUG WELL	
NOTICE OF INTENTION TO DEEPEN WELL			

Midland Texas

December 14, 1949

Place

Date

OIL CONSERVATION COMMISSION,
Santa Fe, New Mexico.

Gentlemen:

Following is a notice of intention to do certain work as described below at the

Humble Oil & Refining Company W.B. Ferrel Well No. 3 in NW/4 of SE/4
 Company or Operator Lease
 of Sec. 22, T. 22-S, R. 37-E, N. M. P. M., Cary Field.
 County.

FULL DETAILS OF PROPOSED PLAN OF WORK

FOLLOW INSTRUCTIONS IN THE RULES AND REGULATIONS OF THE COMMISSION

To treat perforations in 5½" casing from 7200' to 7215' and
 from 7222' to 7240' with 1000 gallons of 15% chemical process acid.

Approved _____, 19____
 except as follows:

Humble Oil & Refining Company

Company or Operator

By _____

Position

Division Superintendent

Send communications regarding well to

Name

J. W. House

Address

Box 1600Midland, Texas

OIL CONSERVATION COMMISSION,

By _____

Title _____

1. The first part of the document discusses the importance of maintaining accurate records of all transactions and activities. It emphasizes that proper record-keeping is essential for transparency and accountability, particularly in financial matters. The text suggests that organizations should implement robust systems to track every detail, from small expenses to major investments, to ensure that all data is reliable and accessible.

2. The second section focuses on the role of technology in modern record-keeping. It highlights how digital tools and software can significantly reduce the risk of human error and streamline the process of data collection and analysis. The author argues that adopting advanced technologies is not just a convenience but a necessity for staying competitive in today's fast-paced market.

3. The third part of the document addresses the challenges of data security and privacy. It notes that as organizations collect more data, the risk of breaches and unauthorized access increases. Therefore, it is crucial to implement strong security protocols, such as encryption and access controls, to protect sensitive information. The text also mentions the importance of regular security audits to identify and address vulnerabilities.

4. The fourth section discusses the legal and regulatory requirements surrounding record-keeping. It points out that different industries and jurisdictions have specific rules regarding data retention and disposal. Organizations must stay up-to-date with these regulations to avoid legal penalties and ensure compliance. The author suggests consulting with legal counsel to navigate these complex requirements effectively.

5. The fifth part of the document explores the benefits of data-driven decision-making. It explains that having accurate and comprehensive records allows managers to analyze trends, identify patterns, and make informed decisions based on real data. This approach can lead to improved efficiency, cost savings, and better overall performance for the organization.

6. The sixth section covers the importance of training and education for staff involved in record-keeping. It stresses that even the best systems and technologies are only as good as the people using them. Regular training sessions and workshops can help ensure that all employees understand their roles and responsibilities, leading to more consistent and accurate record-keeping practices.

7. The seventh part of the document discusses the role of external audits and certifications. It notes that obtaining third-party audits and certifications can provide an additional layer of assurance for stakeholders. These external reviews can help verify the accuracy and integrity of the organization's records, enhancing its reputation and trustworthiness.

8. The eighth section addresses the issue of data archiving and long-term storage. It explains that not all data is equally important, and organizations need a strategy to manage their data lifecycle. This includes identifying which data should be archived and for how long, as well as ensuring that archived data remains accessible and secure over time.

9. The ninth part of the document discusses the importance of data backup and recovery plans. It emphasizes that data loss can be catastrophic for an organization, so having a reliable backup system is essential. The text suggests implementing a multi-tiered backup strategy and testing recovery procedures regularly to ensure that data can be restored in the event of a disaster.

10. The final section of the document provides a summary of the key points and offers some concluding thoughts. It reiterates that effective record-keeping is a continuous process that requires ongoing attention and improvement. The author encourages organizations to embrace a proactive approach to data management, ensuring that their records are always accurate, secure, and useful for decision-making.